

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
OPEN MINUTES
MEETING – APRIL 27, 2026
BELLMAWR COMMUNITY CENTER AT 4:30 PM**

Meeting of Executive Committee called to order by Chairman Mevoli. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE OBSERVED FOR MARK VON DER TANN

ROLL CALL OF 2026 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Present (<i>telephonically</i>)
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
Joseph Gallagher	Winslow Township	Present
Gary Passanante	Borough of Somerdale	Present
Edward Hill	Borough of Lawnside	Absent

EXECUTIVE COMMITTEE ALTERNATES:

Kenneth Cheeseman	Borough of Laurel Springs	Absent
Elizabeth Peddicord	Pennsauken Township	Present
Ari Messinger	Cherry Hill Township	Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA, Risk Management Services Bradford Stokes, Karen A. Read
Attorney	Brown & Connery Joseph Nardi, Esquire
Claims Service	CRC Tracy Ware
Safety Director	J.A. Montgomery Risk Control Thomas Reilly
Treasurer	Elizabeth Pigliacelli
Managed Care	Consolidated Services Group Jennifer Goldstein
Underwriting Manager	Conner Strong & Buckelew

FUND COMMISSIONERS PRESENT:

Eleanor Kelly, Runnemede Borough
Bonnie Taft, Oaklyn

Damond Burke, City of Camden
Glenn Werner, Gibbsboro
Candice Gorman, Audubon
Fran Wright, Bellmawr Borough
Kelly Santosusso, Haddon Heights Borough

RISK MANAGEMENT CONSULTANTS PRESENT:

Roger Leonard	Leonard O'Neill Insurance Group
Randy von der Tann	Insurance Agencies Inc.
Samantha Wilson	Hardenbergh Insurance Group
Walt Eife	Waypoint Insurance
Peter DiGambattista	Associated Insurance Partners
Don Sciolaro	PIA
Thomas Merchel	Conner Strong & Buckelew
Jaclyn Lindsey	Conner Strong & Buckelew

APPROVAL OF MINUTES: OPEN SESSION OF MARCH 23, 2026

MOTION TO APPROVE THE OPEN MINUTES OF MARCH 23, 2026

Motion:	Commissioner Shannon
Second:	Commissioner DiAngelo
Vote:	Unanimous

CORRESPONDENCE: NONE

EXECUTIVE DIRECTOR:

New Jersey Family Leave Act Amendment (Pages 3-11) - Governor Murphy signed legislation in January amending the New Jersey Family Leave Act. Attached are new policies, prepared by Matt Giacobbe for the MEL, for Personnel Manuals and Employee Handbooks. In addition, the Cyber JIF drafted the attached Artificial Intelligence Policy. We will be distributing these documents to all MEL members. Executive Director said the Family Leave Act policies will need to be added to your personnel manuals and employee handbooks. Attorney Nardi said the update is very easy to accomplish and reminded members to have the resolution been adopted, to be sure to notify all employees when the manuals are updated and disseminate the information to all employees.

2026 PRIMA Conference – As a reminder, Board Members are authorized to attend the Annual Public Risk Management Association's (PRIMA) annual conference that will be held in Ft. Lauderdale from June 7-10. If you are interested in attending this year's conference, please contact the fund office. Please see this link for information on the conference: <https://conference.primacentral.org/2026/>

2026 MEL, MR HIF & NJCE JIF Educational Seminar - Day 2 of the 16th annual educational seminar will be conducted virtually on Friday, May 1st from 9AM to 12PM. Anti-Harassment programs for volunteer organizations, Cyber JIF & Local Government Ethics Act are the topics of day 2. On **Pages 12 & 13** are program & registration information.

The seminar is approved for Continuing Educational Credits including CFO/CMFO, Public Works and Clerks, Insurance Producers, Accountants, Lawyers, Water Supply and Wastewater Licensed Operators, Registered Public Purchasing Officials and Qualified Purchasing Agents.

MEL, RCF & EJIF Meetings – The MEL, RCF & EJIF all met on March 20th at Forsgate in Monroe Twp. Chairman Mevoli’s reports of those meetings appear in Appendix II.

NJ Cyber JIF Meeting – The NJ Cyber JIF met on Thursday, March 19th via Zoom. Chairman Mevoli’s report of that meeting appears in Appendix II.

Xcitium CyberSecurity Training - The monthly status report from Xcitium, recapping members’ participation and training to date, will be discussed in closed session. Xcitium sent emails to members announcing the launch of the second course (**Page 14**). In addition, they encourage members to review their employee training records.

League March 2026 Article: Enclosed on **Page 15** is an article published in the League Magazine. The article *Emergency Communications: Organizing your public-facing responses* discusses the importance of Developing a Crisis Communications Planning. The article is written by Adam Brewer, Pequannock Twp Manager & Norris Clark, Partner, Princeton Strategic Communications.

Power of Collaboration Ad: Included on **Page 16** is the latest in a series of advertisements to appear in the League Magazine. The ad highlights MEL training available to MEL/ JIF members from the MEL Safety Institute. In 2025, the MEL conducted essential online training for 7,353 counselors, lifeguards and seasonal employees throughout New Jersey to ensure a safe summer season.

Volunteer Board Members’ Best Practices: The Safety Director’s office developed new training for individuals who have been appointed to volunteer board positions in New Jersey to assist them in ethically, legally, and faithfully performing their appointed position. Enclosed on **Page 17** is a copy of the training announcement sent to Fund Commissioners, Safety Coordinators, Risk Managers and Training Administrators.

2026 Policies: Fund Office has begun the process of generating coverage documents. Once completed, we will begin uploading member manuals and commercial policies to Origami

2025/2026 Elected Officials Seminar: The MEL’s Annual Elected Officials Seminar has been uploaded into the MEL’s Learning Management System; a copy of directions to access the course is attached on **Page 18**.

2026 Financial Disclosures: JIF Commissioners can begin the online filing of the Financial Disclosure forms inclusive of any other municipal-related positions that require filing. The Division of Local Government Services released notice LFN-2026-07 containing filing instructions with a deadline to file by April 30th. The JIFs roster has been updated for 2026.

City of Camden Resolution 26-18 Authorizing Payment for Public Official Claims – Executive Director said the City of Camden has reached out to the JIF requesting financial assistance with legal expenses on an employment practices claim. The letter was sent to the Board last Friday asking if the Camden JIF could provide a loan of \$400K to be paid back to the JIF in three years with interest. Executive Director noted the letter said four years but, has confirmed three years is acceptable and the adopted resolution states a three-year term. The Camden JIF adopted a program back in 2011 to assist members in managing large, unexpected expenses associated with employment cases. Executive Director said if approved Camden City will execute a repayment agreement and a promissory note. Attorney Nardi prepared Resolution 26-18 which was sent out this afternoon to Executive Committee members. Attorney Nardi said the information provide by the City of Camden

complies with all the requirements of the Executive Committee's Resolution 18-11 that was established back in 2011.

MOTION TO APPROVE RESOLUTION 26-18 AUTHORIZING PAYMENT FOR PUBLIC OFFICIAL CLAIM FOR THE CITY OF CAMDEN

Motion: Commissioner Gallagher
Second: Commissioner Shannon
Vote: 7 Ayes, 0 Nays

DUE DILIGENCE REPORTS – Included in the agenda were due diligence reports as follows: The Financial Fast Track, Pure Loss Ratio Report, Claims Analysis by Fund Year, Claims Activity Report, Lost Time Frequency Report, Interest Rate Summary Comparison Report, and Regulatory Compliance Report. Executive Director the Expected Loss Ratio Analysis for February, where the actuary projected 4%, we are currently at 8.5% workers comp is driving that and is reflected on the next report. The Lost Time Accident Frequency as of January is at 1.77, for a rough February. The Camden JIF did have 7 lost time accidents in February which are attributed to the slips and falls that were reported by Ms. Goldstien of Medlogix. The EPL POL Compliance shows 100% compliance as the last town did submit their paperwork and as always the Camden JIF is very proud of this accomplishment every two years.

Executive Director's Report Made Part of Minutes.

TREASURER: Treasurer Pigliacelli reviewed the reports included in the agenda.

Approving Payment of Resolution 26-15 MARCH 2026 SUPPLEMENTAL BILL LIST

TOTAL 2026	\$ 6,068.70
TOTAL	\$ 6,068.70

Approving Payment of Resolution 26-16 APRIL 2026 BILL LIST

TOTAL 2026	\$1,210,412.34
TOTAL	\$1,210,412.34

Approving Payment of Resolution 26-17 APRIL 2026 SUPPLEMENTAL BILL LIST

TOTAL 2025	\$48,100.00
TOTAL 2026	\$ 1,790.00
TOTAL	\$49,890.00

MOTION TO APPROVE MARCH AND APRIL VOUCHERS RESOLUTIONS 26-15, 26-16 AND 26-17

Motion: Commissioner Shannon
Second: Commissioner DiAngelo
Roll Call Vote: 7 Ayes - 0 Nays

Confirmation of MARCH 2026 Claims Payments/Certification of Claims Transfers:

Closed	.00
2022	27,184.53
2023	66,019.24
2024	(22,576.93)
2025	197,047.65
2026	127,288.00
TOTAL	394,962.49

MOTION TO RATIFY & APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTH OF MARCH 2026 AS PRESENTED AND APPROVE THE TREASURER’S REPORT:

Motion: Commissioner DiAngelo
 Second: Commissioner Shannon
 Vote: Unanimous

Treasurer's Report Made Part of Minutes.

ATTORNEY: Attorney Nardi discussed Complaints arising out of the registration fees charged for vacant and abandoned properties in many surrounding towns and counties. Attorney Nardi cautioned members that in instances where towns are charging flat fees to be sure the CFO is reviewing the fee and how much time is being dedicated to inspections, clerical, administrative, zoning officer, construction code official and fire departments and figure what the hours are on an annual or periodic basis so that when challenged the town would be able to justify the cost charged for the flat fee. Commissioner Shannon noted that in the past the reason the towns were charging the fees was because the towns were hit with a glut of vacant properties after the real estate crash in around 2009 and the banks were sitting on them and it was to try and get them to sell the vacant properties. Attorney Nardi said there was no doubt about that but calculations should be there to support the fee.

Defense Panel Attached & Report made Part of Minutes

SAFETY DIRECTOR:

Risk Control Consultant Tom Reilly reviewed the monthly reports. Mr. Reilly highlighted May as the perfect time to do safety inspections, checking playground equipment and conducting safety audits to make sure playground apparatus is clean and clear of any safety hazards. MSI has training to assist with playground inspections as well as safety bulletins and safety hazard inspections list. In 1960 President John F. Kennedy proclaimed National Public Works Week as an annual reminder of the important work that the Public Works Department plays in our daily lives. Mr. Reilly reminded members the week of May 10th-16th is National Police Week, May 17th-23rd is National Public Works Employee Week as well as National EMS week. An additional Front Line Leadership class will be June 15-18 at the Police Academy.

Monthly Activity Report/Agenda Made Part of Minutes.

UNDERWRITING MANAGER:

The Certificate Report for the period 02/22/26 to 03/22/26 was enclosed in the agenda showing 14 certificates issued for the period.

List of Certificates Made Part of Minutes.

MANAGED CARE: Managed Care Provider Jennifer Goldstein reviewed the enclosed reports for March where there was a savings of 69.86% and reported on the 2026 1st Quarter Work Compensation Summary.

Monthly Activity Report Part of Minutes.

CLAIMS ADMINISTRATOR: Claims Administrator reviewed the Subrogation reports for March 2026 for both workers compensation and liability.

Chairman Mevoli said the Claims Committee held a Zoom Phone meeting on Friday, where all claims were reviewed and discussed and minutes that would normally be reviewed in the Executive Session. A motion to accept the committee's recommendations on the claims as discussed, and review would be in order.

MOTION TO APPROVE CLAIMS AS DISCUSSED:

Motion:	Commissioner Shannon
Second:	Commissioner DiAngelo
Roll Call Vote:	7 Ayes – 0 Nays

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

MOTION TO ADJOURN:

Motion:	Commissioner Shannon
Second:	Commissioner DiAngelo
Vote:	Unanimous

MEETING ADJOURNED: 5:02 PM

Karen A. Read, Assisting Secretary for
M. JAMES MALEY, SECRETARY