

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND  
OPEN MINUTES  
MEETING – JULY 28, 2025  
VIA ZOOM  
AT 5:15 PM**

Meeting of Executive Committee called to order by Chairman Mevoli. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE OBSERVED** for Barrington Regional Fire Marshal James Arpino

**ROLL CALL OF 2025 EXECUTIVE COMMITTEE:**

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Present
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
Joseph Gallagher	Winslow Township	Present
David Taraschi	Borough of Audubon	Absent
Gary Passanante	Borough of Somerdale	Present

**EXECUTIVE COMMITTEE ALTERNATES:**

Edward Hill	Borough of Lawnside	Present
Kenneth Cheeseman	Borough of Laurel Springs	Present

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Administrator	PERMA, Risk Management Services <b>Bradford Stokes,</b> <b>Karen A. Read</b> <b>Crystal Chuck</b>
Attorney	Brown & Connery <b>Joseph Nardi, Esquire</b>
Claims Service	CompServices <b>Tracy Ware</b>
Safety Director	J.A. Montgomery Risk Control <b>Thomas Reilly, Harry Earle, Rob Garish</b>
Treasurer	<b>Elizabeth Pigliacelli</b>
Managed Care	Consolidated Services Group <b>Jennifer Goldstein</b>
Underwriting Manager	Conner Strong & Buckelew

**FUND COMMISSIONERS PRESENT:**

Eleanor Kelly, Runnemede Borough  
David Siedell, Haddonfield  
Elizabeth Peddicord, Pennsauken  
Ari Messinger, Cherry Hill Twp  
John Foley, Cherry Hill Fire District  
Bonnie Taft, Oaklyn  
Steve Whalen, Magnolia  
Glenn Werner, Gibbsboro  
Millard Wilkinson, Berlin Borough  
Lorraine Sacco, Winslow Fire District

**RISK MANAGEMENT CONSULTANTS PRESENT:**

Roger Leonard	Leonard O'Neill Insurance Group
Terry Mason	M&C Insurance Agency, Inc.
Walt Eife	Waypoint Insurance
Don Sciolaro	PIA
Thomas Merchel	Conner Strong & Buckelew
Jaclyn Lindsey	Conner Strong & Buckelew
Danielle Colaianni	Hardenbergh Insurance Group
Samantah Wilson	Hardenbergh Insurance Group
Jennifer Olsen	Hardenbergh Insurance Group
Peter DiGiambattista	Acrisure

**APPROVAL OF MINUTES: OPEN & CLOSED SESSION OF JUNE 23, 2025****MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF JUNE 23, 2025**

Motion:	Commissioner DiAngelo
Second:	Commissioner Shannon
Vote:	Unanimous

**CORRESPONDENCE: NONE****EXECUTIVE DIRECTOR:**

**2026 Renewal:** Members and Risk Managers have received an email from Origami with a link to renewal worksheets to begin the 2026 underwriting renewal. We will issue an email with additional directions once the underwriting system link is sent to Fund Commissioners Users and Risk Management Consultants users by Origami. The deadline for completion of the updates is August 30<sup>th</sup>. Executive Director said the Risk Managers play a key role in this process and we appreciate their assistance with the renewal data.

**Cyber JIF:** The Cyber JIF met on July 17, 2025; a recap of that meeting will be in next month's agenda.

**2024 Audit Filing:** PERMA filed the 2024 Year End Audit, Certification of the Audit adopted by the Executive Committee, Actuarial Valuation and Actuarial Certification with the Departments of Insurance and Community Affairs. In addition, the Synopsis of Audit will be published in the Fund's official newspapers.

**State Examinations:** Representatives from the Department of Banking and Insurance have begun an examination of ten Joint Insurance Funds, including the Camden JIF. Perma staff has gathered the requested information for the State. The last examination was in 2013.

**2026 Membership Renewals** – Twenty-four members are scheduled to renew as of January 1, 2026. Membership documents will be mailed to those members in the next few weeks. Membership renewal agreement and resolutions should be returned to the Fund Office by October 3, 2025.

**Stormwater Management Program:** As a reminder, MEL members are eligible for specialized legal and engineering consultation. We are encouraging members to take advantage of this program and reach out to the Methfessel & Werbel law firm to engage in the process by July 31, 2025. The Fund office will provide an update on how many members have reached out for this service. Executive Director said as of this date only one member of the JIF has taken advantage of this program and that was Pennsauken Township. Executive Director encouraged all members to review the program. The deadline is July 31, 2025.

**Employment Practices Compliance Program:** As a reminder, every two years, the MEL asks its members to update their Employment Practices Compliance Program consisting of personnel manual, employment manual and training programs. The deadline for completion is November 1st.

**Note** - Additional Managers/Supervisors training dates have been added in September; a copy of MSI announcement is enclosed on **page 3**. Executive Director said there will be a Police Command Staff training make up session. Associate Director of Law Enforcement Risk Control Harry Earle said the make-up session will be held on September 23<sup>rd</sup> in Collingswood.

**Power of Collaboration:** Enclosed on **page 4** is the latest in a series of advertisements to appear in the League Magazine. The ad highlights the MEL model policies and procedures provided to members – at no additional cost – on issues ranging from personnel, safety, environmental risk management, fire, and police accreditation.

**August Fund Meetings:** As a reminder, the August meeting will take place virtually via Zoom.

The Executive Director reviewed Expected Loss Ratio Analysis for May for the Camden JIF is a little higher than the actuary's target of 15% and we stand at 19% of our loss funds and it looks as though auto liability and workers comp is driving that. The Lost Time Accident Frequency reports are not available this month. Executive Director said the EPL Compliance report will be updated as the checklists are received into the fall. The Regulatory Checklist was updated for the filing of the 2024 Audit with the State.

Executive Director's Report Made Part of Minutes.

**TREASURER:** Treasurer Pigliacelli reviewed the reports included in the agenda.

### **Approving Payment of Resolution 25-26 JULY 2025 Vouchers**

<b>TOTAL 2025</b>	<b>\$ 2,280,230.28</b>
<b>TOTAL</b>	<b>\$ 2,280,230.28</b>

**MOTION TO APPROVE JULY 2025 VOUCHER RESOLUTION 25-26**

Motion: Commissioner Shannon  
 Second: Commissioner Cheeseman  
 Roll Call Vote: 9 Ayes - 0 Nays

**Confirmation of JUNE 2025 Claims Payments/Certification of Claims Transfers:**

<b>Closed</b>	<b>.00</b>
<b>2021</b>	<b>11,257.58</b>
<b>2022</b>	<b>106,749.35</b>
<b>2023</b>	<b>137,547.06</b>
<b>2024</b>	<b>90,973.37</b>
<b>2025</b>	<b>242,910.46</b>
<b>TOTAL</b>	<b>589,437.82</b>

**MOTION TO RATIFY & APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTH OF JUNE 2025 AS PRESENTED AND APPROVE THE TREASURER'S REPORT:**

Motion: Commissioner Maley  
 Second: Commissioner Shannon  
 Vote: Unanimous

Treasurer's Report Made Part of Minutes.

**ATTORNEY:** Attorney Nardi said he has been in contact with the attorney and the engineer who are overseeing this Stormwater Management Program, and they will be setting up a presentation for each of the municipalities that enroll. Attorney Nardis said a notice was sent to all of the town solicitors to advise them of this program. Attorney Nardi reminded everyone to take advantage of this opportunity.

Defense Panel Attached & Report made Part of Minutes

**SAFETY DIRECTOR:**

Risk Control Consultant Tom Reilly reviewed the monthly reports. Mr. Reilly said moving into August schools are preparing for the return of students and staff. Please remind employees to be aware of the increased pedestrian traffic near schools and additionally over the next several weeks crossing guard training should be conducted. Please remind them of the hazards associated with their duties. Mr. Reilly reemphasized the recently updated Safety Bulletin related to hurricane preparedness and impacts of high winds and floodwaters. Now is the time to review policies and procedures to prepare your facilities, equipment, personnel and business infrastructure.

Monthly Activity Report/Agenda Made Part of Minutes.

## **UNDERWRITING MANAGER:**

Jonathon Tavares reported on the Certificate Report for the period 5/22/25 to 6/22/25 was included on page 22 of the agenda with 12 certificated issued.

### List of Certificates Made Part of Minutes.

**MANAGED CARE:** Managed Care Provider Jennifer Goldstein reviewed the enclosed reports for June 2025 where there was a savings of 48.35% and a total of 53.69% for the year. Ms. Goldstein reviewed the 2<sup>nd</sup> Quarter 2025 Workers Compensation Summary Report on page 25 of the agenda.

### Monthly Activity Report Part of Minutes.

**CLAIMS ADMINISTRATOR:** Tracy Ware reported on the Subrogation reports were included on page 26 for the month of June 2025 for both workers compensation and liability. Chairman Mevoli congratulated Gladys Driggins on her up coming retirement and wished her well.

Chairman Mevoli said the Claims Committee held a Zoom Phone meeting on Friday, where all claims were reviewed and discussed and minutes that would normally be reviewed in the Executive Session. A motion to accept the committee's recommendations on the claims as discussed, and review would be in order.

### **MOTION TO APPROVE CLAIMS:**

Motion:	Commissioner DiAngelo
Second:	Commissioner Cheeseman
Roll Call Vote:	9 Ayes – 0 Nays

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**PUBLIC COMMENT: NONE**

### **MOTION TO ADJOURN:**

Motion:	Commissioner Shannon
Second:	Commissioner DiAngelo
Vote:	Unanimous

**MEETING ADJOURNED: 5:53 PM**

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Karen A. Read, Assisting Secretary for  
**M. JAMES MALEY, SECRETARY**