

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
OPEN MINUTES
MEETING – MARCH 25, 2024
MEETING HELD ELECTRONICALLY AT 5:00 PM**

Meeting of Executive Committee called to order by Chairman Mevoli. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE OBSERVED**

ROLL CALL OF 2024 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Absent
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
Joseph Wolk	Borough of Mount Ephraim	Present
Joseph Gallagher	Winslow Township	Present
David Taraschi	Borough of Audubon	Present

EXECUTIVE COMMITTEE ALTERNATES:

Gary Passanante	Borough of Somerdale	Present
Edward Hill	Borough of Lawnside	Present
Kenneth Cheeseman	Borough of Laurel Springs	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA, Risk Management Services Bradford Stokes, Karen A. Read
Attorney	Brown & Connery Joseph Nardi, Esquire
Claims Service	CompServices Tracy Ware
Safety Director	J.A. Montgomery Risk Control Harry Earle
Treasurer	Elizabeth Pigliacelli
Managed Care	Consolidated Services Group Jennifer Goldstein
Underwriting Manager	Conner Strong & Buckelew

FUND COMMISSIONERS PRESENT:

Ari Messinger, Cherry Hill Alternate
Eleanor Kelly, Runnemede Borough
Bonnie Taft, Oaklyn
Elizabeth Peddicord, Pennsauken Twp
Glenn Werner, Gibbsboro

RISK MANAGEMENT CONSULTANTS PRESENT:

Roger Leonard Leonard O'Neill Insurance Group
Terry Mason M&C Insurance Agency, Inc.
Walt Eife Waypoint Insurance
Peter DiGambattista Associated Insurance Partners
Don Sciolaro PIA
Thomas Merchel Conner Strong & Buckelew
Danielle Colaianni Hardenbergh Insurance

OTHER PRESENT:

APPROVAL OF MINUTES: OPEN & CLOSED SESSION OF FEBRUARY 26, 2024

MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF FEBRUARY 26, 2024

Motion: Commissioner Wolk
Second: Commissioner Taraschi
Vote: Unanimous

CORRESPONDENCE: NONE

EXECUTIVE DIRECTOR:

Property Appraisals – Last month, the Executive Committee authorized the Executive Director’s office to procure a property appraisal firm to do valuations and collect missing COPE information for member entities that last had them completed in 2016. The appraisals would be for all covered locations with values over \$500,000 including buildings, contents, and outdoor property. Proposals were received on March 21st. A report and recommendation for appointment will be provided at the meeting. Executive Director said the fund office received two bids, one from Asset Works who this JIF is familiar with and they have been working on a lot of the JIFs and Insurance Commissions. Their bid was \$174 per building at 245 buildings we have listed the total bid was \$42,630. The other bid was from HCA Asset Management and their bid was \$190 per building for a total of \$46,550. Executive Director said both are very qualified firms but the lowest responsible bidder is Asset Works. In response to Commissioner Shannon, Executive Director said all 245 buildings will be appraised this year. In response to Commissioner DiAngelo, Executive Director said Asset Works did our last round of appraisals.

Motion to Appoint AssetWorks to perform Property Appraisals

Motion: Commissioner DiAngelo
Second: Commissioner Gallagher
Vote: Unanimous

2024 PRIMA Conference – As a reminder, the Annual Public Risk Management Association’s (PRIMA) annual conference will be held in Nashville, Tennessee from June 6, 2024, through June 9, 2024. Please check your calendars and determine if you are interested in attending this year’s conference and review this link for information on the conference <https://conference.primacentral.org/2024/welcome.cfm>.

2024 MEL/RCF/EJIF March 22nd Meetings: The MEL, RCF and EJIF will be conducting their regular March meetings on March 22nd at the Forsgate Country Club. In lieu of an Annual Retreat the sub-committees of the MEL will now present during the Annual Educational Seminar. The meeting reports will appear in next month’s agenda.

2024 MEL, MR HIF & NJCE JIF Educational Seminar: The 14th annual seminar will be conducted virtually on two half-day sessions: Friday, April 19th and Friday, April 26th from 9AM to 12PM. The seminar is expected to qualify for Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents.

Enclosed on **Page 3** is the Power of Collaboration advertisement published in the League of Municipalities magazine that highlights the educational seminar.

MEL Employment Practices Helpline – As a reminder the MEL Safety Institute has established an Employment Practices Helpline to guide members on employment related issues. The helpline is staffed by three MEL affiliated attorneys that specialize in employment law. The service is free to member entities. **(Page 4)**

2024 Financial Disclosures – JIF Commissioners should anticipate the online filing of the Disclosure forms inclusive of any other municipal related positions that require filing. Based on past precedent, it is expected the Division of Local Governmental Services will distribute a notice in March with filing instructions with a deadline to file by April 30th.

Elected Officials Training: The MEL’s Annual Elected Officials Seminar has been uploaded on the MEL Safety Institute. The MEL will provide a credit of \$250 against each member’s assessment for each municipal elected official and authority commissioner who completes the course by May 1st. The credit will continue to be extended to the member’s municipal manager/administrator or authority executive director. Directions on how to access the course appear on **Page 5**

DUE DILIGENCE REPORTS – Included in the agenda were due diligence reports as follows: The Financial Fast Track, Pure Loss Ratio Report, Claims Analysis by Fund Year, Claims Activity Report, Lost Time Frequency Report, Interest Rate Summary Comparison Report, and Regulatory Compliance Report.

Executive Director reviewed Expected Loss Ratio Analysis for January 31st where the actuary projected 1.41 we are currently at 1.76 which is not too bad. The Lost Time Accident Frequency shows a rough January which show the Camden JIF at 1.84 and the per member report shows five lost time accidents for January. The EPL POL Compliance shows the Camden JIF is 100%

compliant and Executive Director thanked everyone for their work on getting the checklists completed. The Regulatory checklist which reflects regulatory filings submitted to the State.

Executive Director's Report Made Part of Minutes.

TREASURER: Treasurer Pigliacelli reviewed the reports included in the agenda.

Approving Payment of Resolution 24-14 March 2024 Vouchers

TOTAL 2023	\$ 40,070.71
TOTAL 2024	\$645,062.58
TOTAL	\$694,133.29

MOTION TO APPROVE RESOLUTION 24-14 MARCH 2024 VOUCHERS

Motion: Commissioner Taraschi
 Second: Commissioner Wolk
 Roll Call Vote: 9 Ayes - 0 Nays

Confirmation of February 2024 Claims Payments/Certification of Claims Transfers:

Closed FY	.00
2020	\$3,545.80
2021	\$42,794.03
2022	\$65,712.47
2023	\$198,814.65
2024	\$23,438.88
TOTAL	\$334,305.83

MOTION TO RATIFY & APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTH OF FEBRUARY 2024 AS PRESENTED AND APPROVE THE TREASURER'S REPORT:

Motion: Commissioner Gallagher
 Second: Commissioner Cheeseman
 Vote: Unanimous

Treasurer's Report Made Part of Minutes.

ATTORNEY: Attorney Nardi discussed a trial that was completed on Thursday afternoon which was quite shocking. This case resulted from a storm in June 2019 where four homeowners brought claims to the Borough of Haddonfield. The jury came back with what is referred to as a runaway verdict and the total number was \$21,762,000. Council feels shocking is an understatement and the numbers do not reflect the damages that were alleged. This is a matter of continued litigation, but it is important that everyone is aware of it. In response to Commissioner Shannon, Attorney Nardi said there is no idea at this time where this case will ultimately settle.

Defense Panel Attached & Report made Part of Minutes

SAFETY DIRECTOR:

Risk Control Consultant Thomas Reilly reviewed the monthly reports. If anyone is experiencing any difficulties or needs assistance with the MSI Learning management system, please do not hesitate to contact the MSI Helpline. The Camden JIF 2024 Safety Breakfast will be held tomorrow at the Collingswood Grand Ballroom, 315 White Horse Pike, Collingswood. OSHA 300A logs need to be posted through April thirtieth for all locations where employees are present. Also, with the warmer weather upon us, please remember to keep up with inspections for parks and playgrounds. Chairman Mevoli said hopefully everyone will be attending the Safety Breakfast tomorrow please come out and join us.

Monthly Activity Report/Agenda Made Part of Minutes.

UNDERWRITING MANAGER:

The Certificate Report for the period 1/22/24 to 02/22/24 was included in the agenda. Cyber Compliance was included on page 39-40 of the agenda packet.

List of Certificates Made Part of Minutes.

MANAGED CARE: Managed Care Provider Jennifer Goldstein reviewed the enclosed reports for February 2024 where there was a savings of 39.75% for February and a total of 44.80% for the year.

Monthly Activity Report Part of Minutes.

CLAIMS ADMINISTRATOR: The Subrogation reports were included on pages 42 and 43 for the month of February 2024 for both workers compensation and liability.

MOTION TO GO INTO EXECUTIVE SESSION

Motion: Commissioner Taraschi
Second: Commissioner Cheeseman
Vote: Unanimous

MOTION TO GO INTO OPEN SESSION

Motion: Commissioner Taraschi
Second: Commissioner Passanante
Vote: Unanimous

Chairman Mevoli said the Claims Committee held a Zoom Phone meeting on Friday, where all claims were reviewed and discussed and minutes that would normally be reviewed in the Executive Session. A motion to accept the committee's recommendations on the claims as discussed, and review would be in order.

MOTION TO APPROVE CLAIMS AS DISCUSSED AND REVIEWED:

Motion:	Commissioner Taraschi
Second:	Commissioner DiAngelo
Roll Call Vote:	9 Ayes – 0 Nays

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

MOTION TO ADJOURN:

Motion:	Commissioner Taraschi
Second:	Commissioner DiAngelo
Vote:	Unanimous

MEETING ADJOURNED: 5:35 PM

Karen A. Read, Assisting Secretary for
M. JAMES MALEY, SECRETARY