

# **MSI CATALOG**

## 2022



The MEL Safety Institute (MSI) has combined all of the training resources into a single catalog for your easy reference. These resources have been categorized into three types:

### **MSI LIVE**

MSI LIVE features real-time, instructor-led, in-person and virtual classes. Experienced instructors provide an interactive experience for the learner on a broad spectrum of safety and risk control topics. Most MSI LIVE offerings have been awarded continuing education credits for municipal designations and certifications. The MSI LIVE catalog provides a description of the course, the intended audience, and available credits.

#### MSI NOW

MSI NOW provides on-demand streaming videos and online classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision and most can be viewed in under 20 minutes.



#### **MSI DVD**

MSI DVD includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for MEL members and held for up to 2 weeks so you can view them at your convenience. A prepaid selfaddressed envelope is included to return the DVD.





#### Accident Investigation

**2 hours** - This course leads the student through the 3-step process of 1) collecting good information of the incident, 2) identifying the root cause and contributing factors, and 3) creating an action plan to incorporate what was learned from the investigation.

# **Recommended upon initial assignment** This course is strongly recommended for persons involved with incident investigation and analysis, including supervisors, managers and safety coordinators, accident review committee members, and those in safety leadership roles.

Continuing Educational Approvals: CPWM - 2.0 Management CEU Credits Water/Wastewater - 1.5 Hrs. Safety TCH

#### Asbestos, Lead and Silica Industrial Health Overview

**1 hour** - This course is a primer on the regulations and restrictions for workers who perform tasks that could potentially expose them to asbestos, silica, or lead.

Please note: there are specific requirements for persons who perform housekeeping/facility maintenance operations in areas that contain or presumed to contain asbestos. This class does not meet the OSHA Asbestos Awareness training requirement for those workers.

### Recommended upon initial assignment and refresher training as needed for employees

and supervisors who perform housekeeping or maintenance in areas which may have asbestos containing materials (ACM) or presumed asbestos containing materials (PACM), and products that may contain silica or lead.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credits CPWM - 1.0 Government CEU Credits RMC - 1.0 Professional Development CEU Credits Water/Wastewater - 1.0 Safety TCH

#### Back Safety/ Material Handling

**1 hour** - This course reviews the structure of the spine and common back injury mechanisms. Students will be given the opportunity to discuss common manual labor tasks and best practices to minimize stress on the body. **Recommended upon initial assignment and refresher training as needed** for employees and supervisors who are involved in manual material handling.

Continuing Education Approvals: Water/Wastewater - 1.0 Safety TCH CPWM - 1.0 Technical CEU Credit

#### Bloodborne Pathogens

**1 hour** - This course reviews the requirements of OSHA's Bloodborne Pathogen Standard and common applications for tasks performed by public employees.

Course requires follow up action by employers. Employers must explain safeguards specific for the employees' workplaces in order to complete annual training.

#### Bloodborne Pathogens Administrator Training

**2 hours** - This course prepares the attendee to fulfill the role of the Bloodborne Pathogen Administrator for their organization. Course objectives are to discuss key elements of the OSHA Standard and the role of the local Program Administrator, including hazard determination, written policies, reporting potential exposures, and evaluating training programs.

#### Career Survival For 911 Call Takers and Dispatchers

**2.5 hours** - Emergency Call-Takers and Dispatchers play a significant role in the criminal justice system and in the delivery of emergency services. The involvement of a police officer or other first responder often begins with a citizen call where the call-taker serves as the "first, first-responder." Those serving in such positions face many of the same risks confronting police officers, firefighters, and EMS personnel. This course explores the unique mental and physical demands of the Emergency Call-Taker and Dispatcher and explores critical wellness considerations necessary for longterm career survival.

### CDL: Drivers' Safety Regulations

**2 hours** - The Federal Motor Carrier Safety Act requires employers to train Commercial Driver's License holders on the regulations concerning drug and alcohol testing, driver and vehicle disqualification, and other safety issues. HR and Personnel representatives may benefit from class discussion

This class will review the five types of drug and alcohol testing, medical qualification, and other driver responsibilities. Vehicle issues such as pre-trip inspection, licensing, and safe operation will also be covered.

#### Required upon initial assignment and annual

**retraining** for those employees who come into contact with blood or bodily fluids. This typically includes staff that collects trash, clean restrooms, handles raw sewage, and must perform first aid as part of their job duties.

Continuing Education Approvals: CPWM - 1.0 Government CEU Credits RMC - 1.0 Professional Development Water/Wastewater - 1.0 Safety TCH

#### Recommended upon initial assignment for

employees and Supervisors who desire to conduct annual retraining.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit CPWM - 1.0 Management CEU Credit Water/ Wastewater - 2 Non-Safety TCH

#### Recommended upon initial assignment for

Emergency Call-Takers, 911 Operators, Emergency Dispatchers, Wellness Coordinators, Resiliency Protection Officers, Communications Supervisors, Chiefs, Command Staff Members, Supervisors.

#### Required (49 CFR Part 40) upon initial assignment and retraining as needed for drivers who hold a Commercial Driver's License (CDL).

Also, suggested for supervisors, Human Resource Officers, and truck/bus mechanics.

Continuing Education Approvals: CPWM - 2.0 Government CEU Credits Water/Wastewater - 2.0 Safety TCH

#### CDL: Supervisors' Reasonable Suspicion

**2 hours** - The Federal Motor Carrier Safety Act requires supervisors of Commercial Motor Vehicle drivers be trained on how to detect and approach a driver suspected of being under the influence of alcohol or controlled substances.

This class will review the requirements of the Federal regulations, indicators of this misuse in the workplace, how to approach a driver, and the documentation needed.

Required (49 CFR Part 40) upon initial assignment and retraining as needed for immediate supervisors of drivers with Commercial driver's License (CDL).

Also, suggested for department heads and Human Resources/Personnel representatives

Continuing Education Approvals: CPWM - 2.0 Management CEU Credits Water/Wastewater - 1.5 Safety TCH

#### Chainsaw Safety

**1 hour** - The OSHA requirements and best practices for using chainsaws on the ground and in a bucket of a truck will be reviewed. Best practices for pole saws are also included in the program.

#### Required on initial assignment and recommended

periodic refresher for employees who use chainsaws.

Recommended for workers on the ground who support chainsaw operations in a bucket truck.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit

#### Required upon initial assignment and retraining

as needed for personnel who use a chipper.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit

#### **Chipper Safety**

**1 hour** - Instructors will lead a discussion about the best practices for using a chipper, especially on roadways, to support brush collection or chainsaw operations

#### Coaching the Emergency Vehicle Operator (CEVO): Fire, EMS, or Fire

Please indicate whether you are requesting CEVO for police officers, firefighters, or ambulance drivers.

Coaching the Maintenance Vehicle Operator (CMVO) **4 hours** - CEVO programs are customized to the vehicles of each type of agency. The program addresses the unique hazards associated with emergency responses and the defensive measures to be used while operating these vehicles.

The hazards include the use of emergency warning lights and sirens, along with the reactions of other drivers to the warning devices. Proper procedures and measures are presented for dealing with the various situations and conditions encountered.

**4 hours** - This program addresses the hazards associated with larger maintenance vehicles, along with the safety considerations while operating these vehicles. Discussions cover the larger size and weight of the vehicles, traveling at slow speeds, and frequent stopping.

### Coaching the School Bus Driver

**4 hours** - Coaching The School Bus Driver encourages drivers to analyze and discuss safe driving issues, capitalizing and building on their driving experience.

The program specifically focuses on defensive driving techniques related to school bus drivers.

#### Confined Space Entry for Entrants and Attendants

#### 2 hours - This class is for workers who enter or act as attendants during permit-required confined

**space entries.** This educational session will review the OSHA standards that impact typical confined space entries. Discussion include the definition of confined space, a thorough review and evaluation of hazards, personal protective equipment, entry procedures, and entry equipment.

This class may not satisfy all the required training requirements of OSHA 1910.146.

**Recommended upon initial assignment and retraining as needed** for police, fire, and emergency medical personnel.

#### Recommended upon initial assignment and

**retraining as needed** for personnel who operate large maintenance vehicles such sweepers, dump trucks, backhoes, and front-end loaders.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits CPWM - 2.0 Management CEU Credits

#### **Recommended upon initial assignment and retraining as needed** for personnel who drive school buses.

**Required upon initial assignment and retraining as needed** for personnel who enter non-permit or permit-required confined spaces.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credit Water/Wastewater - 2.0 Safety TCH

#### Confined Space Entry for Supervisors

**3 hours - This class is for supervisors of workers who enter permit-required confined space and are responsible for completing the Entry Permit.** This session will review the OSHA standards that impact typical confined space entries. Discussion includes a thorough review and evaluation of hazards, personal protective equipment, entry procedures, and completion of an Entry Permit.

This class may not satisfy all the required training requirements of OSHA 1910.146.

### Dealing With Difficult People

**2 hours** - This training program examines some of the challenges public sector employees face when dealing with difficult people in various settings. The program includes enhancing vital communication and listening skills, basic steps and techniques to resolve conflicts, and how to maintain a safe working environment while maintaining your equilibrium.

### Required upon initial assignment and retraining as needed

Continuing Education Approvals: CPWM - 1.5 Management CEU Credit CPWM - 1.5 Technical CEU Credit Water/Wastewater - 3.0 Safety TCH

#### Recommended upon initial assignment and

**retraining as needed** for personnel who deal with the public Continuing Education Approvals: CEU'S:

CMFO/CCFO - 1.0 Office Mgmt & Ancillary Subjects; 1.0 Ethics Tax Collector - 1.0 General Secondary Duties; 1.0 Ethics CPWM.1.0 - Management RMC 1.0 - Professional Development QPA 1.0 - Office Admin/General Duties Water/Wastewater - 1.0 Safety TCH

#### Designated Employer Representative (DER)

**6 hours** - Under the Department of Transportation Commercial Driver License (CDL) regulations, employers must designate and train a DER to act as a resource to the drivers about DOT and employer policies. This workbook-driven session will cover mandatory drug and alcohol testing programs Federal Moto Carrier Safety Administration Drug & Alcohol Clearinghouse, the responsibilities of the employer, the DER, third-party administrators, the Medical Review Officer (MRO), and the CDL driver.

### Recommended upon initial assignment and retraining as needed for individuals assigned the role of DER

Continuing Education Approvals: CPWM 5.0 - Management RMC 5.0 - Professional Development Water/Wastewater - TCH:5.0 - Safety

	Driving Safety Awareness	<b>1.5 hours</b> - This class is directed at employees who drive cars or light trucks on behalf of an employer. The tremendous loss potential of motor vehicle accidents is explained including property damage, auto liability and employee injury.	Recommended upon initial assignment and retraining as needed Continuing Education Approvals: CPWM - 1 Technical CEU Credit	
		Topics include hydroplaning, the effects of excessive speed, and inclement weather. Distracted driving, the effects of fatigue and alcohol on driver performance and the practice of defensive driving are discussed.	Water/Wastewater - 1 Safety TCH	
ļ	Employee Conduct and Violence Prevention in the	<b>1.5 hours</b> - This course primarily addresses violence in the workplace and steps that can be taken by employees to promote a safe work environment. Topics discussed include the four types of workplace with the fourth types.	<b>Recommended upon initial assignment and</b> <b>retraining as needed</b> The course is excellent training for those who deal with the public.	
	Workplace	include the four types of workplace violence, how to recognize the warning signs of potential violence, and coping and de-escalation strategies. Recent domestic violence legislation is also discussed. The Department of Homeland Security's Active Shooter video and active shooter strategies are a component of this course.	Continuing Education Approvals: CPWM - 1.5 Ethics CEU Credits RMC - 1.5 Ethics CEU Credits CTC - 1.5 Ethics CEU Credits CMFO/CCFO - 1.5 Ethics CEU Credits QPA - 1.5 Ethics CEU Credits Water/Wastewater - 1.5 Safety TCH	
	Ethical Decision Making	<ul> <li>2.5 hours - This course is designed to inform and update local government officials and employees in New Jersey on their responsibilities and the law's status and legal requirements under the NJ Local Government Ethics Act, State regulations, and case law.</li> <li>Attendees will learn to recognize and understand:</li> <li>How ethical decision making can affect the reputation of the agency.</li> <li>"Why" corporate ethics are needed and how they can provide strong policy guidance to employees when interacting with clients and associates.</li> <li>Issues, areas of risk, and practicing ethical decision making when responding to these challenges.</li> </ul>	Recommended upon initial assignment and retraining as needed Continuing Education Approvals: CMFO/CCFO – 1 Office Management /Ancillary Subjects, 1.5 Ethics CEU Credits CTC – 1 General/Secondary, 1.5 Ethics CEU Credits CPWM – 1 Management, 1.5 Ethics CEU Credits RMC – 1 Professional Development, 1.5 Ethics CEU Credits QPA – 1 Office Admin/General Duties, 1.5 Ethics CEU Credits	
	Ethics for NJ Local Government Employees	<b>2 hours</b> - This course is designed to inform and update local government officials and employees in New Jersey on their responsibilities and the law's status and legal requirements under the NJ Local Government Ethics Act, State regulations, and case law.	Recommended upon initial assignment and retraining as needed Continuing Education Approvals: CPWM - 2.0 Ethics CEU Credits RMC - 2.0 Ethics or Professional Development CEU Credits	

CMFO/CCFO - 2.0 Ethics CEU Credits CTC - 2.0 Ethics CEU Credits QPA - 2.0 Ethics CEU Credits



### Flagger Skills and Safety

**1 hour** - Attendees will review the requirements and best practices for directing traffic through a temporary work zone.

#### Forklift Train-the-Trainer

**6 hours** - Employers must train and certify the performance of new operators of forklifts. Re-certification of skills is required every 3 years. This class will prepare an employer's experienced and qualified forklift operator to conduct in-house training and evaluations for forklift operators. Attendees will be provided with materials necessary to run a class and certify skill performance.

Host location must provide forklift in good operating condition and space for challenge course. Visiting evaluators cannot be certified on host town's vehicles.

Hazard Communication/ Globally Harmonized System (GHS) **1.5 hours** - This course will meet the general training requirements for RTK, HazCom and GHS. Content includes understanding labels, using safety data sheets and basic chemical terminology. The rights and responsibilities of employees are also reviewed.

Employers will need to explain safeguards specific to the individual work places.

#### HazMat Awareness with Hazard Communication/ Globally Harmonized System (GHS)

**3 hours** - This is a chemical safety course for employees who work with hazardous chemicals in their work place (HazCom), and may also discover or respond to chemical emergencies outside of their workplace (HazMat).

This course reviews hazardous substances, the risks associated with them in the workplace and at an incident. Training will cover recognition and identification of hazardous substances in an emergency, the role of the first responder, & HazCom/ GHS/Right to Know rules.

#### Required upon initial assignment and retraining

**as needed** for workers who direct traffic through work zones on public roadways.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit CPWM - 1.0 Management CEU Credit

### Required upon initial assignment as an employer evaluator.

Continuing Education Approvals: CPWM - 6.0 Technical CEU Credits CPWM - 6.0 Management CEU Credits

Required upon initial assignment and retraining every two years for workers who work with chemicals as part of their work assignments.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credits CPWM - 1.0 Governmental CEU Credits Water/Wastewater - 1.5 Safety TCH

Required for all workers upon initial assignment and annual retraining for employees who can be reasonably expected to discover a chemical release and those who respond to chemical releases in a supporting role. This typically includes employees of Public Works, Utilities, Police, and EMS.

Continuing Education Approvals: CPWM - 3.0 Technical CEU Credits Water/Wastewater - 3.0 Safety TCH

#### Hazard Identification: Making Your Observations Count

**2 hours** - Department supervisors have the responsibility of monitoring the actions of their employees and work places for hazards that may cause injury or harm.

This program discusses the self-evaluation process of work places for common hazards created by the building, machinery or processes, and employee activities. The class will also provide an overview of the workplace observation process, sample formats to record the observations and ways to document corrective actions.

#### Hearing Conservation

**1 hour** - This class focuses on the training requirements for employees who are enrolled in the employer's Hearing Conservation Program, but is appropriate for any employee exposed to high levels of noise in the workplace. Discussions include hazardous levels of noise, the benefits of various hearing protective devices, and the OSHA Hearing Protection Standard.

#### **Recommended upon initial assignment and retraining as needed** for employees who conduct facility inspections or Job Site Observations for their department or agency

Continuing Education Approvals: CPWM - 1.0. Technical CEU Credits CPWM - 1.0 Management CEU Credits Water/Wastewater - 1.5 Safety TCH RMC - 2.0 Professional Development CEU Credits

Required for all workers upon initial assignment and annual retraining for employees who are included in the employer's Hearing Conservation Program. **Recommended** for employees who are exposed to loud noises, but not in the employer's Hearing Conservation Program.

Continuing Education Approvals: CPWM - 1.0 Government CEU Credits CPWM - 1.0 Technical CEU Credit Water/Wastewater - 1.0 Safety TCH

#### Heavy Equipment Safety: General Safety

**2 hours** - This program offers basic safety procedures and information that applies to working with any of the heavy equipment commonly used in the workplace. The information provided in this training should be considered as the basis for the other equipmentspecific training being offered and primarily designed for individuals working around heavy equipment.

#### Hoists, Cranes, and Rigging

**2 hours** - Moving heavy objects requires knowledge of hoisting and rigging. This session will cover DOT regulations on hoist equipment, sling types, and equipment inspection. Basic rigging techniques will be discussed with emphasis on operations such as moving pipe, moving road plates and lifting large or bulky equipment such as pumps or hydrants. Required upon initial assignment and retraining

**as needed** for a worker working on or around heavy equipment.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits

**Required for all workers upon initial assignment and retraining as needed** for employees who use auto cranes, chain hoists, and similar lifting equipment.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Water/Wastewater - 2.0 Safety TCH

#### Housing Authority Safety & Regulatory Awareness Training

#### Housing Authority Sensibility

#### Housing Authority Executive Directors: What You Need to Know

### Implicit Bias in the Workplace

#### Indoor Air Quality Designated Person Training

**3 hours** - This training is an all-inclusive program for maintenance personnel. This program covers NJ PEOSH regulatory requirements, hazards, best practices, and controls measures associated with general housing maintenance, grounds keeping, and custodial tasks.

**3 hours** - This course provides an overview of conflict resolution, stress management strategies, employee conduct in the workplace, and workplace violence in the public housing authority setting. The student will learn steps to de-escalate and resolve conflict. The course will provide advice on how to deal with stress in today's fast-paced world. This course also describes basic employee conduct in the workplace and addresses violence in the workplace. This course is interactive and there are skill-building exercises included.

**1.5 hours** - A regulatory and safety overview of responsibilities of the employer to the employees and best practices to create and implement a positive safety culture and limit liability exposure to the authority, employees, and residents.

**1.5 hours** - Participants will develop an understanding of how implicit bias impacts the work environment. Individual stereotypes and unconscious beliefs can discourage employee participation in solving problems, thwart imagination, and lead to a reduction in organizational productivity. Additionally, when left unmanaged, such biases create a toxic work environment that may become unsafe while also fostering workplace discrimination allegations.

**1 hour** - The NJ Indoor Air Quality (IAQ) standard requires that employers designate and train a staff member to act as the Designated Person. This training is designed to satisfy this requirement.

Recommended for maintenance personnel upon initial assignment and annually thereafter.

**Recommended for all employees upon initial assignment and retraining as needed.** The course is excellent for employees who deal with the public and residents.

### Recommended for Executive Directors upon initial assignment and retraining as needed.

#### **Recommended upon initial assignment and**

**retraining as needed** for General Employees, Managers, Organization Leaders, and Human Resource Professionals. This course is not intended to serve as Implicit Bias Training for police officers. Continuing Education Approvals: CPWM - 1.5 Ethics CEU Credits RMC - 1.5 Ethics CEU Credits CMFO/CCFO - 1.5 Ethics CEU Credits CTC - 1.5 Ethics CEU Credits QPA - 1.5 Ethics CEU Credits

#### Recommended for your agency's IAQ Designated

person. Training should be completed before assuming the role of the IAQ Designated Person and every 3 years after that.
Continuing Education Approvals:
CMFO/CCFO – 1 Office Management /Ancillary Subjects CEU Credits
CTC – 1 General/Secondary CEU Credits
CPWM – 1 Management CEU Credits
RMC – 1 Professional Development CEU Credits
QPA – 1 Office Admin/General Duties CEU Credits

#### Jetter/Vacuum Safety Awareness

**2 hours** - The general hazards of working in and around wastewater and sewage will be reviewed. The hazards created by operating vacuum and jetting equipment will be discussed, as well as the safety considerations for each.

Employers will need to explain safeguards specific to their individual work places.

#### Recommended upon initial assignment and

**retraining as needed** for employees who use vacuum or jetting equipment as part of their job duties.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Water/Wastewater - 2.0 Safety TCH

#### Ladder Safety/ Walking & Working Surfaces

**2 hours** - The objectives of the course are to familiarize participants with OSHA walking/working surface requirements. Requirements include how to safeguard openings and slip-fall prevention from walking areas such as stairs and skylights. The course shows the various types of ladders and scaffolds, and how to use them safely.

**Required upon initial assignment and retraining as needed** for employees who use ladders and portable scaffolds

Continuing Education Approvals: Water/Wastewater - 2.0. Safety TCH

Recommended for all police personnel

#### Law Enforcement: Below 100

**3.5 hours** - The Below 100 Mission is to influence law enforcement culture by providing innovative training and awareness, through presentations, social media, and webinars on identifying the leading causes and current trends in preventable line of duty deaths and injuries. The 5 TENETS of the Program:

- Wear Your Belt
   WIN What's Important Now?
  - Remember, Complacency Kills!
- Watch Your Speed

Wear Your Vest

#### Law Enforcement: Building Trust and a Constitutionally Sound Police Agency Through Training

**2 hours** - This training provides an explanation to community leaders of why police training should be just one component of a more comprehensive professional development program rather than a "check the box" approach. Training which is completed to simply "get it done" will not result in a Constitutionally Sound Police Agency that is trusted by the community which in the long term exposes local government, its leaders, police officers, and community members to many risks.

**Recommended** for Fund Commissioners, Mayors, Business Administrators, Elected Leaders, Chiefs of Police, Police Command Personnel

#### Law Enforcement: Career Survival for First-Line Supervisors

#### Law Enforcement: Career Survival for Police Officers

**3.5 hours** - The "First Line Supervisor" is one of the most important and challenging assignments an employee can be tasked with during their career. They are the first line personnel who turn policy into action. They are required to provide leadership at all times, and their personnel will look for guidance and support from them during critical incidents. Making good decisions is crucial, and the First Line Supervisor needs to understand the importance of following current case law, agency rules, and policies to reduce liability and career failure.

**3.5 hours** - A career in law enforcement is a laborintensive profession that requires personnel to understand the risks that are associated with enforcing the law and abiding by the agency's rules and regulations. New Jersey is one of the most plaintifffriendly states, and liability claims can negatively affect the agency's resources and reputation. The "Career Survival for Police Officers" training program was designed to supplement academy and field training programs for operational personnel. The training program identifies and encourages discussion on many of the personal and legal challenges police officers are confronted with on a daily basis.

#### Law Enforcement: Work Zone Refresher Training

**2 hours** - The Work Zone Safety Program is being offered by certified instructors that have completed the Rutgers CAIT Train the Trainer Program. This course is being offered as a refresher to current New Jersey law enforcement officers who have previously completed a Work Zone Safety Course. On many occasions, officers are required to assist with setting up or working at work zones, safety and DWI checkpoints, emergency scenes, and special events impacting the highway. Officers need to have an understanding of work zone safety compliance under the MUTCD and NJDOT standards. Enforcement and legal responsibilities are identified along with the risks that these operations expose police personnel, highway workers, and the driving community to daily.

**Recommended** for First Line Supervisors

**Recommended** for First Line Police Personnel

**Recommended f**or all police personnel who work traffic details.

### Leadership Skills for Supervisors

**2 days (6 hours per day)** - provides opportunities for participants to practice important leadership and supervisory skills by engaging in-group exercises including role playing, case studies and selfassessments. Lessons were created based on the challenges supervisors face in today's complex public sector workplace. Supervisors and those persons who may be considered for supervisory positions will have the opportunity to strengthen their: Communication skills, Team building and performance strategies, Coaching and delegating techniques, Conflict management skills

#### Leaf Collection Safety Awareness

**2 hours** - A review of the hazards of collecting leaves, including working on roadways, noise, moving machinery, and muscle strains. The class covers various methods of leaf pick-up, including leaf vacuums, claw attachments, and bagged leaf collections. Students will review safeguards for each method.

#### Lock Out/Tag Out (Control of Hazardous Energy)

**2 hours** - The OSHA standard and the need to identify various types of energy, as well as the need to develop shutdown and lockout procedures for each piece of equipment will be reviewed. Examples of safety measures and the various types of lockout devices will also be discussed. This class will also review the basics of electrical safety and the hazards associated with electrical and other energy sources.

Employers will need to explain safeguards specific to their individual work places.

**Mower Safety** 

**1 hour** - The safety considerations for using walkbehind and ride-on mowers and tractors will be discussed.

#### **Office Safety**

**1 hour** - This course will review the main hazards that are faced in the office setting such as electrical hazards, workstation ergonomics, slips/trips & falls, emergencies and hazard communication as it pertains to office environments.

#### Recommended for new and senior supervisors.

Continuing Education Approvals: CMFO/CCFO – 8 Office Management /Ancillary Subjects CEU Credits CTC – 8 General/Secondary CEU Credits CPWM – 8 Management CEU Credits RMC – 8 Professional Development CEU Credits QPA – 8 Office Admin/General Duties CEU Credits

#### Recommended upon initial assignment and

**retraining as needed** for employees who collect leaves on roadways. This may include employees of Public Works, and Building & Ground.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Wastewater - 2.0 Safety TCH

#### Required upon initial assignment and retraining as

**needed** for workers who participate in the employer's Lock Out/Tag Out Program

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Water/Wastewater - 2.0 Safety TCH

#### Required upon initial assignment and retraining

**as needed** for workers who use walk-behind and ride-on mowers.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit

#### Recommended upon initial assignment and

**retraining as needed** for employees who work in office settings.

Continuing Education Approvals: Water/Wastewater - 2.0 Safety TCH

### Personal Protective Equipment

**2 hours** - The OSHA hazard assessment process to identify the hazards associated with each type job will be reviewed to identify the need for PPE, and determine the type of PPE needed. Various types of PPE will be discussed, and how to choose the most appropriate style for protection.

#### Playground Safety Inspections

**2 hours** - This class provides attendees with a survey of the playground environment, types of injuries, the nomenclature of the individual pieces of equipment and the application of the inspection criteria. Photos will illustrate the concerns or provide illustration of the criteria. Includes a brief description of the test kit tools and recommended action plan for compliance with NJ playground regulations.

#### The Power of Collaboration (JIF 101)

**4 hours** - The course provides risk management tools and best practices for local government employees and officials (municipal and county). It is recommended for elected officials, administrators, department heads, and employees who serve as fund commissioners in a joint insurance fund or as Safety Coordinators.

#### Practical Leadership - 21 Irrefutable Laws

**3 hours** - Leadership is about influence and understanding what motivates people. There are numerous programs that study leadership principles, but this program develops your ability to practice leadership strategies on a day-to-day basis. The 21 Irrefutable Laws of Leadership is the cornerstone of this program and the materials provided will help with the practical application of leading and motivating personnel in your organization.

#### **Required upon initial assignment and retraining as needed** for supervisors and employees who use or specify PPE

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Water/Wastewater - 2.0 Safety TCH

#### **Recommended upon initial assignment and retraining as needed** for employees who inspect, maintain or repair public playgrounds.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Park and Rec Professionals - .2 CEU Credits

#### **Recommended upon initial assignment**

Continuing Education Approvals: CMFO/CCFO – 4 Office Management /Ancillary Subjects CEU Credits CTC – 4 General/Secondary CEU Credits CPWM – 4 Management CEU Credits RMC – 4 Professional Development CEU Credits QPA – 4 Office Admin/General Duties CEU Credits

### Recommended upon initial assignment and retraining as needed.

#### Preparing for First Amendment Audits

#### **2 hours** - First Amendment Audit groups claim to be a social movement that takes it upon themselves to conduct audits of government entities to promote transparency and open government. Representatives of the groups will show up at government facilities, video record the parking lot, and the facilities operations. On some occasions, they will question employees, asking for their names and position. They may ask about accessing official government records. When public employees ask questions, the attitude and demeanor of some of these people can be unnerving, annoying, flippant, aggressive, and on occasion, they may use foul and abusive language. Unfortunately, many of the audits may become confrontational in nature. The purpose of this course is to prepare public employees for these types of audits.

Preparing for the Unspeakable

**1.5 hours** - Designed by our law enforcement consultants to assist our clients with the process of developing action plans for workplace violence and active shooter incidents. OSHA/PEOSH requires public entities to prepare for recognized hazards. Unfortunately, workplace violence has become a recognized hazard. Loss of life, multiple serious injuries, business interruption, and mental health impacts are reasonably foreseeable consequences. Planning and preparation are key elements in mitigating these types of risks. This course walks the participant through a strategic planning process on best business practices. **Recommended** for Fund Commissioners, Mayors, Business Administrators, Elected Leaders, Chiefs of Police, Police Command Personnel Police Officers, Clerks, and Administrative Personnel

Continuing Education Approvals: CPWM - 1.0 Government, 1.0 Ethics CEU Credits RMC - 1.0 Professional Development, 1.0 Ethics CEU Credits CMFO/CCFO - 1.0 Office Management & Ancillary Subjects, 1.0 Ethics CEU Credits CTC - 1.0 General/ Secondary, 1.0 Ethics CEU Credits QPA - 1.0 Office Admin /General Duties, 1.0 Ethics CEU Credits

#### Required upon initial assignment and retraining

**as needed** for Administrators, Managers, Supervisors, OEM, and Human Resources.

Continuing Education Approvals: CMFO/CCFO – 1.5 Office Management /Ancillary Subjects CEU Credits CTC – 1.5 General/Secondary CEU Credits CPWM – 1.5 Management CEU Credits RMC – 1.5 Professional Development CEU Credits QPA – 1.5 Office Admin/General Duties CEU Credits

#### Productive Meeting Best Practices

**1.5 hours** - Today's organizations hold many meetings to share information, coordinate activities or goals, and make decisions. The class will discuss best practices for holding in-person, virtual, and hybrid meetings that get things done. Meeting leaders and attendees will benefit from the content of the class.

#### **Recommended upon initial assignment**

Continuing Education Approvals: CMFO/CCFO – 1.5 Office Management /Ancillary Subjects CEU Credits CTC – 1.5 General/Secondary CEU Credits CPWM – 1.5 Management CEU Credits RMC – 1.5 Professional Development CEU Credits QPA – 1.5 Office Admin/General Duties CEU Credits

#### Protecting Children from Abuse: For Managers/ Supervisors/Elected Officials

**2 hours** - This course discusses child abuse and the responsibilities of the local government to protect children.

### Recommended initially for Manger, Supervisors, and Elected Officials.

Continuing Education Approvals:

CPWM - 1.0 Government, 1.0 Ethics CEU Credits - Eff 12/20 RMC - 1.0 Professional Development, 1.0 Ethics CEU Credits - Eff 12/20

CMFO/CCFO - 1.0 Office Management & Ancillary Subjects, 1.0 Ethics CEU Credits - Eff 12/20

CTC - 1.0 General/ Secondary, 1.0 Ethics CEU Credits - Eff 12/20 QPA - 1.0 Office Admin /General Duties, 1.0 Ethics CEU Credits -Eff - 12/20

**Recommended** for Executive Directors, Municipal Administrators and JIF Fund Commissioners upon initial assignment and retraining as needed.

Continuing Education Approvals: CMFO/CCFO – 1.5 Office Management /Ancillary Subjects CEU Credits CTC – 1.5 General/Secondary CEU Credits CPWM – 1.5 Management CEU Credits RMC – 1.5 Professional Development CEU Credits QPA – 1.5 Office Admin/General Duties CEU Credits

#### **Recommended upon initial assignment**

Continuing Education Approvals: CPWM - 1.5 Management CEU Credits RMC - 1.5 Professional Development CEU Credits Water/Wastewater - 1.5 Safety TCH

### Recommended upon initial assignment and retraining as needed

Continuing Education Approvals: CPWM - 2.0 Management CEU CPWM - 2.0 Government CEU Credits RMC - 4.0 Professional Development CEU Credits Water/Wastewater - Pending

#### Public Employers: What You Need to Know

**1.5 hours** - A regulatory and safety overview of responsibilities of the employer to the employees and best practices to create and implement a positive safety culture and limit liability exposure to your agency and your employees.

#### Safety Committee Best Practices

**1.5 hours** - The foundation of an effective safety program is involvement of both management and employees in an effective safety committee.

This program will present the steps to develop and run an effective safety committee. Topics will include: designing and planning your committee, choosing members for your committee, the role of the committee members, effective meeting strategies, and establishing goals and objectives for the safety committee.

#### Safety Coordinators' Skills Training

**4 hours** - This is a nuts and bolts primer for new Safety Coordinators, or experienced coordinators who wish to refresh their skills. Topics include: 1) team building and holding effective meetings, 2) conducting Job Site Observations and facility inspections, 3) accessing the MSI and other training resources, and 4) coordinating an accident/injury investigation process. Attendees will leave with a strong understanding of the MEL/JIF system and how each entity's safety program fits into the system.

#### Sanitation and Recycling Safety

Schools: Chemical

**Science Teachers** 

Lab Safety for

**2 hours** - This course will discuss various topics relating to Sanitation Safety for solid waste and recyclable collection crews including the review of appropriate personal protective equipment, safe operating procedures, proper lifting techniques, proper driving techniques, rider positions, effective route layout and relevant provisions of the MUTCD pertaining to traffic safety.

**1 hour** - This program focuses on the exposures to both teachers and students from work in chemistry labs.

Topics include a review of chemical safety, available emergency equipment such as showers, appropriate personal protective equipment, effective experiment planning and the vital importance of prudent chemical storage.

#### Schools: Safety Awareness Training for School Custodians/ Facilities Management

**3 hours** - This class provides attendees with a discussion of the hazards and hazard control tactics associated with general school maintenance, grounds keeping (from lawn maintenance to snow removal) and custodial tasks. The core class covers the fundamentals of Machinery, Tools and Equipment, Back Care and Safe Lifting, Slips and Falls, HazCom, Fire Safety and Blood Borne Pathogens. Additional classes may be needed for those whose work involves potential asbestos contact, electrical safety, Lock Out/Tag Out and Confined Space Entry.

#### Shift Briefing Essentials

**2 hours** - For staff members who present shift briefings as part of their department safety training program. The class will discuss the informal micro-learning model for adult learners and offer resources to prepare short lesson plans.

#### **Shop and Tool Safety**

**1 hour** - The OSHA standard relating to machine guarding will be reviewed. The emphasis of the class is on the safe use of common hand and power tools, ranging from chisels to circular saws to jack hammers.

**Recommended upon initial assignment and retraining as needed** for employees who collect solid waste (trash or recycling) on community streets.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits

**Recommended upon initial assignment and retraining as needed** for employees who are potentially exposed to blood or bodily fluids and hazardous chemicals and who play a role in the employer's fire prevention, LOTO, or confined space programs.

#### Required upon initial assignment and annual

**retraining** for employees who are potentially exposed to blood or bodily fluids and hazardous chemicals and who play a role in the employer's fire prevention, LOTO, or confined space programs.

Continuing Education Approvals: CPWM - 3.0 Technical CEU Credits Water/Wastewater - 3.0 Safety TCH

**Recommended** for safety coordinators, supervisors, managers and those in safety leadership roles.

Continuing Education Approvals: CPWM - 1 Management CEU Credit Water/Wastewater - 1.5 Safety TCH

#### Recommended upon initial assignment and

**retraining as needed** for employees who use hand & power tools.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit Water/Wastewater - 1.0 Safety TCH

#### Snow Plow/Snow Removal Safety

**2 hours** - The hazards of icy road surfaces, low visibility and objects being obstructed by snow can create a hazardous situation for the operators of snow plows.

This program will review the hazards associated with the operation of snowplows, snow blowers and shoveling snow. Proper planning and safety measures are presented in this program. Recommended upon initial assignment and retraining as needed for supervisors and employees who plow snow on city streets

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits Water/Wastewater - 2.0 Safety TCH

#### Special Event Management

**2 hours** - This presentation will focus on issues and exposures created by special events. Proper planning procedures will be reviewed, and many hazard and liability considerations will be discussed.

The goal of the program will be to allow the attendees to coordinate the planning process and preparations for special events.

#### **Recommended upon initial assignment and retraining as needed** for employees who plan special events.

Continuing Education Approvals: CPWM - 2.0 Management CEU Credits RMC - 2.0 Professional Development CEU Credits Wastewater - 2.0 Safety TCH

#### Summer Seasonal Employee Orientation

**2 hours** - This is a truly blended learning experience for seasonal workers. Employer will assign students online classes from the MSI NOW that are relevant to their assignment. Online classes can be completed at the workers' convenience or in a group setting. Online classes must be completed PRIOR to attending the virtual instructor-led class. During the virtual class, the instructor will summarize and discuss the lessons in the online classes, including an overview of Outdoor Safety, Youth Employment Rules, Heat Stress, Personal Protective Equipment, Hazard Communication & Right to Know, Bloodborne Pathogens, and Employment Practices.

A Seasonal Employee Pre-learning Assignment Guide is available with required/recommended online classes and log-in instructions that can be given to seasonal employees. **Required upon initial assignment** for new or returning seasonal employees.

#### Violence Prevention and Risk Considerations for CIT Trained Officers and Mental Health Professionals

#### Wellness for Government Employees

#### Work Zone: Temporary Traffic Controls

**1.5 hours** - Police Officers specifically trained to respond to incidents involving mental health consumers and mental health professionals working with law enforcement agencies face unique challenges in managing crisis-related incidents. Officers and mental health professionals must take the necessary steps to achieve a working knowledge of the Extreme Risk Protection Order Act of 2018, the potential ramifications of the 988 Suicide and Crisis Hotline, and the required responsibilities when dealing with a person incapacitated or intoxicated. When such professionals fail to engage in ongoing self-improvement to understand these critical areas, they face many risks. Specific cases studies will be discussed where the opportunity to prevent mass violence acts by identifying the "red flags" were missed. Officers will also be encouraged to embrace training they have received in dealing with mental health consumers as a commitment to their profession of helping others and an opportunity to achieve compassion satisfaction.

**2.5 hours** - This program is designed to help employees identify and address the unique challenges they may face when working for a government entity. Public visibility of personnel and work product, demands for additional resources, OPRA, social media, internal strife, and employee well-being are discussed during this presentation. Developing a plan of action by reducing risk, developing resiliency, recognizing the signs and symptoms of stress, responding to these challenges, and identifying resources are presented with the goal of promoting health and wellness in the workforce.

**2 hours** - This course will discuss the provisions of the Manual on Uniform Traffic Control Devices for Mobile, Short-Term, and Short-Term Stationary work zones on non-highway roadways.

### Work Zone Safety for Supervisors

**1 hour** - Instructors will discuss the roles and responsibilities of supervisors of crews who work on roadways to keep workers safe, within the rules of the Manual of Uniform Traffic Control Devices (MUTCD). Topics include safety best practices and options, training, and work zone evaluation.

**Recommended for Officers trained as** CIT Officers, Crisis Negotiators, Officers assigned to Domestic Violence or Juvenile/Family Crisis Units, or any individual assigned the responsibility of investigating or supervising situations involving actions associated with the Extreme Risk Protection Order Act of 2018. This course is also recommended for mental health professionals working with police agencies and Chiefs, Command Staff Members, and Supervisors.

### Recommended upon initial assignment and retraining as needed.

Continuing Education Approvals: CMFO/CCFO – 2.5 Office Management /Ancillary Subjects CEU Credits CTC – 2.5 General/Secondary CEU Credits CPWM – 2.5 Management CEU Credits RMC – 2.5 Professional Development CEU Credits QPA – 2.5 Office Admin/General Duties CEU Credits

#### Required upon initial assignment and retraining

**as needed** for workers who plan, set-up, or work within roadway work zones.

Continuing Education Approvals: CPWM - 2.0 Technical CEU Credits CPWM - 2.0 Management CEU Credits

#### Recommended upon initial assignment and

**retraining as needed** for supervisors of workers who plan, set-up, or work within roadway work zones.

Continuing Education Approvals: CPWM - 1.0 Technical CEU Credit CPWM - 1.0 Management CEU Credit



**MSI NOW** resources are in the MSI Learning Management System (LMS), in MSI NOW College on the bottom right of the LMS homepage. MSI online classes are on the left side of the College, while on-demand streaming videos are on the right side.

Online classes and streaming videos can be completed on an individual employee basis, or in a group setting. Individuals completing online courses or videos will have their attendance recorded in their learning histories. If taken as a group, please utilize the Group Sign-in Sheet available in MSI NOW.

- 1. To access the online courses, click the following link for the MEL Safety Institute's Learning Management System: www.firstnetcampus.com/meljif
- 2. If you have taken MSI classes in the past, enter your username and password. If you do not know your username/password, check with your Training Administrator or call the MSI Helpline at (866) 661-5120. If you are new, click '**New User Registration**.' Complete the fields and you will receive a confirmation email with your username and password.
- 3. Once logged in, click on **MSI NOW**, bottom right box. Online courses also can be accessed through the other On-Line Training Colleges based on job roles.
- 4. Click the course you would like to complete.
- 5. Click 'Enroll'
- 6. Click the 'My Training' tab on the top left blue tool bar
- 7. Click the program name to launch the course
- 8. Click 'Start' to begin
- 9. Upon completion of the course and questions you will navigate to the '**Student Center**' tab to print your Certificate of Completion. Learning transcripts are automatically updated in the MEL Safety Institute's Learning Management System.

#### **BLOODBORNE PATHOGENS & FIRST AID**

Universal Precautions - Infection Control Procedures

Bloodborne Pathogens in First Response Environments

First Aid - English/Spanish

Bloodborne Pathogens Refresher- MSI Online Course

#### **CONFINED SPACES/EXCAVATION/TRENCHING**

Backhoe/Loader Operations

Confined Space Awareness – MSI Online Course

Confined Space Entry

Hot Work Safety and the Permitting Process - English/Spanish

Mark Out Safety - MSI Online Course

Trench Safety Basics for Field Personnel

Trenching and Shoring Safety in Construction Environments

#### **EMPLOYEE CONDUCT**

Bullying and Other Disruptive Behavior: For Employees Courageous Conversations – MSI Online Course Cultural Competence – MSI Online Course Diversity in the Workplace: For Employees Drug & Alcohol Abuse: For Employees Handling a Sexual Harassment Investigation Preventing Workplace Discrimination: For Employees Protecting Children From Abuse - MSI Online Course Sexual Harassment: For Employees Understanding and Preventing Microaggressions – MSI Online Course Violence On The Job - English/Spanish We Must Respect Each Other in Local Government - MSI Online Course Workplace Harassment in Industrial Facilities - English/Spanish Workplace Violence - English/Spanish

#### FALL PREVENTION & LADDER / SCAFFOLD SAFETY

Aerial Lift Safety

Construction Series Ladder

Fall Protection In Industrial and Construction Environments

Ladder Safety - English/Spanish

Scaffolding Safety For Employees

Scissor Lifts - English/Spanish

#### FIRE SAFETY & EMERGENCY PLANNING

Active Shooter: Surviving an Attack Emergency Planning - English/Spanish Evacuation Procedures - English/Spanish Fire Prevention in the Office - English/Spanish Industrial Fire Prevention Using Fire Extinguishers - English/Spanish Working with Benzene Fire Safety & Emergency Action Plan Refresher - MSI Online Course

#### FORKLIFTS & CRANES / HOISTS

Chains, Cranes, Hoist, And Slings Crane Safety In Industrial and Construction Environments Forklift & Powered Industrial Truck Safety Forklift Operator Training Forklift Safety Manual Pallet Jack Safety Operating Electric Pallet Jacks Safely Overhead Pendant Hoist Safety Rigging Safety In Industrial and Construction Environments Safe Operation of Cranes and Hoists (Machinery) Truck Mounted Articulating Knuckle Boom Cranes

#### **GENERAL SAFETY**

Advanced New Employee Orientation Heavy Equipment Safety: Tractor Safety - MSI Online Course Heavy Equipment Safety: Trucks and Trailer Safety - MSI Online Course Heavy Equipment Safety: Earth Moving Equipment - MSI Online Course Fighting Fatigue in the Workplace Hand, Wrist & Finger Safety - English/Spanish Heat Stress Protecting Yourself Against COVID-19 & Other Contagious Illnesses Real Story About Hand Washing and Bacteria Safety Awareness 101 for New Employees Safety Housekeeping and Accident Prevention Safety Orientation Winter Safety - English/Spanish Wellness and Fitness Workplace Stress - English/Spanish Your Right to File a Complaint with OSHA

8 Tips for Working From Home - MSI Online Course

Building a Safe Workplace: Anti-Harassment and Discrimination - MSI Online Course

COVID-19: A Pandemic Response - MSI Online Course

MSI Learning Management System - Administrator Overview-Recorded Webinar - MSI Online Course

New Employee Safety Orientation - Part 1 - MSI Online Course

New Employee Safety Orientation - Part 2 - MSI Online Course

Practicing Hand Hygiene - MSI Online Course

#### HAZCOM W/GHS & CHEMICAL SAFETY

Asbestos Awareness

Crystalline Silica Safety

DOT HAZMAT General Awareness - English/Spanish

DOT HAZMAT Safety Training Video - English/Spanish

Hazard Communication in Cleaning & Maintenance Operations - English/Spanish

Hazardous Materials Labels

Hydrogen Sulfide

Integrating GHS with HazCom

Personal Protective Equipment & Decontamination Procedures - English/Spanish

Silica Safety in Industrial and Construction Environment

Sodium and Calcium Hypochlorite

Working Safely With Compressed Air (Gory Story)

HazCom / RTK Refresher - MSI Online Course

#### LIFTING & BACK SAFETY

**Back Injury Prevention** 

EMS Patient Lifting - Preventing Back Injuries Material Handling Safe Lifting - English/Spanish Safe Patient Lifting for Emergency Responders online course Avoid Back Pain - MSI Online Course

#### LOCK OUT/TAG OUT & ELECTRICAL

Arc Flash NFPA 70E - English/Spanish Basic Electrical Safety In the Workplace Electrical Safety - English/Spanish Electrocution Hazards Part I: Worksite Safety Ground Fault Circuit Interrupter (GFCI) Hazardous Energy Source - Lock Out/Tag Out Affected and Authorized Persons - Machine Operators/Non-Operators Lock Out/Tag Out - English/Spanish NFPA 70E Electrical Safety - Arc Flash Safety For Employees Safe Electrical Work Practices & The 2018 NFPA 70E® Six Steps to Lock Out/Tag Out The New Lock Out/Tag Out Program

#### **OFFICE SAFETY/ERGONOMICS**

Back Safety in Office Environments - English/SpanishComputer Workstation Safety - English/SpanishConflict Resolution in the Office - English/SpanishErgonomics in Industrial Facilities

Indoor Air Quality - English/Spanish Laboratory Ergonomics Office Ergonomics Office Safety Office Safety Refresher – MSI Online Course

#### PPE/RESPIRATORY/HEARING/EYE

An Effective Respiratory Protection Program Eye Safety - English/Spanish Hearing Conservation and Safety How To Fit Test Respirators Personal Protective Equipment PPE - English/Spanish PPE: Are You Covered Respiratory Protection and Safety - English/Spanish Safety Showers & Eye Washes - English/Spanish Safety Showers & Eye Washes in the Laboratory Self-Contained Breathing Apparatus SCBA

#### **RECREATION & SUMMER CAMPS**

Camp Counselors - Aquatic Safety - MSI Online Course Camp Counselors - Bullying Prevention at Camp - MSI Online Course Camp Counselors - Child Sexual Abuse Prevention at Camp - MSI Online Course Camp Counselors - Playground Safety - MSI Online Course Camp Counselors - The Professional Lifeguard - MSI Online Course Camp Counselors - Trip and Transportation Safety - MSI Online Course

Playground Safety Inspections for Public Works or Recreation Departments - MSI Online Course

#### SANITATION/WASTE MANAGEMENT

Back Injury Prevention (Waste Management)
Front End Loader Safety
Front End Loader Safety and Operations
Heat Stress Awareness and Prevention (Waste Management)
Landfill Safety
Rear Loader Safety and Operations
Residential Operations
Road Rage (Waste Management)
Roll Offs and Safety Operations
Route Safety Analysis
Side Loader Operations and Safety

#### **SHOP & TOOL SAFETY**

Fleet Shop Safety and Hazardous Materials (Trucking) Hand & Power Tool Safety in Construction Environments Hand & Power Tool Safety - English/Spanish Hand and Power Tool Safety (Machinery) Machine Guard Safety - English/Spanish Machine Guarding Responsibility (Machinery) Power Saw Safety (Machinery) Welding Safety - English/Spanish

#### **SLIPS - TRIPS & FALLS**

How to Prevent Slips and Falls

Slips, Trips & Falls

Walking and Working Surfaces in Construction

Smart Moves to Avoid Falling Down - MSI Online Course

#### **SPECIFIC JOB / TASK SAFETY**

Caught-in/Between Hazards in Construction Compressed Gas Cylinders - Handling and Storage Compressed Gas Cylinders - English/Spanish Dealing With The Media In Emergency Situations - English/Spanish Flagger Safety Laboratory Hoods Laboratory Safety Training Twelve Part Series Meter Reader Safety Operating a Telehandler Safely Orientation to Lab Safety Preventing Contamination in the Laboratory Safety Orientation in Construction Environment Storm Water Pollution Prevention Plan General Awareness Struck by Hazard in Construction Environments Warehouse Safety Water and Sewer Treatment Plant Safety

Work Zone Safety Crosswalk Heroes - MSI Online Course Crush Zone - MSI Online Course Cyber Security - MSI Online Course Street Smart is Street Safe - MSI Online Course

#### **STORMWATER**

Stormwater - An Introduction Stormwater - Improper Disposal Stormwater - Local Public Education Stormwater - Maintenance Stormwater - Post Construction Management Stormwater - Solid and Floatable Controls

#### SUPERVISORS/MANAGEMENT

Accident Investigation - English/Spanish Behavior Based Safety: Managers Diversity in the Workplace: For Managers and Supervisors Drug and Alcohol Abuse: For Managers and Supervisors - English/Spanish Hazard Recognition HIPAA Rules and Compliance I2P2: Injury and Illness Prevention Programs Introduction to OSHA Training OSHA Recordkeeping for Managers & Supervisors Preventing Workplace Discrimination: For Managers and Supervisor Safety Audits Safety Leadership: An Essential Safety Element Site Safety & Health Plan - English/Spanish Supervisor Leadership Excellence - Hiring and Firing Unsafe Acts - Human Behavior Details

#### **VEHICLE & DRIVING SAFETY**

**Backing Accident Prevention Distracted Driving Distracted Driving - English/Spanish** Driving Defensively **Driving Safety** Driving Safety: The Basics **Driving In Extreme Weather Conditions Dump Truck Safety** Loading and Unloading Trailers NJ State 4 Hour Defensive Driving (MSI LMS Resources) On The Road Safety Space Management Around Your Truck Vehicle Inspection Defensive Driving - MSI Online Course Survival Driving - Emergencies and Natural Disasters - MSI Online Course Survival Driving - Urban Driving - MSI Online Course



#### **MSI DVD ORDERING INSTRUCTIONS**

MSI DVD is available to MEL Members at no charge.

1. All requests are made by:

On-Line: Click below to login & order Safety DVD's MEL Safety Institute Login (user name & password required)

- By telephone: 856-552-4900
- By email: melvideolibrary@jamontgomery.com
- 2. When calling or emailing your order please provide the following information:
  - DVDs requested (Maximum of four (4) per order)
  - FedEx Shipping Address
  - Name of person receiving order
  - Phone number and email address

#### **MSI DVD RETURN INSTRUCTIONS**

- 1. DVDs must be returned within 14 days of receiving your order to assure timely distribution to other members' making requests.
- 2. DVDs should be returned utilizing either the same shipping box or the prepaid FedEx envelope and label included with your order.
- 3. Entities will be responsible to replace all lost or damaged videos they have requested and received from the MEL.

MSI DVD Library c/o J.A. Montgomery Consulting 2 Cooper Street 18th Floor Camden, NJ 08102

Phone: 856-552-4900 Email: <u>melvideolibrary@jamontgomery.com</u>

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#### **ACCIDENT AWARENESS**

"The First Step" - DVD #100

"It Only Takes A Second II" - DVD #101

"Pedestrian Safety in Industry" - DVD #102

"Field Operations Safety for Public Works & Construction" - DVD #103

"Stored Energy: The Hidden Hazard" - DVD #104

"Accident Causes and Prevention" (Digital) - DVD #105

"Safety: The Good Fight" - DVD #106

"Close Calls & Near Misses-Refresher" - DVD #107

"Making Safety Work: An Overview of Workplace Safety & Employee Responsibilities" - DVD #108

"Unsafe Acts - Human Behaviors" - DVD #109 Available as MSI NOW Streaming Video

"Cause & Avoidance of Accidents" - DVD #110

"What is Carelessness?" - DVD #111

"Accidents: It Can't Happen To Me" - DVD #112

#### **ACCIDENT INVESTIGATION**

"Accident Investigation" - DVD #200 Available as MSI NOW Streaming Video

"Accident Investigation for Everyone (Ref)" - DVD #201

"How to Investigate an Accident" - DVD #202

"Supervisor's Guide to Accident Investigation" - DVD #203

#### **AMERICANS WITH DISABILITIES ACT**

"Planning Accessible SAFE Playgrounds Using the Americans With Disabilities Act" - CD-ROM #3504 This is not a video and has no sound track. It is in the format of a Power Point Presentation

#### ASBESTOS/LEAD/SILICA AWARENESS

"Asbestos Awareness" - DVD #400 Available as MSI NOW Streaming Video

"Cutting/Milling Asbestos Cement Pipe" - DVD #401

"Crystalline Silica Employee Training" " - DVD #402

"Lead Exposure in General Industry" - DVD #403

"Lead in the Workplace" - DVD #404

"Silica Safety In Industrial and Construction Environments" - DVD #405

# **BACK SAFETY/LIFTING**

"Back Injury Prevention Through Exercise" - DVD #501

**"Stop & Think...to Avoid Back Pain"** - DVD #502 Video Produced by the MEL (English/Spanish) Program available on the MEL Website as an on-line resource

"Back Safety" - DVD #503

"Back Injury Prevention" - DVD #504 Available as MSI NOW Streaming Video

"Preventing and Managing Back Pain" - DVD #505

"Back Care for Public Agencies" - DVD #506

## **BEHAVIORAL SAFETY/EMPLOYEE RELATIONS**

"What Would You Say?" - DVD #600

"Communication Skills: What Everyone Needs to Know" - DVD #601

"Compliance is Just the Beginning" - VHS #666 (VHS - Two Part Series) 1. 3 Steps to Ethical Decisions.

2.8 Dramatizations

# **BLOODBORNE PATHOGENS & DISEASES**

"Bloodborne Pathogens" - DVD #700

"BBP for First Response Environments" - DVD #701

"Bloodborne Pathogens for Custodians" - DVD #702

"Bloodborne Pathogens for Schoolteachers" - DVD #703
"Bloodborne Pathogens General Awareness" - DVD #704
"Bloodborne Pathogens in the Workplace" - DVD #705
"Controlling Exposure to Bloodborne Pathogens" - DVD #706
"Needlestick Injury Prevention 2000" - DVD #707

# **CONFINED SPACE ENTRY**

"Confined Space Hot Work: Checklist to Safety" - DVD #800 "Confined Space Entry Retraining" - DVD #801 "Survive Inside: Employee Safety in Confined Spaces" - DVD #802 "Confined Space in Construction" - DVD #803 "Confined Space Atmospheric Testing" - DVD #804 (English/Spanish) "Confined Space Ventilation" - DVD #805 (English/Spanish) "Confined Space Entry: Permit Required!" - DVD #806 (English/Spanish) "Confined Space Entry" - DVD #807 "Confined Space: The Silent Killers" - DVD #808 "Confined Space Entry: Keeping Public Employees Safe" - DVD #809 (English/Spanish) "Confined Space Non-Entry Rescue" - DVD #810 (English/Spanish)

### **CROSSING GUARD/SCHOOL SAFETY**

"Street Smart is Street Safe" - DVD #900 Video Produced by the MEL Program available on the MEL Website as an on-line resource

**"School Zone... Danger Zone"** - DVD #901 Video Produced by the MEL (English/Spanish) Program available on the MEL Website as an on-line resource

"Pedestrian Safety" - DVD #902 Video Produced by the MEL (English/Spanish) Program available on the MEL Website as an on-line resource

"School Crossing Guards and Traffic Control" - DVD #903

"School Bus Inspection" - DVD #904

"School Bus Safety (Elementary School Students)" (Digital) - DVD #905

"Bus Evacuation Drills for Students" (Bus Drivers) - DVD #906

"School Bus Safety" (Parents & Teachers) (Aurora) - DVD #907

#### **DRIVING SAFETY/HIGHWAY SAFETY**

"The Blindfold Effect" - DVD #1000

"Backing & Parking" - DVD #1001

"Intersections - Among the Most Dangerous Places on Earth" - DVD #1002

"A Better Way - Small Vehicle Version" - DVD #1003

"Reversing The Trend" - Small Vehicle Version" - DVD #1004

"The Driver's E.D.G.E" - DVD #1005

"The Keys To Foul Weather Driving" - DVD #1006 "Fatigue Management" - DVD #1007 "Hang Up and Drive – The Jacy Good Story" - DVD #1008 "Texting & Driving: The Facts" - DVD #1009 "Five Minute Fundamentals" - DVD #1010 "Driving Safety" - DVD #1011 Available as MSI NOW Streaming Video "Safety Shorts: Programs 1 - 3" - DVD #1012 "Winter Driving: When Rules Change" - DVD #1013 "Safe Winter Driving Considerations" - DVD #1014 "Winter Driving Fundamentals...Includes Skid Recovery" - DVD #1015 "Low Visibility & Driving" - DVD #1016 "Road Rage: How To Protect Yourself" - DVD #1017 "Distracted Driving" - DVD #1018 Available as MSI NOW Streaming Video (English/Spanish) "Defensive Driving: A Crash Course" - DVD #1019 "Defensive Driving: Prepared for the Worst" - DVD #1020 "Defensive Driving for Government Employees" - DVD #1021 (English/Spanish) "Distracted Driving: At What Cost?" - DVD #1022 (English/Spanish)

"Driving the 5 Keys - Small Vehicles" - DVD #1023

"The Keys to Safe Lane Changing and Merging" - DVD #1024 "Winter Driving Safety" - DVD #1025 "Winter Driving: When the Rules Change (Refresher)" - DVD #1026 "Shift Work: Preventing Fatigue" - DVD #1027 "The Consequences of Driving A Motor Vehicle Under the Influence" - DVD #1028 "Road Rage" - DVD #1029 "Safe Driving on Freeways" - DVD #1030 "Think N Drive" - DVD #1031 "Driving Reverse" - DVD #1032 "Drug Free Workplace: Supervisor Version" - DVD #1100 "Drugs in the Workplace: America in Jeopardy" - DVD #1101 "Dealing with Drug & Alcohol Abuse... for Employees" - DVD #1102 Available as MSI NOW Streaming Video "Dealing with Drug & Alcohol Abuse... for Managers & Supervisors" - DVD #1103 Available as MSI NOW Streaming Video "DOT Alcohol & Drug Rules" - DVD #1104

"Chemical Dependency" - DVD #1105

**DRUG AWARENESS** 

# **ELECTRICAL/LOTO/ARC FLASH**

"Electrical Safety: NFPA 70E" - DVD #1200

"Electrical Safety for Non-Electricians" - DVD #1201

"Lock Out/Tag Out: Mobile Construction Equipment" - DVD #1202

"More High Impact Lock Out/Tag Out Safety Training" - DVD #1203

"Electrical Safety" - DVD #1204 Available as MSI NOW Streaming Video

"Arc Flash Safety" - DVD #1205

"Safe Electrical Work Practices (NFPA 70E 2015) (Ref)" - DVD #1206 Available as MSI NOW Streaming Video with 2018 NFPA 70E

"Lock Out/Tag Out: When Everyone Knows" - DVD #1207

"Electrical Safety: Working Around Live Circuits" - DVD #1208

"The Mark Standifer Story: Lessons Learned from Arc Flash Tragedy" - DVD #1209

"Arc Flash" - DVD #1210 (English/Spanish)

"Lock Out/Tag Out" (Marcom) - DVD #1211 Available as MSI NOW Streaming Video

"Lock Out/Tag Out (Digital) - DVD #1212

### **EMERGENCY MEDICAL SERVICES (EMS)**

"Back Safety for EMS/Fire - The Principles & Strengthening" - DVD #1300
"EMS Patient Lifting - Preventing Back Injuries" - DVD #1301
"Back Safety For First Responders" - DVD #1302 (English/Spanish)
"Bloodborne Pathogens for Fire and Rescue" - DVD #1303 (English/Spanish)
"Emergency Responders Bloodborne Pathogens" - DVD #1304
"Silent Wars BBP for Emergency Responders" - VHS #1360 (VHS - Six Part Series)

# **EMERGENCY PREPAREDNESS**

"Anthrax: Remediating the Effects of Bioterrorism" - DVD #1400
"Emergency Evacuation: Getting Out Alive" - DVD #1401 (English/Spanish)
"Severe Weather Alert: Are You Prepared?" - DVD #1402
"Introduction to Incident Command System (ICS)" - DVD #1403
"Earthquake Safety" - DVD #1404
"Emergency Evacuation" - DVD #1405
"Swept Away... A Guide To Water Rescue Operations" - DVD #1406
"Are You Ready? - Regional Disaster Preparedness" - DVD #1407

http://www.readyhoustontx.gov/videos.html



"Are You Ready? - Regional Disaster Preparedness" (Multiple Languages) - DVD #1408 http://www.readyhoustontx.gov/videos.html

"First Aid" - DVD #1409

"First Aid: Until Help Arrives" - DVD #1410

"CPR AED Awareness Training" - DVD #1411

"Emergency Preparedness & Response" - DVD #1412

"Disaster Workers Code of Safe Practices" - DVD #1413

"Incident Safety" - DVD #1414

"Incident Command Safety (ICS)" - DVD #1415

"Public Building Security: It's Everyone's Concern" - DVD #1416 (English/Spanish)

"What to do in Case of an Emergency" - DVD #1417

"AED: Automated External Defibrillators" - DVD #1418

"Emergency First Aid" - DVD #1419

"Emergency Incident Response" - DVD #1420

"Emergency Planning" - DVD #1421

"Evacuation Procedures" - DVD #1422

## **EMPLOYEE CONDUCT/HARASSMENT/VIOLENCE IN THE WORKPLACE**

"Violence on the Job" - DVD #1500 Available as MSI NOW Streaming Video

"Conflict Resolution in the Office" - DVD #1501 Available as MSI NOW Streaming Video

"**No Tolerance**" (2011 Edition) - DVD #1502 Video Produced by the MEL Program available on the MEL Website as an on-line resource

"Workplace Harassment in the Office" - DVD #1503

"Personal Liability in the Workplace Pranks & Harassment" - DVD #1504

"Workplace Violence: Employee Training" - DVD #1505

"Run, Hide, Fight: Surviving An Active Shooter Event" - DVD #1506 http://www.readyhoustontx.gov/videos.html

"Run, Hide, Fight: Surviving An Active Shooter Event" (Multiple Languages) - DVD #1507 http://www.readyhoustontx.gov/videos.html

"Workplace Violence" - DVD #1508 Available as MSI NOW Streaming Video

"Preventing Harassment: Creating a Positive Office" - DVD #1509

"Bullying and Respect in the Workplace" - DVD #1510

"Active Shooter: Helping Prevent Tragedy" - DVD #1511

"Active Shooter and Workplace Violence" - DVD #1512

"Active Shooter How to Survive" - DVD #1513

"Bullying and Other Disruptive Behavior... for Employees" - DVD #1514 Available as MSI NOW Streaming Video

"Bullying and Other Disruptive Behavior... for Managers" - DVD #1515

# **EXCAVATION & TRENCHING SAFETY**

"The Competent Person & Soil Classification" - DVD #1600

"Trench Safety for Field Personnel" - DVD #1601 Available as MSI NOW Streaming Video

"Seeing is Believing: Safely Exposing Buried Utilities" - DVD #1602

"Digging Dangers XVI: Excavation Tragedies" - DVD #1603

"Competent Person - Trenching & Shoring" (Aurora) - DVD #1604

"Trenching & Shoring" (Ref) - (Digital) - DVD #1605

"Trenching and Shoring Safety" (Marcom) - DVD #1606

## **EYE SAFETY**

"Eye Safety Update" - DVD #1700

"Safety Showers & Eye Washes" - DVD #1701 Available as MSI NOW Streaming Video
"The Horror of Losing an Eye" - DVD #1702 Graphic Photographs – Viewer Discretion
"The Eyedeology of Safety" - DVD #1703 (English/Spanish)
"Eye Safety" - DVD #1704 Available as MSI NOW Streaming Video

"Eye Protection: A New Approach" - DVD #1705

# FALL PROTECTION/LADDER/SCAFFOLD SAFETY

"Personal Fall Protection: One Step Beyond" - DVD #1800

"Ladder Safety" (Ref) - DVD #1801

"Supported Scaffolding Safety" - DVD #1802

"Surviving the Fall" - DVD #1803

"Ladder Safety" (Aurora) - DVD #1804 Available as MSI NOW Streaming Video

"Fall Protection (Aurora)"- DVD #1805

"ABC's of Your Personal Fall Arrest System" - DVD #1806

"Fall Protection (Digital)" - DVD #1807

"About Personal Fall Arrest System (Concise)" - DVD #1808

"Walkways, Ladders & Elevations: Don't Slip & Fall" - DVD #1809

"Scaffold Safety" - DVD #1810

"Roof Top Safety" - DVD #1811

## FIRE DEPARTMENT SAFETY

"Occupational Disease Prevention for Firefighters" - DVD #1900

"Tactical Perspectives: Command" - DVD #1901

"Tactical Perspectives: Fire Attack" - DVD #1902

"Tactical Perspectives: Ventilation" - DVD #1903 "Tactical Perspectives: Search" - DVD #1904 "Tactical Perspectives: Mayday" - DVD #1905 "Tactical Perspectives: Dispatch" - DVD #1906 "Bread & Butter Operations: Car Fires" - DVD #1907 "Bread & Butter Operations: Fire Streams" - DVD #1908 "Bread & Butter Operations: Ground Ladders" - DVD #1909 "Bread & Butter Operations: Initial Attack Lines" - DVD #1910 "Bread & Butter Operations: SCBA" - DVD #1911 "Bread & Butter Operations: Search & Rescue" - DVD #1912 "Bread & Butter Operations: Ventilation" - DVD #1913 "Pride & Ownership: A Firefighter's Love of the Job" - DVD #1914 "Surface Ice Rescue" - DVD #1915

# FIRE EXTINGUISHERS/FIRE SAFETY

"Fire Extinguishers: Ready To Respond" - DVD #2000

"Fire Prevention and Safety" - DVD #2001

"Fire Prevention in the Office" - DVD #2002 Available as MSI NOW Streaming Video



# **FLAGGER/WORK ZONE SAFETY**

"Flagger Safety" - DVD #2100

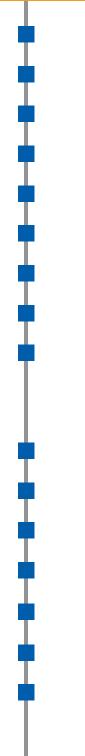
"Road Crew Safety: Safe Practices for Road Construction & Paving Crews" - DVD #2101
"Flagger Safety (Public Agency)" - DVD #2102 Available as MSI NOW Streaming Video
"Work Zone Safety (Traffic Control)" - DVD #2103 Available as MSI NOW Streaming Video

## **FLEET SAFETY & MAINTENANCE**

"Automotive Industry: Motor Fleet Maintenance Safety" - DVD #2200

"Lifting it Right" - DVD #2201

"D.O.T. - Out of Service Criteria" - DVD #2202



"Lock Out/Tag Out (Vehicle Procedures) " - DVD #2203
"Safe Use, Handling, Storing, Charging & Jump Starting of Acid Batteries " - DVD #2204
"Jump Start Your Battery Safety" (Automotive) - DVD #2205
"Preventing Back Injuries" (Automotive) - DVD #2206
"Hearing Conservation" (Automotive) - DVD #2207
"Hand & Power Tool Safety" (Automotive) - DVD #2208
"Passenger Light Truck Tire Installer" - DVD #2209
"Hazard Communications" (Automotive) - DVD #2210
"Disabled Vehicles: Accident Procedures & Truck Fires" - DVD #2211

# FORKLIFT/CRANES/HOISTS/RIGGING

"The Safe Operation of Utility Carts" - DVD #2300 "Bucket Truck Safety" - DVD #2301 "Bucket Trucks - Extending Your Safety" - DVD #2302 "Indoor Cranes: Safety Lifting Operations" - DVD #2303 "Crane Safety" - DVD #2304 "Forklift Safety Lessons for the Safe Operator" - DVD #2305 "Forklift Safety Lessons for the Safe Pedestrian" - DVD #2306 "Operating Forklifts Safely" (Ref) - DVD #2307

"Lift Truck Characteristics Balance and Stability" - DVD #2308

"Scissor Lift Safety" (Ref) - DVD #2309

"Forklift Operator Training" (Ref) - DVD #2310

"Forklift Operator Training" - DVD #2311 Available as MSI NOW Streaming Video
"Chains, Cranes, Hoists and Slings Safety" - DVD #2312 Available as MSI NOW Streaming Video
"About the Safe Operation of Aerial Work Platforms" - DVD #2313
"Overhead Pendant Hoist Safety" - DVD #2314

# **GENERAL JOB/SAFETY AWARENESS**

"I Choose to Look the Other Way" (Ref) - DVD #2400

"Housekeeping and Accident Prevention" - DVD #2401

"Safety Orientation" - DVD #2402 Available as MSI NOW Streaming Video

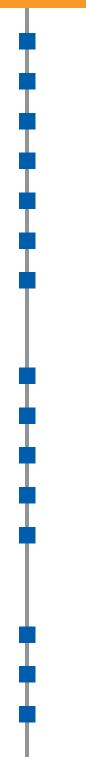
"Back to Work, Back to Safety" - DVD #2403

"Employee Safety Orientation" - DVD #2404

"Safety Orientation for Public Agency Employees" - DVD #2405

"Job Safety Analysis" - DVD #2406

"Job Safety Analysis: Safety Awareness and You (Concise)" - DVD #2407



"Work Standards & Safety" (Sanitation) - DVD #2408

"Leading Indicators: It is the Little Things" (Ref) - DVD #2409

"Administrative Employee Safety Orientation" (Schools) - DVD #2410

"Teacher Safety Orientation" - DVD #2411

"Safety Orientation & Accident Prevention" (Custodians & Maintenance) - DVD #2412

"Employee Safety Orientation" (Sanitation) - DVD #2413

"Employee Safety Orientation for Automotive Personnel" - DVD #2414

#### HAND SAFETY

"Hand Safety" (Summit) - DVD #2500

"Hand Safety" (Aurora) - DVD #2501

"The Horror of Losing a Hand...." - DVD #2502 Graphic Photographs - Viewer Discretion

"Hand Injury Prevention" - DVD #2503

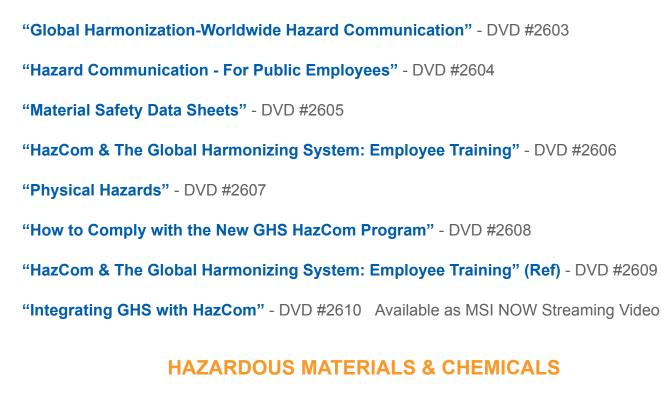
"Hand, Wrist & Finger Safety" - DVD #2504 Available as MSI NOW Streaming Video

#### HAZCOM W/GHS (RTK)

"MSDS Read It Before You Need It!" - DVD #2600

"Hazard Communication: It's Your Right to Know" - DVD #2601

"Hazard Communication: Real Accidents, Real Stories" - DVD #2602



"HazMat Transportation - Security Depends on You" - DVD #2700
"Chemical Handling Safety - Corrosives" - DVD #2701
"Chemical Handling Safety - Solvents" - DVD #2702
"Chlorine Safety" - DVD #2703
"Hazardous Material Labels" - DVD #2704 Available as MSI NOW Streaming Video
"Flammable and Explosives" - DVD #2705
"Handling Compressed Gas Cylinders" - DVD #2706

**"DOT General Awareness: Handling & Transporting Hazardous Materials Safely"** - DVD #2707

"Safety Training for Handling & Transporting Hazardous Materials" - DVD #2708

"HazMat: Understanding the Hazard Classes" - DVD #2709

"Flammable Liquid Safety" - DVD #2710

"Dealing with Hazardous Spills" - DVD #2711

"Carbon Monoxide Poisoning" - DVD #2712

"Handling Compressed Gas Safely" - DVD #2713

"Bonding & Grounding of Flammable Liquids" - DVD #2714

"Indoor Air Quality" - DVD #2715 Available as MSI NOW Streaming Video

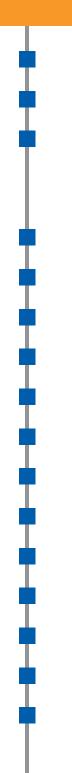
### **HEARING CONSERVATION**

"Hearing Conservation For Employees" - DVD #2800
"Hearing Conservation and Safety" - DVD #2801 Available as MSI NOW Streaming Video
"Hearing Conservation" - DVD #2802

#### **HEAVY EQUIPMENT/SNOW PLOW**

"Transporting Construction Equipment" - DVD #2900
"Rigging & Lifting: Mobile Construction Equipment" - DVD #2901
"On Again Off Again - A Guide To Mounting & Dismounting Heavy Equipment" - DVD #2902
"Backhoe Loader: Maintenance & Transport" - DVD #2903

"Backhoe Safety" - DVD #2904 "Hydro-Vacuum Truck Safety" - DVD #2905 "Safety Training for Repair Technicians" - DVD #2906 "Hand Signals: For Mobile Construction Equipment" - DVD #2907 "Hand Signals: For Mobile Construction Equipment" (Spanish) - DVD #2908 "Skid Steer Safe Operating Techniques" - DVD #2909 "Roller Compactor" - DVD #2910 "The Safe Operation and Maintenance of Dump Trucks" - DVD #2911 "Tractor Safety Basics" - DVD #2912 "Snow Removal Techniques – Plowing Tips from the Pros" - DVD #2913 "Snow Plow Safety" - DVD #2914 "Basic Snowplowing Techniques" - DVD #2915 "Skid Steer Loaders in the Snow and Ice Industry" - DVD #2916 "Dump Truck Safety" - DVD #2917 Available as MSI NOW Streaming Video "Backhoe Operations for Public Works" - DVD #2918 "Backhoe Loader: Safe Operating Techniques" - DVD #2919 "Backhoe Loader: Pre-Start Inspection" - DVD #2920 "Wheel Loader Operating Techniques" - DVD #2921



"Dump Truck Operation & Safety" - DVD #2922

"Crawler Excavator: Maintenance & Transport" - DVD #2923

"Skid Steer: Pre-Operation Inspection" - DVD #2924

# LANDSCAPE SAFETY

"Right of Way Mowing Safety" - DVD #3000

"The Safe Operation of Commercial Lawn Mowers" - DVD #3001

"Landscape Equipment: Safety & Maintenance" - DVD #3002

"WSI: Groundskeeping Safety" - DVD #3003

"Landscape Maintenance" (Aurora) - DVD #3004

"Landscape Power Tool Safety" - DVD #3005

"Chainsaw Safety Basics: An Expert's Perspective" - DVD #3006

"Video Guide to Chain Saw Safety" - DVD #3007

"Chain Saw Safety" - (Digital) #3008

"Pesticide Handlers and the Worker Protection Standard" - DVD #3009
"Pesticide Safety: Worker Protection" - DVD #3010
"Commercial Lawnmower Safety" - DVD #3011

"Tree Trimming Safety" - DVD #3012

"Landscape Maintenance Safety" (Digital) - DVD #3013

"Commercial Mower Safety" - DVD #3014

"Grounds Keeping Safety: Dealing with Bugs & Critters" - DVD #3015

"Chain Saw Safety (Aurora)" - DVD #3016

"Elements of Pruning" - DVD #3017

"Landscape Tools: Use & Safety" - DVD #3018

"Pesticide Safety: Minimal Risk to the Applicator" - DVD #3019

"Power Blower" - DVD #3020

"Tractor Accidents: It's Not Gonna Happen to Me" - DVD #3021

# LIFEGUARD OPERATIONS

**"Beach Safety: A Guide to Staying Safe On The Coast"** - DVD #3100 This video focuses on West Coast but some information valid to all beaches

"Disappearing Dummies: Why Lifeguards Can't See" - DVD #3101

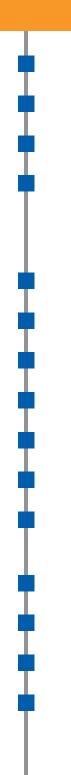
"Five Minute Scanning Strategy" - DVD #3102

"Shallow Water Blackout/Genetic Drowning Triggers" - DVD #3103

"The Supervision Myth" - DVD #3104

"Beach Safety Basics" - DVD #3105 This video focuses on West Coast but some information valid to all beaches

"Beach Vehicle Operations" - DVD #3106



"Code X (Search and Recovery)" - DVD #3107

"Components of a Rescue" - DVD #3108

"Water Observation" - DVD #3109

"Safe Chemical Handling for Lifeguards & Pool Operators" - DVD #3110

# **OFFICE AND ERGONOMIC SAFETY**

"Computer Workstation Safety" - DVD #3200 Available as MSI NOW Streaming Video

"Working Ergonomically in the Office" - DVD #3201

"Safe Lifting for Office Workers" - DVD #3202

"Ergonomics Awareness" - DVD #3203

"Office Ergonomics: If Only Your Computer Could Talk" - DVD #3204

"Office Safety (Marcom)" - DVD #3205 Available as MSI NOW Streaming Video

"Cyber Security" - DVD #3206 Video Produced by the MEL Program available on the MEL Website as an on-line resource

"Office Injury Prevention" (Refresher) - DVD #3207

"Employee Involvement in Ergonomics" - DVD #3208

"Dealing with the Irate Customer" - DVD #3209

"Social Media at Work" - DVD #3210

# **OUTDOOR EXPOSURE**

"Poison Oak and Ivy Training" - DVD #3300

"Cold Stress" - DVD #3301

"Heat Stress" (Aurora) - DVD #3302

"Insect Safety: Killer Bees, Wasps and Spiders" - DVD #3303

"Poisonous Plant Safety" - DVD #3304

"Hypothermia and Frostbite" - DVD #3305

"Heat Stress: Don't Lose Your Cool" - DVD #3306

"Heat Stress" (Marcom) - DVD #3307 Available as MSI NOW Streaming Video

"The Mosquito – What You Need to Know" - DVD #3308

"Hidden In The Leaves" - DVD #3309

"Summer Sports & Recreation Safety (Off-Job Safety)" - DVD #3310

"Wasps & Spiders" - DVD #3311

"Heat Stress Awareness" - DVD #3312

**"101 Days of Summer"** - DVD #3313 Video Produced by the MEL Program available on the MEL Website as an on-line resource

"Heat Stress" (Digital) - DVD #3314

"Tick Bite Prevention & Response" - DVD #3315

# **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

"PPE: Your Last Line of Defense!" - DVD #3400

"PPE: Head to Toe" - DVD #3401

"Safely on Your Feet" - DVD #3402

"PPE Wear it for You" - DVD #3403

"Personal Protective Equipment" (Marcom) - DVD #3404

# PLAYGROUND/FIELD MAINTENANCE

"The Nuts and Bolts of Playground Maintenance" - DVD #3500

"Inspecting Playgrounds for Hazards - 2nd Addition" - DVD #3501 CPSC guidelines - 2011 addition

"Safe Surfaces" - DVD #3502

"Planning SAFE Playgrounds" - DVD #3503

"Planning Accessible SAFE Playgrounds Using the Americans With Disabilities Act" - CD-ROM #3504 This is not a video and has no sound track. It is in the format of a Power Point Presentation

"Applying CPSC Guidelines for the Development of SAFE Playgrounds" - CD-ROM #3505 This is not a video and has no sound track. It is in the format of a Power Point Presentation

"Safe Active Play: A Guide To Avoiding Play Area Hazards" - DVD #3506

"Playground Safety Supervision" - DVD #3507

"Playground Safety" - DVD #3508

"Elementary Playground Safety" - DVD #3509

## **POLICE DEPARTMENT SAFETY**

"Emergency Response Driving" - DVD #3600

"Lead Safety for Firearms" - DVD #3601

"Your Vest Won't Stop This Bullet" - DVD #3602 Agency can obtain a free copy of this video by contacting: Governor's Office of Highway Safety - hbagley@gohs.ga.gov (limit one per agency)

"Understanding the Threat: Racist Skinheads" - DVD #3603 www.splcenter.org/law-enforcement

# **RESPIRATORY PROTECTION**

"Respiratory Safety: Public Knowledge" - DVD #3700

"Respirator Selection & Use" - DVD #3701

"Fit Testing Respirators" - DVD #3702

"Respirators and How to Use Them" - DVD #3703

"Disposable Respirators: Exposure Control" - DVD #3704

"Fit Testing Under New NIOSH Standards" - DVD #3705

"Respirators: The New Rules (2011)" - DVD #3706

# **SANITATION SAFETY**

**"Be Safe, Be Proud"** - DVD #3900 Produced by the National Solid Waters Management Association (NSWMA) "Side Loader Operations and Safety" - DVD #3901 Available as MSI NOW Streaming Video "Residential Pick Up Driving and Helpers - Operations" - DVD #3902 "Vehicle Backing Accident Prevention" - DVD #3903 "Rear Loader Safety and Operations" - DVD #3904 Available as MSI NOW Streaming Video "Landfill Safety" - DVD #3905 Available as MSI NOW Streaming Video "Commercial Pick-Up Front-End Loading and Roll-Offs" - DVD #3906 "Roll Offs and Safety Operations" - DVD #3907 Available as MSI NOW Streaming Video "Solid Waste Safety: Rear Loaders" - DVD #3908 "Ergonomics: Recycling Facility Safety" - DVD #3909 "The 5 Keys to Safe Driving: Sanitation Truck" - DVD #3910 "Residential Operations" - DVD #3911 Available as MSI NOW Streaming Video "Front-End Loader Operations & Safety" - DVD #3912 Available as MSI NOW Streaming Video "Route Observations/Safety Analysis" - DVD #3913 "Pre-Trip Inspection: Waste Management" - DVD #3914 "Back Injury Prevention" (Waste Management) - DVD #3915 "Route Safety Analysis" - DVD #3916 Available as MSI NOW Streaming Video "Vehicle Inspections" - DVD #3917

### SEXUAL HARRASSMENT

"Preventing Sexual Harassment...For Employees" - DVD #4000

"Preventing Sexual Harassment...For Managers & Supervisors" - DVD #4001

"Sexual Harassment: What Employees Need to Know" - DVD #4002

"Sexual Harassment: What Managers Need to Know" - DVD #4003

"Sexual Harassment in the Workplace" - DVD #4004

"Handling a Sexual Harassment Investigation" - DVD #4005 Available as MSI NOW Streaming Video

### **SHOP & TOOL SAFETY**

"Compressed Air Safety" - DVD #4100

"Hand Held Cutoff Saws: Safe & Efficient Operation" - DVD #4101
"Hand and Power Tool Safety" - DVD #4102 Available as MSI NOW Streaming Video
"Boxcutter/Utility Knife Safety" - DVD #4103
"Powder Actuated Tools" - DVD #4104
"Pneumatic Tool Safety" - DVD #4105
"Hazards of Long Hair, Loose Clothes and Jewelry" - DVD #4106
"Power Tool Accidents: They Can Be Prevented" - DVD #4107

"Power Tool Accidents: They Can Be Prevented" (Spanish) - DVD #4108



"Portable Grinders and Abrasive Wheels" - DVD #4109

"Machine Guard Safety" - DVD #4110 Available as MSI NOW Streaming Video

"Table Saw Safety and Use" - DVD #4111

"Machine Guarding and Conveyor Safety" - DVD #4112

"Cutting Torch Safety" - DVD #4113

"Garage-Repair Shop Safety" - DVD #4114

"Portable Generator Hazards & How to Avoid Them" - DVD #4115

# SLIPS/TRIPS/FALLS

"Slips, Trips and Falls: Taking the Right Steps" - DVD #4200 "Slips, Trips and Falls: Stranger Than Friction..." - DVD #4201

"Slips and Falls" - DVD #4202

"I Can't Get No Traction" - DVD #4203

"Don't Fall Down on the Job" - DVD #4204

"Winter Walking" - DVD #4205

"Winter Walking: Staying on Your Feet" - DVD #4206

"Walking & Working Surfaces"- DVD #4207

"Slips, Trips and Falls" (Marcom) - DVD #4209 Available as MSI NOW Streaming Video

"Preventing Slips & Falls in Trucking" - DVD #4210

### SUPERVISORS/MANAGEMENT

"Safety Teams" - DVD #4300

"The Pro-Active Safety Committee: A Team for Success" - DVD #4301

"OSHA Recordkeeping" - DVD #4302

**"OSHA Recordkeeping for Managers and Supervisors" - DVD #4303** 

"Safety Audits" - DVD #4304 Available as MSI NOW Streaming Video

"Developing a Positive Safety Culture" - DVD #4305

"Critical Incident Stress Debriefing" - DVD #4306

"Contractor Safety" - DVD #4307

"Responsibilities Of A Supervisor" - DVD #4308

"Safety and The Supervisor" - DVD #4309

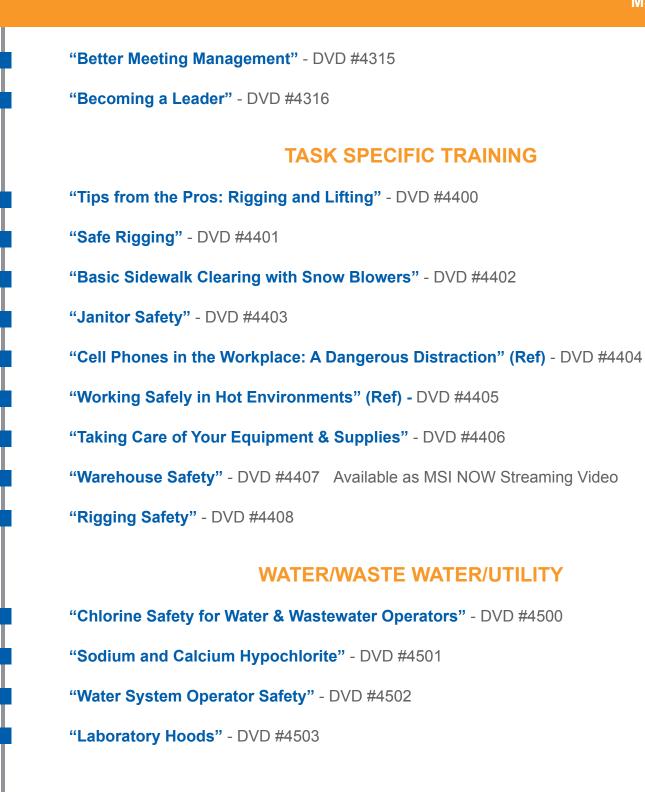
"Safety Committees The Real Story" - DVD #4310

"OSHA Recordkeeping for Managers and Supervisors" (Marcom) - DVD #4311 Available as MSI NOW Streaming Video

"Stress Management for Supervisors and Employees" - DVD #4312

"Discipline: The Supervisors Role" - DVD #4313

"Safety Decision Making" - DVD #4314



"EME Awareness for Antenna Site Safety" - DVD #4504

"Treatment Plant Safety" - DVD #4505

"Water and Sewer Treatment Plant Safety" - DVD #4506

"Dog Bite Prevention" (Digital) - DVD #4507

"Meter Reader Safety" - DVD #4508 Available as MSI NOW Streaming Video

"Utility Crew Truck Safety" - DVD #4509

"Valve Crew Safety" - DVD #4510

"Understanding Your Stormwater Pollution Plan" - DVD #4511

## WELDING SAFETY

"Oxyfuel Gas Cutting: The Sure Cut" - DVD #4600

"Hexavalent Chromium Awareness" - DVD #4601

"Health and Safety Factors in Welding Operation" - DVD #4602

"Arc Welding Safety" - DVD #4603

## **WELLNESS**

"Stretching Out at Work" - DVD #4700

"Muscle Strains & Sprains" - DVD #4701

"Working with Stress" - DVD #4702

"Smoking: Getting Ready to Quit" - DVD #4703

"Diet, Nutrition, and Cancer Prevention" - DVD #4704

"MRSA... The Ticking Time Bomb" - DVD #4705

"Why Don't We Do It In Our Sleeves? - DVD #4706

"Duet for Clean Hands" (Multiple Languages) - DVD #4707 (Two disk set) Disc 1: Why Don't We Do It in Our Sleeves? Disc 2: Soap in the City

"Recognizing Depression" - DVD #4708

"AIDS-What Everyone Needs to Know" - DVD #4709

"Exercise: Getting Active, Staying Active" - DVD #4710

"How to Make Healthy Lifestyle Changes" - DVD #4711

"Nutrition: Shop Healthy, Cook Healthy" - DVD #4712

"Eating for Energy" - DVD #4713

"Signs and Symptoms of a Heart Attack" - DVD #4714

"Introduction to Heart Disease Risk Factors" - DVD #4715

"High Blood Pressure: An Introduction to Treatment" - DVD #4716

"High Cholesterol: An Introduction to Treatment" - DVD #4717

"Overweight: Who's in Control?" - DVD #4718

