

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
OPEN MINUTES
SPECIAL MEETING – DECEMBER 29, 2021
MEETING HELD ELECTRONICALLY**

Meeting of Executive Committee called to order by Chairman Mevoli. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF 2020 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Absent
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
Joseph Wolk	Borough of Mount Ephraim	Present
Joseph Gallagher	Winslow Township	Present
David Taraschi	Borough of Audubon	Present

EXECUTIVE COMMITTEE ALTERNATES:

Sharon Eggleston	Camden City	Present
M. Gary Passanante	Borough of Somerdale	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA, Risk Management Services Bradford Stokes, Karen A. Read
Attorney	Brown & Connery Joseph Nardi, Esquire
Auditor	Bowman and Company
Claims Service	CompServices Denise Hall, Gladys Driggins
Safety Director	J.A. Montgomery Consulting John Saville, Harry Earle, Robert Garish Keith Hummel
Treasurer	
Managed Care	Consolidated Services Group Jennifer Goldstein
Underwriting Manager	Conner Strong & Buckelew Jonathan Tavaras

FUND COMMISSIONERS PRESENT:

Cass Duffy, Collingswood
Sarah Lipsett, Cherry Hill Fire District
Lawrence Spellman, Voorhees Township
Steve Whalen, Magnolia Borough
Glenn Werner, Gibbsboro

FUND PROFESSIONALS AND RISK MANAGEMENT CONSULTANTS PRESENT:

Katie Walters	Conner Strong & Buckelew
Rick Bean	Henry D. Bean & Sons Insurance
Roger Leonard	Leonard O’Neill Insurance Agency
Danielle Colaianni	Hardenbergh Insurance Group
John McCrudden	Hardenbergh Insurance Group
Walt Eife	Waypoint Insurance
Terry Mason	M&C Insurance

WELCOME: Chairman Mevoli welcomed everyone to the meeting.

CORRESPONDENCE: A letter was received from Pine Valley included on page 2 of the agenda. Executive Director said the letter explains that Pine Valley will be merging into Pine Hill Borough effective January 1, 2022. The letter expressed Pine Valley’s appreciation of all the support for the Camden County Municipal JIF over the years. Chairman Mevoli said it was a very nice letter and it was a pleasure to have Pine Valley in the Fund.

EXECUTIVE DIRECTOR:

New Membership Applications – We have received an application for new membership from the Pennsauken Township. Perma, along with our Underwriting Manager and Actuary have reviewed their submission and associated loss information and is recommending that an offer of membership be extended to the Township. A new member review appears on page 3 of the agenda.

Executive Director said he and Fund Attorney Joseph Nardi met with the Pennsauken Township Administrator and CFO last week to review the proposal and they accepted. Executive Director said the total insurable value for property is \$26,085,158 and vehicles with a value over \$13 million. Pennsauken has special exposures, which includes a concession stand, special events including fireworks, public pools, watercraft and a golf course. Executive Director said membership is subject to a field survey by JA Montgomery. Pennsauken is a well run municipality and the facilities are well kept. They are leaving the private markets through McKee & Nationwide where with a favorable loss history. Pennsauken would retain the first \$600,000 in workers comp retention and a \$50,000 law enforcement liability retention. The proposed assessment is \$857,352.00. Pennsauken will be save \$75,000 from their current program by joining the Camden JIF. Executive Director said the recommendation is to approve the membership. Attorney Joseph Nardi concurred with the Executive Director and said the meeting was very good and Pennsauken is looking forward to participating in the JIF, they had good questions and would be an active responsible member of the Camden JIF.

Executive Director asked if there were any questions regarding the membership. In response to Commissioner Shannon, Executive Director said the actuary did review their claims and they were

satisfied and that is how we received the loss funding information. With no other questions heard, a motion to approve membership was in order.

MOTION TO APPROVE MEMBERSHIP AND BIND COVERAGE FOR PENNSAUKEN TOWNSHIP EFFECTIVE JANUARY 1, 2022.

Motion:	Commissioner DiAngelo
Second:	Commissioner Shannon
Roll Call Vote:	8 Ayes - 0 Nays

Cyber Security Request for Proposals - The Fund office received Requests for Proposals for Cyber Security Services for its members. The Executive Director will provide a report.

Executive Director said the Camden JIF received three responses and one was rejected because they did not return the required documents – the investment in Iran and a few other documents so they had to be removed and they were not the lowest responding bidder. Executive Director said the other two responding bids were sent to the Contracts Committee – Commissioner Shannon, Commissioner DiAngelo and Chairman Mevoli. The responses were reviewed and scored and the recommendation of the Contracts Committee is to go with D2 Cybersecurity. They have an extensive background in New Jersey JIFs and they do five or six other Insurance Funds as well so they are aware of the process.

Commissioner Shannon said D2 Cybersecurity can provide the information, services and deliverables that were in the RFP. They can comply with everything we are looking for and they have a lot of background and experience, and their pricing was the best.

Commissioner DiAngelo said D2 Cybersecurity was the obvious choice and their pricing was so exceptional.

Executive Director said the pricing is estimated to be around \$56,000 once we submit all of the actual employees who have email addresses, that number will fluctuate and possibly downward. There is \$50,000 in the budget and if it is over that amount we can certainly take funds from miscellaneous. In response to Commissioner Passanante, Executive Director said if members want to keep their current vendor they can do so. D2 Cybersecurity’s services will check off a couple of items from the MEL Cyber Risk Management Program checklist and is more for the employee training and awareness. If a member does not have a contracted service and is looking for additional guidance D2 Cybersecurity could provide a quote to individual towns for those services as well.

MOTION TO APPOINT D2 CYBERSECURITY FOR CYBER SECURITY SERVICES

Motion:	Commissioner Shannon
Second:	Commissioner Passanante
Roll Call Vote:	8 Ayes - 0 Nays

Executive Director extended Happy New Year wishes and a healthy 2022 to Camden JIF Members and Professionals.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

MOTION TO ADJOURN:

Motion:	Commissioner Taraschi
Second:	Commissioner Gallagher
Vote:	Unanimous

Chairman Mevoli welcomed Pennsauken Township to the JIF.

MEETING ADJOURNED: 5:48 PM

Karen A. Read, Assisting Secretary for
M. JAMES MALEY, SECRETARY