

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
OPEN MINUTES
MEETING – JANUARY 28, 2019
BERLIN BOROUGH MUNICIPAL HALL 5:15 PM**

Meeting of Executive Committee called to order by Chairman Mevoli. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE OBSERVED**

ROLL CALL OF 2018 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Present
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
M. Joseph Wolk	Borough of Mount Ephraim	Present
Neal Rochford	Borough of Haddonfield	Absent
Jack Lipsett	Gloucester City	Present

EXECUTIVE COMMITTEE ALTERNATES:

Joseph Gallagher	Winslow Township	Present
David Taraschi	Borough of Audubon	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA, Risk Management Services Bradford Stokes, Karen A. Read
Attorney	Brown & Connery Joseph Nardi, Esquire
Claims Service	CompServices Denise Hall, Cheryl Little
Safety Director	J.A. Montgomery Risk Control John Saville, Keith Hummel
Treasurer	Elizabeth Pigliacelli
Managed Care	Consolidated Services Group Jennifer Goldstein
Underwriting Manager	Conner Strong & Buckelew

FUND COMMISSIONERS PRESENT:

Ari Messinger, Cherry Hill Alternate
 Millard Wilkinson, Berlin Boro
 Mayor Bilella, Berlin Boro
 Ethel Kemp, Camden Parking Authority
 Eleanor Kelly, Runnemede Borough
 Jason Asuncion, City of Camden
 Sharon Eggleston, City of Camden
 Robert Mather, Pine Valley
 Glenn Werner, Gibbsboro
 John Foley, Cherry Hill Fire District
 Ken Cheeseman, Laurel Springs
 Edward Hill, Lawnside
 Mark Godfrey, Magnolia
 James Mulroy, Haddon Township

RISK MANAGEMENT CONSULTANTS PRESENT:

Mark von der Tann	Edgewood Associates
Michael Avalone	Conner Strong & Buckelew
Roger Leonard	Leonard O'Neill Insurance Group
Terry Mason	M&C Insurance Agency, Inc.
Rick Bean	Henry D. Bean & Sons Insurance
Walt Eife	Waypoint Insurance
Peter DiGambattista	Associated Insurance Partners
John McCrudden	Hardenbergh Insurance

WELCOME: Mayor Bilella welcomed everyone to the Berlin Borough Municipal Hall

APPROVAL OF MINUTES: OPEN & CLOSED SESSION OF NOVEMBER 25, 2018

MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF NOVEMBER 25, 2018

Motion:	Commissioner DiAngelo
Second:	Commissioner Gallagher
Vote:	Unanimous

CORRESPONDENCE: NONE

MOTION TO ADJOURN SINE DIE MEETING:

Motion:	Commissioner Lipsett
Second:	Commissioner Wolk
Vote:	Unanimous

SINE DIE MEETING ADJOURNED – COMMISSIONER DIANGELO EXECUTIVE DIRECTOR TO RUN ELECTIONS OF OFFICERS, 5-MEMBER EXECUTIVE COMMITTEE, 3 ALTERNATES TO EXECUTIVE COMMITTEE

ROLL CALL OF ALL 2018 FUND COMMISSIONERS (OR ALTERNATES):

MEMBER	FUND COMMISSIONER	PRESENT
Audubon	David Taraschi	Yes
Audubon Park	Robert Fischer	No

Barrington	Terry Shannon	Yes
Bellmawr	Louis. P. DiAngelo	Yes
Berlin Boro	Millard Wilkinson	Yes
Berlin Twp	Catherine Underwood	No
Brooklawn	Michael Mevoli	Yes
Camden City Parking Authority	Ethel Kemp	Yes
Cherry Hill	Ari Messinger - Alternate	Yes
Cherry Hill Fire District	John Foley	Yes
Chesilhurst	Michael Blunt	No
Clementon	Jenai Johnson	No
Collingswood	M. James Maley	Yes
Gibbsboro	Glenn Werner	Yes
Gloucester	Jack Lipsett	Yes
Haddon Twp	James Mulroy	Yes
Haddonfield	Neal Rochford	No
Hi-Nella	Phyllis Twisler	No
Laurel Springs	Ken Cheeseman	No
Lawnside	Edward Hill - Alternate	Yes
Lindenwold	Craig Wells	No
Magnolia	Mark Godfrey	Yes
Medford Lakes	Dr. Robert Burton	No
Merchantville	Edward Brennan	No
Mt. Ephraim	M. Joseph Wolk	Yes
Oaklyn	Michael Enos	No
Pine Hill	Patricia Hendricks	No
Pine Valley	Robert Mather	Yes
Runnemede	Eleanor Kelly	Yes
Somerdale	M. Gary Passante	No
Tavistock	Terry Shannon	Yes
Voorhees	Lawrence Spellman	No
Winslow	Joseph Gallagher	Yes
Woodlynne	Jerald Fuentes	No
NEW MEMBERS - 2019		
Camden City	Jason Asuncion	Yes
Gloucester Township	Tom Cardis	No
Winslow Twp. Fire Dist. #1	Lorraine Azzarano	No

With 20 Commissioners present a quorum of 16 was achieved.

ELECTION OF 2019 CHAIRMAN, SECRETARY, 5-MEMBER EXECUTIVE COMMITTEE, 2 EXECUTIVE COMMITTEE ALTERNATES:

NOMINATIONS COMMITTEE – Executive Director read the slate of the 2019 committee, which was submitted by Commissioner Michielli, Chair of Nominating Committee:

OFFICERS:

Michael Mevoli – Borough of Brooklawn, Chairman

M. James Maley – Borough of Collingswood, Secretary

FIVE MEMBER EXECUTIVE COMMITTEE:

Louis DiAngelo - Borough of Bellmawr

Terry Shannon – Barrington Borough

M. Joseph Wolk – Borough of Mt. Ephraim

Neal Rochford – Borough of Haddonfield

Jack Lipsett – Gloucester City

EXECUTIVE COMMITTEE ALTERNATES

#1 Joseph Gallagher – Winslow Township

#2 David Taraschi - Audubon Borough

MOTION TO NOMINATE MICHAEL MEVOLI, BOROUGH OF BROOKLAWN AS CHAIR; M. JAMES MALEY, BOROUGH OF COLLINGSWOOD AS SECRETARY; LOUIS DIANGELO, BOROUGH OF BELLMAWR; TERRY SHANNON, BOROUGH OF BARRINGTON, M. JOSEPH WOLK, BOROUGH OF MT. EPHRAIM AND NEAL ROCHFORD, BOROUGH OF HADDONFIELD, JACK LIPSETT, GLOUCESTER CITY FOR EXECUTIVE COMMITTEE AND AS ALTERNATE #1 JOSEPH GALLAGHER, WINSLOW TOWNSHIP, ALTERNATE #2 DAVID TARASCHI, BOROUGH OF AUDUBON

ADDITIONAL NOMINATIONS FOR EXECUTIVE COMMITTEE ENTERTAINED

Hearing no additional nominations,

MOTION TO CLOSE NOMINATIONS AND CONFIRM ELECTIONS:

Motion:	Commissioner Maley
Second:	Commissioner Wolk
Vote:	Unanimous

ATTORNEY ADMINISTERED OATH OF OFFICE TO OFFICERS AND TO THE EXECUTIVE COMMITTEE.

Chairman Mevoli called meeting to order.

ROLL CALL OF 2019 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Present
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
M. Joseph Wolk	Borough of Mount Ephraim	Present
Neal Rochford	Borough of Haddonfield	Absent
Jack Lipsett	Gloucester City	Present

EXECUTIVE COMMITTEE ALTERNATES:

Joseph Gallagher	Winslow Township	Present
David Taraschi	Borough of Audubon	Present

2019 REORGANIZATION:

REORGANIZATION RESOLUTIONS: Executive Director in July 2017 the Board authorized the advertisement of RFQ's for Professional positions in accordance with a fair and open process pursuant to NJSA 19:44A-20.4 et. Seq. Enclosed on **Page 4** is **Resolution 19-1** reflecting the appointments and establishing compensation for Fund Year 2019.

RESOLUTION 19-1 APPOINTMENTS

- I. **PERMA Risk Management Services** is hereby appointed as **Administrator**, Mr. Bradford Stokes is appointed as Executive Director, Mr. Joseph Hrubash as Deputy Executive Director and Karen Read as Account Manager, and all as agent for process of services. 2019 Fee - \$442,938.00. The estimated dollar amount that will be expended in connection with this three year term is \$1,231,290.
- II. Mr. Joseph Nardi, Esq. of **Brown & Connery, LLP** is hereby appointed as **Fund Attorney** and shall receive a retainer for administrative services, legal research and legal opinions. In addition, Brown & Connery, LLP. shall provide litigation management services. 2019 Fee - \$64,261.00. **Contract term to be one year.**
- III. **Elizabeth Pigliacelli** is hereby appointed as **Fund Treasurer**. Fee 2019 Fee - \$22,931.00 **Contract term to be on year.**
- IV. **Wilmington Trust** is hereby appointed as **Asset Manager** to the FUND. .05% of the market value of the FUND's invested assets.
- V. **Investors Bank** is hereby appointed as **Banking Manager** at an earning rate based on a combined average balance of \$20,000,000 of participating joint insurance funds. The estimated dollar amount that will be expended in connection with this three year term is \$21,218.00.
- VI. **Bowman & Company** is hereby appointed as **Fund Auditor**. 2019 Fee - \$23,157.00 **Contract term to be one year.**
- VII. **Bowman & Company** is hereby appointed as **Fund Payroll Auditor**. 2019 Fee - \$16,778.00 **Contract term to be one year.**
- VIII. **AmeriHealth Casualty Inc.** is hereby appointed as the **Claims Service Organization** for the FUND to adjust all claims for current and prior Fund Years. 2019 Fee - \$467,884.00 The estimated dollar amount that will be expended in connection with this three year term is \$1,322,418.
- IX. **The Actuarial Advantage** is hereby appointed as **Actuary** for the FUND. 2019 Fee - \$51,732.00. The estimated dollar amount that will be expended in connection with this three year term is \$148,958.00.
- X. **J.A. Montgomery Risk Control** is hereby appointed **Loss Control Consultant** and Right To Know Training Services to the FUND. 2019 Fee - \$208,708.00. The estimated dollar amount that will be expended in connection with this three year term is \$579,947.00.
- XI. **Conner Strong & Buckelew** is hereby appointed **Underwriting Manager** for the FUND. 2019 Fee - \$12,976.00. The estimated dollar amount that will be expended in connection with this three year term is \$36,880.00.

XII. **Interstate Mobile Care** is hereby appointed as the **Fund CDL Drug & Alcohol Monitor** for the FUND. 2019 Fee - \$32,396.00 **Contract term to be one year.** The estimated dollar amount that will be expended in connection with this three year term is \$94,482.00.

XIII. **Medlogix** is hereby appointed as the **Fund Managed Care Provider** for the FUND. 2019 Fee \$129,259.00. The estimated dollar amount that will be expended in connection with this three year term is \$377,459.00.

All professionals and service organizations appointed pursuant to this Resolution shall serve the Fund for three year term unless otherwise specified from the adoption of this Resolution or until a successor shall be appointed and qualified, in accordance with the fees, terms and conditions of the Professional Services Contract(s) which will be entered into, a copy of which will be on file in the Fund office, located at 401 Route 73 North, Suite 300, Marlton, New Jersey 08053

MOTION TO ADOPT RESOLUTION 19-1 CONFIRMING APPOINTMENT OF FUND PROFESSIONALS:

Motion:	Commissioner Lipsett
Second:	Commissioner DiAngelo
Vote:	8 Ayes – 0 Nays

ORGANIZATION RESOLUTIONS

RESOLUTION 19-2 DESIGNATION FISCAL MANAGEMENT PLAN The Fiscal Management Plan includes financial institutions declared as the Fund’s Official Depositories, and interest rates for delinquent assessments. In addition, the Fiscal Management Plan allows Cherry Hill Township to process their assessment payment based on a fiscal year operation.

I. Those banks listed as official depositories: Wilmington Trust, Investors Bank, the New Jersey Cash Management Plan.

II. Designation of Authorized Signatures, Any Two Except For Checks Over \$50,000, Which Require Third Signature

Chairman	Michael Mevoli
Secretary	M. James Maley
Treasurer	Elizabeth Pigliacelli
Member Executive Committee	Terry Shannon

III. Designation Of Authorized Signatures For Claim Payments, One Of Which Must Be Treasurer For Amounts Over \$50,000

Michael Sullivan
Juan Lopez

IV. Adoption of Cash and Investment Policy

V. The rate of interest assessed by the Fund, for delinquent assessments shall

- a. For the first 30 days - 0%
- b. For the 31 to 60 days - the rate paid by the N.J. Cash Management Fund rate plus (2) percent.

c. For 61+ days – 10% percent per annum.

- VI. The assessment due dates are January 31, 2019 for the first installment and June 15, 2019 for the second installment.
- VII. Cherry Hill Township operates on a fiscal calendar year beginning July 1 and ending June 30. Cherry Hill Township assessment due dates are February 28, 2019 for the first installment and July 31, 2019 for the second installment.
- VIII. Certifying and Approval Officer for all FUND expenses shall be the FUND's Executive Director and/or the Account Manager so designated by the Executive Director.
- IX. Adjustments to Risk Management Fees in the amount of \$150 or less are as a result of seminar credits.
- X. For Wire Transfers – that the FUND does hereby require that Investors Bank obtain voice confirmation prior to executing wire transfers to external accounts from the Fund Treasurer.

RESOLUTION 19-3 ESTABLISHING PUBLIC MEETING PROCEDURES

RESOLUTION 19-4 DESIGNATION OF SECRETARY AS CUSTODIAN OF RECORDS TO BE KEPT AND MAINTAINED AT THE FUND OFFICE AS REQUIRED BY THE FUND'S BYLAWS

RESOLUTION 19-5 AUTHORIZATION OF COMPENSATION TO EXECUTIVE COMMITTEE FOR MEETING ATTENDANCE AT EXECUTIVE COMMITTEE MEETINGS.

RESOLUTION 19-6 ESTABLISHING THE 2019 PLAN OF RISK MANAGEMENT.

Executive Director said there no real significant changes in the Plan. Updates have been highlighted. Executive Director said there is on change on page 3 of the Plan item number 7 a. the line which mentions the endorsement which should read \$1,000,000 not \$1,000.

MOTION TO ADOPT ORGANIZATIONAL RESOLUTIONS 19-2 THROUGH 19-6:

Motion:	Commissioner Wolk
Second:	Commissioner Maley
Roll Call Vote:	8 Ayes – 0 Nays

Organizational Resolutions & Risk Management Plan Made Part of Minutes.

EXECUTIVE DIRECTOR – Executive Director thanked the board for re-appointment.

COMMITTEE APOINTMENTS: Executive Director said the Fund has eight standing committees. Enclosed in the agenda was the Chairman's list of the committee appointments for 2019. You are encouraged to volunteer to serve in the upcoming year. (Page 24) Chairman Mevoli said if you anyone is interested in any of the committees please let r Brad Stokes or myself know and if we can we will add you to the committee.

AMENDING THE 2019 BUDGET: With the addition of Gloucester Township, the City of Camden and the Winslow Fire District to the Camden JIF, there is a need to amend the 2019 Budget. The revised budget in the amount of \$14,623,733 appears on Page 27. Since the budget amendment increase exceeds 5%, we will need to schedule a public hearing for our February meeting.

MOTION TO SCHEDULE A PUBLIC HEARING FOR THE PURPOSE OF AMENDING THE FUND'S 2019 BUDGET

Motion:	Commissioner DiAngelo
Second:	Commissioner Gallagher
Vote:	Unanimous

2019 ASSESSMENTS: Executive Director said the 2019 Assessments were mailed via certified mail to all member towns on/about December 15th. First Installment payments are due by January 31, 2019.

RESIDUAL CLAIMS FUND 2019 REORGANIZATION MEETING: Executive Director the Residual Claims Fund's 2019 Reorganization meeting was held on January 2, 2019 at the Forsgate Country Club. Enclosed is a copy of Commissioner Wolk's report on the meeting in Appendix II. Mayor Wolk said the RCF elected Robert Law from the TRICO JIF as chairperson and Greg Franz from South Bergen as Secretary. The RCF conducted its re-organization meeting appointing various fund professionals and service organizations. The next meeting will be held on March 29th in Princeton.

EJIF 2019 REORGANIZATION MEETING: The EJIF 2019 Reorganization meeting was held on January 2, 2019 at the Forsgate Country Club. Enclosed is a copy of Commissioner Wolk's report on the meeting in Appendix II. Mayor Wolk said the RCF elected Robert Law from the TRICO JIF as chairperson and Greg Franz from South Bergen as Secretary. The EJIF conducted its re-organization meeting appointing various fund professionals and service organizations. Mayor Wolk said the EJIF approved a revised tank policy form and approved the removal of deductible amounts from member policies. The next meeting will be held on March 29th in Princeton.

MEL 2019 REORGANIZATION MEETING: The MEL 2018 Reorganization meeting was held on January 2, 2019 at the Forsgate Country Club. Enclosed is a copy of Commissioner Work's report on the meeting in Appendix II. Mayor Wolk said the MEL elected Richard Hirsh from the Atlantic JIF as Chairman and Mauro Tucci from the Suburban Essex JIF as Secretary. The MEL adopted a resolution honoring the late John H. Dorsey, acknowledging him as one of the found fathers of joint insurance funds. The MEL conducted its re-organization meeting appointing various fund professionals and service organizations. The MEL and its affiliated local Joint Insurance Funds accepted seven new Member's as of January 3, 2019. The MEL has schedule its Annual Retreat for March 29th in Princeton.

ELECTED OFFICIALS TRAINING:. This year's elected officials training program focus is on "Employment Practices Liability". As in the past, the MEL will reduce each member's 2019 liability claims premium by \$250 for each municipal elected official and member's CEO (i.e. municipal manager/administrator) who completes the course by May 1, 2019. The maximum

credit is 25% of the member's liability claims fund. The fund will be scheduling sessions through Mr. Nardi's office.

The MEL is making available on an on-line training program for elected officials to earn the training credit. The Fund office will be sending out instructions on this training option.

CYBER LIABILITY: During the month of December, there was a rash of ransomware attacks hitting New Jersey Municipalities, including several MEL JIF members. As a result, XL Caitlin, the Fund's carrier, asked for additional premium. The MEL JIF will assume the increase (amounting to \$100 per member) in 2019, in an effort to protect the coverage for member JIFs.

The MEL's Cyber Task Force has issued a Bulletin alerting members of these new attacks. (Page 28). The Task Force also promulgated minimum standards for Cyber Security in 2017. If implemented, these standards may have prevented some of the claim activity. Members are reminded that they need to complete the MEL's minimum standard checklist as soon as possible. As of last week, 5 members have submitted the checklist.

INCLEMENT WEATHER PROCEDURE - Executive Director said as a reminder, PERMA has instituted a procedure for Commissioners to confirm whether or not a meeting has been canceled. The Executive director will discuss with the Fund Chairperson if the meeting should be canceled. In the event of an early morning or evening meetings, Perma will provide a recorded message indicating the status of the meeting. The recorded message can be obtained by calling the Fund's main number (201) 881-7632 at any time of the day or night. For meetings that occur during the course of normal business hours, meeting status can be obtained by utilizing the same number.

DUE DILIGENCE REPORTS – Included in the agenda were due diligence reports as follows: the Financial Fast Track, Pure Loss Ratio Report, Claims Analysis by Fund Year, Claims Activity Report, Lost Time Frequency Report, Interest Rate Summary Comparison Report, and Regulatory Compliance Report.

Executive Director reviewed the Financial Fast Track and said as of November 30th the statutory surplus was \$10.4 million we did have a drop for the prior month but it was for good reason the - dividend. Executive Director also reviewed the Expected Loss Ratio Analysis and the actuary projected us at 54.00 % we are currently a little less than 49.00%. On the Lost Time Accident Frequency as of November 30th at 2.38 which is up from last year's 1.91. Executive Director said for the month of November we had 8 new accidents and 73 for the year and we had 41 at this time last year so we will take a look into this further and ask Denise Hall and Jen Goldstein to run some reports for us and report back. The Camden JIF is at 91.89% compliance for EPL Compliance with three new members we hope to have them wrapped up in the coming months and to reach the 100% compliance. Executive Director thanked the JIF for the re-appointment for the coming year.

Executive Director's Report Made Part of Minutes.

TREASURER: Treasurer Pigliacelli reviewed the reports included in the agenda.

Approving Payment of Resolution 18-30 December 2018 Vouchers

TOTAL 2017	\$4,800.00
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TOTAL 2018	\$720,624.00
TOTAL	\$725,424.40

Approving Payment of Resolution 18-31 December 2018 Dividend Vouchers

CLOSED	\$490,553.00
TOTAL	\$490,553.00

Approving Payment of Resolution 19-7 January 2019 Vouchers

TOTAL 2017	\$8,564.90
TOTAL 2016	\$959,086.74
TOTAL	\$967,651.64

Confirmation of November 2018 Claims Payments/Certification of Claims Transfers:

Closed	.00
2013	20,084.33
2014	130,659.02
2015	47,259.32
2016	103,272.12
2017	216,338.19
TOTAL	517,612.98

Confirmation of December 2018 Claims Payments/Certification of Claims Transfers:

Closed	740.00
2013	9,425.88
2014	41,881.87
2015	30,163.07
2016	43,725.54
2017	210,884.32
TOTAL	336,820.68

MOTION TO APPROVE THE DECEMBER 2018 VOUCHERS RESOLUTIONS 18-28 AND 18-29 AND RESOLUTION 19-7 APPROVING VOUCHER PAYMENTS FOR JANUARY 2019:

Motion: Commissioner DiAngelo
 Second: Commissioner Maley
 Roll Call Vote: 8 Ayes - 0 Nays

MOTION TO RATIFY & APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTHS OF

**DECEMBER 2018 AND JANUARY 2019 AS PRESENTED AND APPROVE THE
TREASURER'S REPORT:**

Motion: Commissioner Lipsett
Second: Commissioner Gallagher
Roll Call Vote: 8 Ayes - 0 Nays

Treasurer's Report Made Part of Minutes.

ATTORNEY: Fund Attorney thanked the Committee for the reappointment for 2019. On page 60 of the agenda is Resolution 17-8 appointing approved counsel. On pages 65 thru 69 of the agenda was Mr. Nardi's letter and listing of defense counsel for 2018. Attorney Nardi said he would like to recommend and increase in the hourly rate for workers' compensation from \$135.00 per hour to \$130.00 per hour as well as reimbursement of litigation expenses and hourly paralegal charges \$60.00 for all cases.

**MOTION TO APPROVE RESOLUTION 19-8 FOR THE 2019 DEFENSE PANEL
AS AMENDED:**

Motion: Commissioner Maley
Second: Commissioner Gallagher
Roll Call Vote: 7 Ayes - 0 Nays, 1 Abstain -
Commissioner Wolk

Defense Panel Attached & Report made Part of Minutes

SAFETY DIRECTOR:

Safety Director thanked the Committee for the reappointment of JA Montgomery as Safety Director. Mr. Saville reviewed the monthly reports. Mr. Saville asked everyone to please check to make sure your safety training administrator information is current. A MEL Safety Bulletin is included in the agenda packet on Conducting Motor Vehicle Record Checks, Leaf Time Collections, CDL Exemptions for Firefighters and Avoiding Deer Vehicle Collisions.

Monthly Activity Report/Agenda Made Part of Minutes.

UNDERWRITING MANAGER:

Executive Director reviewed the Certificate Report for the period 10/22/18 to 11/21/18 and 11/21/2018 to 12/22/2018 which was included in the agenda and said we are going to table these for this month due to a few certificates that appear on the report for other JIFs. We will table these until next month.

List of Certificates Made Part of Minutes.

MANAGED CARE: Managed Care Provider thanked the board for reappointment. Managed Care Provider Jennifer Goldstein reviewed the enclosed report as of December 2018 where there was a savings of 54.90% for the month and a total of 49.36 % for the year. Ms. Goldstein reviewed the Managed Care Workers' Compensation Injury Snapshot Review for 2018. Ms. Goldstein thanked the Committee for their reappointment for 2018.

Monthly Activity Report Part of Minutes.

CLAIMS ADMINISTRATOR: Claims Administrator said their report will be in closed session to discuss the PARs. Claims Administrator thanked the Committee for their reappointment for 2018.

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION:**

Motion: Commissioner Wolk
Second: Commissioner DiAngelo
Vote: Unanimous

MOTION TO RETURN TO OPEN SESSION:

Motion: Commissioner Shannon
Second: Commissioner Gallagher
Vote: Unanimous

MOTION TO APPROVE CLAIMS AS DISCUSSED IN EXECUTIVE SESSION:

Motion: Commissioner Wolk
Second: Commissioner DiAngelo
Roll Call Vote: 8 Ayes – 0 Nays

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC COMMENT: Commissioner Kelly from Runnemedede said in a past session we discussed having coverage for the Jr. EMTs and asked if that is still being considered. Commissioner DiAngelo said if Runnemedede has Jr. EMTs that are interested in the program please contact Barbara Wilson in Barrington. She is putting the program together but she only had one person that was really interested so if you have others please contact her. Commissioner Kelly said she will meet with her fire chief and look into it further. Commissioner Shannon said Barbara Wilson could probably use some input from another town so if someone would like to coordinate with Barbara she would welcome it.

MOTION TO ADJOURN:

Motion: Commissioner Taraschi
Second: Commissioner Wolk
Vote: Unanimous

MEETING ADJOURNED: 6:06PM

Karen A. Read, Assisting Secretary for
M. JAMES MALEY, SECRETARY