

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND  
MEETING AGENDA  
JULY 24, 2017 – 5:15 PM**

**PINE HILL BOROUGH  
45 W. SEVENTH AVENUE  
PINE HILL, NJ 08021  
AGENDA AND REPORTS**

**OPEN PUBLIC MEETINGS ACT** - In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

- I.** sending sufficient notice to the Courier Post
- II.** advance written notice of this meeting was filed with the Clerk/Administrator of each member municipalities and,
- III.** posting this notice on the Public Bulletin Board of all member municipalities

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AGENDA**

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- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- FLAG SALUTE – MOMENT OF SILENCE**
- ROLL CALL OF 2017 EXECUTIVE COMMITTEE**
- WELCOME: PINE HILL**
- APPROVAL OF MINUTES:** June 26, 2017 Open Minutes.....Appendix I  
June 26, 2017 Closed Minutes ..... **To Be Distributed**

- CORRESPONDENCE - None**

**REPORTS**

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**  
Executive Director's Report .....Page 1
- TREASURER – Elizabeth Pigliacelli**  
Monthly Vouchers - Resolution No. 17-19 .....Page 13  
Treasurer's Report.....Page 16  
Monthly Reports .....Page 17
- ATTORNEY – Joseph Nardi, Esquire**
- SAFETY DIRECTOR – J.A. Montgomery Risk Control**  
Monthly Report.....Page 23
- UNDERWRITING MANAGER – Conner Strong & Buckelew**  
Monthly Certificate Holding Report.....Page 32
- MANAGED CARE – Consolidated Services Group**  
Monthly Report.....Page 38
- CLAIMS SERVICE – AmeriHealth Casualty**

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- OLD BUSINESS**
  - NEW BUSINESS**
  - PUBLIC COMMENT**
  - MEETING ADJOURNED**
  - NEXT MEETING: August 28, 2017 – Borough of Barrington**

## Camden County Municipal Joint Insurance Fund

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Date: July 24, 2017

Memo to: Executive Committee  
Camden County Municipal Joint Insurance Fund

From: PERMA Risk Management Services

Subject: Executive Director's Report

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- Regulatory Affairs** - The 2016 Audit Report, Actuarial Certification & Statement of Actuarial Opinion has been filed with the State. The Synopsis of the Audit has been advertised in the Fund's newspaper.
- 2018 RFQ – Fair & Open Process** – The fund office has advertised Requests for Qualifications for all Fund Professional positions of the fund. Responses are due back on August 1, 2017. A report will be made at the August meeting.
- Membership Renewals** – The Fund has 5 members up for renewal at the end of the year. Renewal documents will be sent out in August.
- 2018 Renewal Online Underwriting Database:** Members and Risk Managers have received notification that the database is set up to begin the 2018 underwriting renewal. The deadline for completion is August 15, 2017.
- Safety Expo** - The MEL continues to work with the New Jersey Utility Authorities Joint Insurance Fund (NJUA) to conduct its Annual Safety Expo which includes MEL member town's water & sewer employees. The Safety Expo will be held on September 29th at the Camden County Emergency Services Training Center. A reminder notice will be mailed to all members with additional information.

**Due Diligence Reports:**

<b>Financial Fast Track</b>	<b>Page 2</b>
<b>Income Portfolio</b>	<b>Page 3</b>
<b>Loss Ratio Analysis</b>	<b>Pages 4 - 5</b>
<b>Loss Time Accident Frequency</b>	<b>Pages 6 - 8</b>
<b>POL/EPL Compliance Report</b>	<b>Page 9</b>
<b>Fund Commissioners</b>	<b>Page 10</b>
<b>Regulatory Affairs Checklist</b>	<b>Page 11</b>
<b>RMC Agreements</b>	<b>Page 12</b>

<b>CAMDEN COUNTY MUNICIPAL FUND</b>						
<b>FINANCIAL FAST TRACK REPORT</b>						
<b>AS OF May 31, 2017</b>						
	<b>THIS MONTH</b>	<b>YTD CHANGE</b>	<b>PRIOR YEAR END</b>	<b>FUND BALANCE</b>		
1.	<b>UNDERWRITING INCOME</b>	<b>1,072,877</b>	<b>5,364,383</b>	<b>204,655,450</b>	<b>210,019,833</b>	
2.	<b>CLAIM EXPENSES</b>					
	Paid Claims	290,168	1,805,393	91,081,446	92,886,839	
	Case Reserves	(188,091)	(409,078)	4,181,456	3,772,378	
	IBNR	288,633	(654,840)	6,349,329	5,694,489	
	Recoveries	-	(40,422)	(167,155)	(207,577)	
	<b>TOTAL CLAIMS</b>	<b>390,710</b>	<b>701,053</b>	<b>101,445,076</b>	<b>102,146,129</b>	
3.	<b>EXPENSES</b>					
	Excess Premiums	337,582	1,687,910	55,536,497	57,224,407	
	Administrative	182,851	879,160	36,544,486	37,423,646	
	<b>TOTAL EXPENSES</b>	<b>520,433</b>	<b>2,567,070</b>	<b>92,080,984</b>	<b>94,648,054</b>	
4.	<b>UNDERWRITING PROFIT (1-2-3)</b>	161,734	2,096,260	11,129,390	13,225,650	
5.	<b>INVESTMENT INCOME</b>	25,773	94,057	10,166,597	10,260,654	
6.	<b>DIVIDEND INCOME</b>	0	0	3,320,164	3,320,164	
7.	<b>STATUTORY PROFIT (4+5+6)</b>	<b>187,507</b>	<b>2,190,318</b>	<b>24,616,151</b>	<b>26,806,468</b>	
8.	<b>DIVIDEND</b>	0	0	18,301,650	18,301,650	
9.	<b>STATUTORY SURPLUS (7-8)</b>	<b>187,507</b>	<b>2,190,318</b>	<b>6,314,500</b>	<b>8,504,818</b>	
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>						
	Closed	1,282	4,659	965,812	970,471	
	Aggregate Excess LFC	26,881	133,590	244,478	378,068	
	2013	3,691	48,596	2,353,651	2,402,247	
	2014	4,907	75,901	2,414,063	2,489,964	
	2015	4,546	329,714	997,191	1,326,905	
	2016	(3,484)	978,256	(660,695)	317,561	
	2017	149,685	619,602		619,602	
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>187,507</b>	<b>2,190,318</b>	<b>6,314,500</b>	<b>8,504,818</b>	
	<b>TOTAL CASH</b>				<b>19,379,136</b>	
<b>CLAIM ANALYSIS BY FUND YEAR</b>						
	<b>TOTAL CLOSED YEAR CLAIMS</b>	<b>0</b>	<b>0</b>	<b>81,427,837</b>	<b>81,427,837</b>	
	<b>FUND YEAR 2013</b>					
	Paid Claims	20,102	497,064	3,170,042	3,667,106	
	Case Reserves	(28,911)	(474,834)	810,282	335,449	
	IBNR	8,809	(56,131)	150,343	94,212	
	Recoveries	0	0	(82,459)	(82,459)	
	<b>TOTAL FY 2013 CLAIMS</b>	<b>(0)</b>	<b>(33,901)</b>	<b>4,048,209</b>	<b>4,014,308</b>	
	<b>FUND YEAR 2014</b>					
	Paid Claims	53,535	374,346	2,404,399	2,778,744	
	Case Reserves	(58,378)	(74,580)	933,399	858,819	
	IBNR	4,843	(357,214)	747,665	390,451	
	Recoveries	0	0	(57,443)	(57,443)	
	<b>TOTAL FY 2014 CLAIMS</b>	<b>(0)</b>	<b>(57,448)</b>	<b>4,028,019</b>	<b>3,970,571</b>	
	<b>FUND YEAR 2015</b>					
	Paid Claims	56,667	179,643	2,607,706	2,787,350	
	Case Reserves	(86,198)	(191,397)	1,190,203	998,806	
	IBNR	29,531	(301,227)	1,412,301	1,111,074	
	Recoveries	0	0	(15,529)	(15,529)	
	<b>TOTAL FY 2015 CLAIMS</b>	<b>(0)</b>	<b>(312,980)</b>	<b>5,194,681</b>	<b>4,881,701</b>	
	<b>FUND YEAR 2016</b>					
	Paid Claims	27,726	494,060	1,471,461	1,965,520	
	Case Reserves	(48,543)	(165,766)	1,247,572	1,081,806	
	IBNR	20,817	(1,254,284)	4,039,020	2,784,736	
	Recoveries	0	(40,422)	(11,724)	(52,146)	
	<b>TOTAL FY 2016 CLAIMS</b>	<b>(0)</b>	<b>(966,413)</b>	<b>6,746,330</b>	<b>5,779,917</b>	
	<b>FUND YEAR 2017</b>					
	Paid Claims	132,138	260,281		260,281	
	Case Reserves	33,940	497,498		497,498	
	IBNR	224,633	1,314,016		1,314,016	
	Recoveries	0	0		0	
	<b>TOTAL FY 2017 CLAIMS</b>	<b>390,711</b>	<b>2,071,795</b>		<b>2,071,795</b>	
	<b>COMBINED TOTAL CLAIMS</b>	<b>390,710</b>	<b>701,053</b>	<b>101,445,076</b>	<b>102,146,129</b>	

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

<b>CAMDEN JOINT INSURANCE FUND</b>							
<b>Fixed Income Portfolio Summary and Rate Comparison</b>							
					For Month End	5/31/2017	
			2014	2015	2016	Last Month	This Month
<b>CAMDEN JOINT INSURANCE FUND</b>							
Total Cash Balance (millions)			14.32	15.46	16.98	18.33	19.38
<b>Fixed Income Portfolio</b>							
Investments (millions), Book Value			4.92	4.92	9.99	9.99	9.99
Avg maturity (years)			1.51	1.33	0.24	2.50	2.41
Unrealized gain/(loss) (%)			0.89	0.47	0.09	0.22	0.33
Purchase/Book yield (%)			1.40	1.40	0.62	1.11	1.11
Realized gain/(loss) (%)			0.00	0.00	0.00	0.00	0.00
Total Yield (Market)			2.29	1.87	0.71	1.33	1.44
<b>M E L PORTFOLIO</b>							
Total Cash Balance (millions)			72.15	80.36	61.94	66.25	66.78
<b>Fixed Income Portfolio</b>							
Investments (millions), Book Value			48.09	48.09	53.40	44.59	44.73
Avg maturity (years)			1.90	1.58	1.64	1.53	1.51
Unrealized gain/(loss) (%)			-0.06	0.12	0.03	-0.09	-0.06
Purchase/Book yield (%)			0.82	0.82	0.82	1.01	1.03
Realized gain/(loss) (%)			0.00	0.00	0.00	0.00	0.00
Total Yield (Market)			0.76	0.94	0.85	0.92	0.97
<b>COMPARATIVE RATES (%)</b>							
<b>Cash &amp; Cash Equivalents</b>							
NJ Cash Mgmt Fund *			0.69	0.10	0.41	0.68	0.72
TD Money Market			0.01	0.01	0.01	0.37	0.41
TD Bank Deposits			Unavailable **	Unavailable **	Unavailable **	Unavailable **	Unavailable **
Investors Bank Deposits			-	-	0.66	0.78	0.76
<b>Treasury Issues</b>							
1 year bills			0.12	0.32	0.61	1.04	1.12
3 year notes			0.90	1.02	1.00	1.44	1.48
5 year notes			1.64	1.53	1.33	1.82	1.84
Merrill Lynch US Govt 1-3 years ^			0.63	0.56	0.89	0.40	0.52
* Yearly data is average monthly rate.							
^Monthly data is Year to Date return							
**Effective 1/1/12 TD Bank is requiring a compensating balance to offset fees. The remaining funds must be in an interest bearing account in order to earn interest at the prevailing rate of .08%. Blended rate is not available at this time.							

**Camden Joint Insurance Fund**  
**CLAIMS MANAGEMENT REPORT**  
**EXPECTED LOSS RATIO ANALYSIS**

AS OF **May 31, 2017**

**FUND YEAR 2013 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	53	MONTH	52	MONTH	41	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	31-May-17		30-Apr-17		31-May-16	
PROPERTY	535,713	372,208	69.48%	100.00%	69.48%	100.00%	69.67%	100.00%
GEN LIABILITY	1,423,316	935,345	65.72%	96.63%	66.33%	96.51%	35.81%	92.99%
AUTO LIABILITY	377,258	114,744	30.42%	94.26%	30.42%	93.94%	21.14%	89.77%
WORKER'S COMP	3,913,656	2,497,798	63.82%	99.66%	63.82%	99.62%	60.24%	98.81%
TOTAL ALL LINES	6,249,943	3,920,095	62.72%	98.67%	62.86%	98.60%	53.13%	97.04%
NET PAYOUT %	\$3,584,647		57.35%					

**FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	41	MONTH	40	MONTH	29	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	31-May-17		30-Apr-17		31-May-16	
PROPERTY	591,500	358,018	60.53%	100.00%	60.53%	100.00%	61.29%	100.00%
GEN LIABILITY	1,405,625	1,149,476	81.78%	92.99%	81.60%	92.48%	31.86%	84.65%
AUTO LIABILITY	350,875	97,214	27.71%	89.77%	29.97%	89.30%	26.01%	82.02%
WORKER'S COMP	3,909,782	1,975,412	50.52%	98.81%	50.51%	98.70%	53.65%	96.21%
TOTAL ALL LINES	6,257,782	3,580,120	57.21%	97.11%	57.29%	96.90%	47.93%	93.18%
NET PAYOUT %	\$2,721,301		43.49%					

**FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	29	MONTH	28	MONTH	17	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	31-May-17		30-Apr-17		31-May-16	
PROPERTY	541,208	602,000	111.23%	100.00%	111.23%	100.00%	115.27%	96.87%
GEN LIABILITY	1,412,638	347,219	24.58%	84.65%	23.86%	83.56%	23.13%	69.55%
AUTO LIABILITY	335,860	48,648	14.48%	82.02%	14.48%	81.06%	12.10%	64.31%
WORKER'S COMP	3,739,043	2,780,080	74.35%	96.21%	75.41%	95.79%	74.35%	84.23%
TOTAL ALL LINES	6,028,749	3,777,947	62.67%	93.05%	63.15%	92.49%	62.55%	80.82%
NET PAYOUT %	\$2,779,141		46.10%					

**FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	17	MONTH	16	MONTH	5	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	31-May-17		30-Apr-17		31-May-16	
PROPERTY	490,882	436,670	88.96%	96.87%	89.84%	96.65%	24.17%	37.00%
GEN LIABILITY	1,437,680	129,083	8.98%	69.55%	8.87%	67.85%	2.78%	14.00%
AUTO LIABILITY	330,150	87,576	26.53%	64.31%	26.56%	62.03%	7.86%	15.00%
WORKER'S COMP	3,689,848	2,347,011	63.61%	84.23%	63.97%	81.73%	24.93%	9.00%
TOTAL ALL LINES	5,948,560	3,000,341	50.44%	80.62%	50.71%	78.51%	18.57%	12.85%
NET PAYOUT %	\$1,918,535		32.25%					

**FUND YEAR 2017 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	5	MONTH	4	MONTH	-7	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	31-May-17		30-Apr-17		31-May-16	
PROPERTY	566,229	223,116	39.40%	37.00%	24.99%	30.00%	N/A	N/A
GEN LIABILITY	1,464,528	67,989	4.64%	14.00%	2.89%	10.00%	N/A	N/A
AUTO LIABILITY	324,847	30,168	9.29%	15.00%	6.53%	10.00%	N/A	N/A
WORKER'S COMP	3,837,435	479,158	12.49%	9.00%	10.35%	6.00%	N/A	N/A
TOTAL ALL LINES	6,193,040	800,430	12.92%	13.06%	9.72%	9.35%	N/A	N/A
NET PAYOUT %	\$302,932		4.89%					

**Camden Joint Insurance Fund  
CLAIMS MANAGEMENT REPORT  
EXPECTED LOSS RATIO ANALYSIS**

AS OF **June 30, 2017**

**FUND YEAR 2013 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	54	MONTH	53	MONTH	42	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	30-Jun-17		31-May-17		30-Jun-16	
PROPERTY	535,713	372,208	69.48%	100.00%	69.48%	100.00%	69.67%	100.00%
GEN LIABILITY	1,423,316	945,645	66.44%	96.73%	65.72%	96.63%	36.37%	93.46%
AUTO LIABILITY	377,258	114,744	30.42%	94.56%	30.42%	94.26%	21.14%	90.21%
WORKER'S COMP	3,913,656	2,574,922	65.79%	99.70%	63.82%	99.66%	60.08%	98.92%
TOTAL ALL LINES	6,249,943	4,007,518	64.12%	98.74%	62.72%	98.67%	53.15%	97.24%
NET PAYOUT %	\$3,599,022			87.58%				

**FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	42	MONTH	41	MONTH	30	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	30-Jun-17		31-May-17		30-Jun-16	
PROPERTY	591,500	358,018	60.53%	100.00%	60.53%	100.00%	61.29%	100.00%
GEN LIABILITY	1,405,625	1,342,976	95.54%	93.46%	81.78%	92.99%	35.78%	85.57%
AUTO LIABILITY	350,875	97,214	27.71%	90.21%	27.71%	89.77%	26.01%	82.91%
WORKER'S COMP	3,909,782	1,975,412	50.52%	98.92%	50.52%	98.81%	53.67%	96.57%
TOTAL ALL LINES	6,257,782	3,773,620	60.30%	97.31%	57.21%	97.11%	48.82%	93.66%
NET PAYOUT %	\$2,825,749			45.16%				

**FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	30	MONTH	29	MONTH	18	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	30-Jun-17		31-May-17		30-Jun-16	
PROPERTY	541,208	602,000	111.23%	100.00%	111.23%	100.00%	115.25%	97.09%
GEN LIABILITY	1,412,638	361,719	25.61%	85.57%	24.58%	84.65%	23.16%	71.16%
AUTO LIABILITY	335,860	48,648	14.48%	82.91%	14.48%	82.02%	12.10%	66.43%
WORKER'S COMP	3,739,043	2,804,274	75.00%	96.57%	74.35%	96.21%	74.25%	86.31%
TOTAL ALL LINES	6,028,749	3,816,641	63.31%	93.54%	62.67%	93.05%	62.50%	82.62%
NET PAYOUT %	\$2,794,673			46.36%				

**FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	18	MONTH	17	MONTH	6	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	30-Jun-17		31-May-17		30-Jun-16	
PROPERTY	490,882	465,378	94.80%	97.09%	88.96%	96.87%	32.37%	45.00%
GEN LIABILITY	1,437,680	126,790	8.82%	71.16%	8.98%	69.55%	2.83%	19.00%
AUTO LIABILITY	330,150	87,571	26.52%	66.43%	26.53%	64.31%	13.89%	20.00%
WORKER'S COMP	3,689,848	2,357,996	63.90%	86.31%	63.61%	84.23%	23.04%	14.00%
TOTAL ALL LINES	5,948,560	3,037,735	51.07%	82.44%	50.44%	80.62%	18.41%	18.10%
NET PAYOUT %	\$1,993,985			33.52%				

**FUND YEAR 2017 -- LOSSES CAPPED AT RETENTION**

	Budget	Limited	6	MONTH	5	MONTH	-6	MONTH
		Incurred	Actual	TARGETED	Actual	TARGETED	Actual	TARGETED
		Current	30-Jun-17		31-May-17		30-Jun-16	
PROPERTY	566,229	251,299	44.38%	45.00%	39.40%	37.00%	N/A	N/A
GEN LIABILITY	1,464,528	67,554	4.61%	19.00%	4.64%	14.00%	N/A	N/A
AUTO LIABILITY	324,847	40,083	12.34%	20.00%	9.29%	15.00%	N/A	N/A
WORKER'S COMP	3,837,435	573,117	14.93%	14.00%	12.49%	9.00%	N/A	N/A
TOTAL ALL LINES	6,193,040	932,053	15.05%	18.33%	12.92%	13.06%	N/A	N/A
NET PAYOUT %	\$463,444			7.48%				

**2017 LOST TIME ACCIDENT FREQUENCY ALL JIFs**

May 31, 2017				
FUND	2017 LOST TIME FREQUENCY	2016 LOST TIME FREQUENCY	2015 LOST TIME FREQUENCY	TOTAL RATE * 2017 - 2015
BURLINGTON	0.81	1.93	1.85	1.70
N.J.U.A.	0.84	3.10	2.60	2.49
NJ PUBLIC HOUSING	1.09	1.91	2.01	1.82
MORRIS	1.14	1.87	2.00	1.80
ATLANTIC	1.22	3.02	2.67	2.52
CENTRAL	1.27	1.68	1.92	1.73
SUBURBAN MUNICIPAL	1.30	2.13	2.19	2.02
BERGEN	1.31	1.56	2.27	1.82
CAMDEN	1.57	1.35	2.55	1.78
SOUTH BERGEN	1.72	2.28	2.76	2.39
OCEAN	1.76	2.21	2.24	2.15
TRI-COUNTY	2.18	2.37	2.05	2.20
PROF MUN MGMT	2.30	1.97	3.81	2.77
SUBURBAN ESSEX	2.45	1.63	2.15	1.99
MONMOUTH	2.59	1.76	2.21	2.07
AVERAGE	1.57	2.05	2.35	2.08

**2017 LOST TIME ACCIDENT FREQUENCY ALL JIFs**

June 30, 2017				
FUND	2017 LOST TIME FREQUENCY	2016 LOST TIME FREQUENCY	2015 LOST TIME FREQUENCY	TOTAL RATE * 2017 - 2015
BURLINGTON	0.87	1.93	1.85	1.68
N.J.U.A.	1.10	3.10	2.60	2.49
MORRIS	1.15	1.87	2.00	1.78
BERGEN	1.18	1.56	2.27	1.78
ATLANTIC	1.34	3.07	2.67	2.52
CAMDEN	1.38	1.35	2.55	1.74
NJ PUBLIC HOUSING	1.48	1.91	2.01	1.87
SUBURBAN MUNICIPAL	1.48	2.13	2.19	2.03
CENTRAL	1.50	1.70	1.95	1.78
SOUTH BERGEN	1.72	2.28	2.76	2.37
OCEAN	1.88	2.21	2.24	2.16
TRI-COUNTY	2.06	2.37	2.05	2.18
PROF MUN MGMT	2.16	2.08	3.81	2.77
SUBURBAN ESSEX	2.39	1.67	2.15	2.01
MONMOUTH	2.90	1.76	2.21	2.14
AVERAGE	1.64	2.07	2.35	2.09



**Camden Joint Insurance Fund  
2017 LOST TIME ACCIDENT FREQUENCY  
DATA VALUED AS OF May 31, 2017**

MEMBER_ID	MEMBER	**	# CLAIMS FOR	Y.T.D. LOST TIME	2017 LOST TIME FREQUENCY	2016 LOST TIME FREQUENCY	2015 LOST TIME FREQUENCY	MEMBER	TOTAL RATE 2017 - 2015	
		*	5/31/2017	ACCIDENTS						
1	87 AUDUBON			0	0	0.00	1.10	0.00	1 AUDUBON	0.51
2	88 AUDUBON PARK			0	0	0.00	0.00	0.00	2 AUDUBON PARK	0.00
3	89 BARRINGTON			0	0	0.00	0.70	2.71	3 BARRINGTON	1.39
4	90 BELLMAWR			0	0	0.00	0.47	5.44	4 BELLMAWR	2.27
5	93 BROOKLAWN			0	0	0.00	0.00	0.00	5 BROOKLAWN	0.00
6	94 CHESILHURST			0	0	0.00	0.00	0.00	6 CHESILHURST	0.00
7	96 COLLINGSWOOD			0	0	0.00	0.92	0.59	7 COLLINGSWOOD	0.64
8	99 HADDON			0	0	0.00	0.45	2.03	8 HADDON	0.96
9	102 HI-NELLA			0	0	0.00	0.00	0.00	9 HI-NELLA	0.00
10	103 LAUREL SPRINGS			0	0	0.00	1.35	8.11	10 LAUREL SPRINGS	3.28
11	104 LAWNESIDE			0	0	0.00	1.20	9.80	11 LAWNESIDE	4.00
12	107 MEDFORD LAKES			0	0	0.00	0.00	0.00	12 MEDFORD LAKES	0.00
13	110 OAKLYN			0	0	0.00	0.00	4.41	13 OAKLYN	1.53
14	111 PINE HILL			0	0	0.00	0.00	1.72	14 PINE HILL	0.77
15	112 RUNNEMEDE			0	0	0.00	1.37	0.00	15 RUNNEMEDE	0.68
16	114 VOORHEES			0	0	0.00	1.43	3.69	16 VOORHEES	2.09
17	117 WOODLYNNE			0	0	0.00	2.82	0.00	17 WOODLYNNE	1.49
18	451 TAVISTOCK			0	0	0.00	0.00	0.00	18 TAVISTOCK	0.00
19	457 PINE VALLEY			0	0	0.00	0.00	0.00	19 PINE VALLEY	0.00
20	585 CAMDEN PARKING AUTHORITY			0	0	0.00	0.00	14.29	20 CAMDEN PARKING AU	4.45
21	584 CHERRY HILL FIRE DISTRICT			0	0	0.00	2.90	2.21	21 CHERRY HILL FIRE DIS	2.21
22	115 WINSLOW			0	1	1.13	3.69	3.60	22 WINSLOW	3.23
23	98 GLOUCESTER			0	1	1.63	1.53	2.51	23 GLOUCESTER	1.86
24	564 CHERRY HILL			0	4	2.00	1.01	0.97	24 CHERRY HILL	1.14
25	92 BERLIN TOWNSHIP			0	1	2.93	5.95	0.00	25 BERLIN TOWNSHIP	3.04
26	91 BERLIN BOROUGH			0	1	3.38	0.00	0.95	26 BERLIN BOROUGH	0.65
27	106 MAGNOLIA			0	1	3.61	3.21	0.00	27 MAGNOLIA	2.08
28	108 MERCHANTVILLE			1	1	4.29	0.00	0.00	28 MERCHANTVILLE	0.54
29	105 LINDENWOLD			1	2	4.32	3.92	2.14	29 LINDENWOLD	3.31
30	95 CLEMENTON			0	1	4.49	0.00	2.99	30 CLEMENTON	1.43
31	113 SOMERDALE			0	1	4.53	3.52	0.00	31 SOMERDALE	2.49
32	101 HADDONFIELD			0	2	4.55	0.00	4.05	32 HADDONFIELD	1.63
33	97 GIBBSBORO			0	1	9.06	0.00	3.92	33 GIBBSBORO	1.93
34	109 MOUNT EPHRAIM			0	2	11.29	3.13	0.00	34 MOUNT EPHRAIM	2.81
<b>Totals:</b>				<b>2</b>	<b>19</b>	<b>157</b>	<b>1.35</b>	<b>2.07</b>		<b>1.65</b>

Camden Joint Insurance Fund										
2017 LOST TIME ACCIDENT FREQUENCY										
DATA VALUED AS OF June 30, 2017										
MEMBER_ID	MEMBER	**	# CLAIMS FOR	Y. T. D. LOST TIME	2017 LOST TIME	2016 LOST TIME	2015 LOST TIME	MEMBER	TOTAL RATE	
		*	6/30/2017	ACCIDENTS	FREQUENCY	FREQUENCY	FREQUENCY		2017 - 2015	
1	87 AUDUBON		0	0	0.00	1.10	0.00	1 AUDUBON	0.49	
2	88 AUDUBON PARK		0	0	0.00	0.00	0.00	2 AUDUBON PARK	0.00	
3	89 BARRINGTON		0	0	0.00	0.70	2.71	3 BARRINGTON	1.36	
4	90 BELLMAWR		0	0	0.00	0.47	5.44	4 BELLMAWR	2.21	
5	93 BROOKLAWN		0	0	0.00	0.00	0.00	5 BROOKLAWN	0.00	
6	94 CHESILHURST		0	0	0.00	0.00	0.00	6 CHESILHURST	0.00	
7	96 COLLINGSWOOD		0	0	0.00	0.92	0.59	7 COLLINGSWOOD	0.62	
8	99 HADDON		0	0	0.00	0.45	2.03	8 HADDON	0.94	
9	102 HI-NELLA		0	0	0.00	0.00	0.00	9 HI-NELLA	0.00	
10	103 LAUREL SPRINGS		0	0	0.00	1.35	8.11	10 LAUREL SPRINGS	3.23	
11	104 LAWNSIDE		0	0	0.00	1.20	9.80	11 LAWNSIDE	3.92	
12	107 MEDFORD LAKES		0	0	0.00	0.00	0.00	12 MEDFORD LAKES	0.00	
13	110 OAKLYN		0	0	0.00	0.00	4.41	13 OAKLYN	1.50	
14	111 PINE HILL		0	0	0.00	0.00	1.72	14 PINE HILL	0.74	
15	112 RUNNEMEDE		0	0	0.00	1.37	0.00	15 RUNNEMEDE	0.66	
16	114 VOORHEES		0	0	0.00	1.43	3.69	16 VOORHEES	2.02	
17	117 WOODLYNNE		0	0	0.00	2.82	0.00	17 WOODLYNNE	1.46	
18	451 TAVISTOCK		0	0	0.00	0.00	0.00	18 TAVISTOCK	0.00	
19	457 PINE VALLEY		0	0	0.00	0.00	0.00	19 PINE VALLEY	0.00	
20	565 CAMDEN PARKING AUTHO		0	0	0.00	0.00	14.29	20 CAMDEN PARKING AU	4.30	
21	584 CHERRY HILL FIRE DISTRIC		0	0	0.00	2.90	2.21	21 CHERRY HILL FIRE DIS	2.15	
22	115 WINSLOW		0	1	0.95	3.69	3.60	22 WINSLOW	3.12	
23	98 GLOUCESTER		0	1	1.36	1.53	2.51	23 GLOUCESTER	1.80	
24	564 CHERRY HILL		0	4	1.67	1.01	0.97	24 CHERRY HILL	1.11	
25	91 BERLIN BOROUGH		0	1	2.82	0.00	0.95	25 BERLIN BOROUGH	0.64	
26	106 MAGNOLIA		0	1	3.01	3.21	0.00	26 MAGNOLIA	2.03	
27	108 MERCHANTVILLE		0	1	3.57	0.00	0.00	27 MERCHANTVILLE	0.53	
28	105 LINDENWOLD		0	2	3.60	3.92	2.14	28 LINDENWOLD	3.19	
29	95 CLEMENTON		0	1	3.74	0.00	2.99	29 CLEMENTON	1.39	
30	113 SOMERDALE		0	1	3.77	3.52	0.00	30 SOMERDALE	2.43	
31	101 HADDONFIELD		0	2	3.79	0.00	4.05	31 HADDONFIELD	1.58	
32	92 BERLIN TOWNSHIP		1	2	4.88	5.95	0.00	32 BERLIN TOWNSHIP	3.42	
33	97 GIBBSBORO		0	1	7.55	0.00	3.92	33 GIBBSBORO	1.89	
34	109 MOUNT EPHRAIM		0	2	9.41	3.13	0.00	34 MOUNT EPHRAIM	2.76	
Totals:			1	20	1.38	1.35	2.07		1.62	

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND				
EMPLOYMENT PRACTICES COMPLIANCE STATUS - Camden Joint Insurance Fund				
Data Valued As of :		June 15, 2017		
<b>Total Participating Members</b>		<b>34</b>		
Complaint		34		
Percent Compliant		100.00%		
		01/01/17	2017	
		Compliant	EPL	Co-Insurance
Member Name	*	Deductible	Deductible	01/01/17
AUDUBON	Yes	\$ 2,500	\$ 2,500	0%
AUDUBON PARK	Yes	\$ 2,500	\$ 2,500	0%
BARRINGTON	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BELLMAWR	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BERLIN BOROUGH	Yes	\$ 20,000	\$ 20,000	20% of 1st 100K
BERLIN TOWNSHIP	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BROOKLAWN	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CAMDEN PARKING AUTHORITY	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CHERRY HILL	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CHERRY HILL FIRE DISTRICT	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CHESILHURST	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CLEMENTON	Yes	\$ 75,000	\$ 75,000	20% of 1st 250K
COLLINGSWOOD	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
GIBBSBORO	Yes	\$ 5,000	\$ 5,000	20% of 1st 100K
GLOUCESTER	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
HADDON	Yes	\$ 10,000	\$ 10,000	20% of 1st 100K
HADDONFIELD	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
HI-NELLA	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
LAUREL SPRINGS	Yes	\$ 20,000	\$ 20,000	0%
LAWNSIDE	Yes	\$ 75,000	\$ 75,000	20% of 1st 250K
LINDENWOLD	Yes	\$ 15,000	\$ 15,000	0%
MAGNOLIA	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
MEDFORD LAKES	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
MERCHANTVILLE	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
MOUNT EPHRAIM	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
OAKLYN	Yes	\$ 2,500	\$ 2,500	0%
PINE HILL	Yes	\$ 75,000	\$ 75,000	20% of 1st 250K
PINE VALLEY	Yes	\$ 2,500	\$ 2,500	0%
RUNNEMEDE	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
SOMERDALE	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
TAVISTOCK	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
VOORHEES	Yes	\$ 7,500	\$ 7,500	20% of 1st 100K
WINSLOW	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
WOODLYNNE	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K

**Camden JIF****2017 FUND COMMISSIONERS**

<b>MEMBER</b>	<b>FUND COMMISSIONER</b>	<b>ALTERNATE FUND COMMISSIONER</b>
Audubon	David Taraschi	Jen Dawson
Audubon Park	Sandy Hook	
Barrington	Terry Shannon	
Bellmawr	Louis. P. DiAngelo	
Berlin Boro	Millard Wilkinson	Rick Miller
Berlin Twp	Catherine Underwood	
Brooklawn	Michael Mevoli	
Camden Cty Parking Athy	Willie Hunter	Ethel Kemp
Cherry Hill	Lenore Rosner	Ari Messinger
Cherry Hill Fire District	John Foley	
Chesilhurst	Michael Blunt	
Clementon	Jenai Johnson	
Collingswood	M. James Maley	Keith Hastings
Gibbsboro	Jack Flynn	Anne Levy
Gloucester	Jack Lipsett	William P. James
Haddon Twp	Paul Dougherty	
Haddonfield	Neal Rochford	Sharon McCullough
Hi-Nella	Phyllis Twisler	
Laurel Springs	Ken Cheeseman	
Lawnside	Angelique Rankins	
Lindenwold	Craig Wells	Dawn Thompson
Magnolia	Richard Michielli	
Medford Lakes	Julie Keizer	
Merchantville	Edward Brennan	
Mt. Ephraim	M. Joseph Wolk	
Oaklyn	Michael Enos	Bonnie Taft
Pine Hill	Patricia Hendricks	
Pine Valley	Robert Mather	
Runnemede	Eleanor Kelly	Nick Kappatos
Somerdale	M. Gary Passante	
Tavistock	Terry Shannon	
Voorhees	Lawrence Spellman	Jason Ravitz
Winslow	Joseph Gallagher	
Woodlynne	Jerald Fuentes	

**Camden County Municipal Joint Insurance Fund**  
**Annual Regulatory Filing Check List**  
**Year 2017 as of July 1, 2017**

<u>Item</u>	<u>Filing Status</u>
<input type="checkbox"/> Budget	Filed 3/6
<input type="checkbox"/> Assessments	Filed 3/6
<input type="checkbox"/> Actuarial Certification	Filed 6/29
<input type="checkbox"/> Reinsurance Policies	Filed 6/6
<input type="checkbox"/> Fund Commissioners	Filed 3/6
<input type="checkbox"/> Fund Officers	Filed 3/6
<input type="checkbox"/> Renewal Resolutions	Renewing Members Filed 3/6
<input type="checkbox"/> New Members	None
<input type="checkbox"/> Withdrawals	None
<input type="checkbox"/> 2017 Risk Management Plan	Filed 3/6
<input type="checkbox"/> 2017 Cash Management Plan	Filed 3/6
<input type="checkbox"/> 2017 Risk Manager Contracts	Complete
<input type="checkbox"/> 2017 Certification of Professional Contracts	Filed 5/1
<input type="checkbox"/> Unaudited Financials	Filed 2/28
<input type="checkbox"/> Annual Audit	Filed 6/29
<input type="checkbox"/> State Comptroller Audit Filing	To be Filed
<input type="checkbox"/> Ethics Filing	On Line Filing

CAMDEN COUNTY MUNICIPALJOINT INSURANCE FUND				
2017 RISK MANAGEMENT CONSULTANTS AGREEMENTS				
AS OF July 20, 2017				
MUNICIPALITY	RISK MANAGEMENT CONSULTANT	Resolution Received	Agreement Received	Contract Term date
AUDUBON	HARDENBERGH INSURANCE GROUP	05/31/17	05/31/17	12/31/17
AUDUBON PARK	ASSOCIATED INSURANCE PARTNERS	3/2/2017	3/2/2017	12/31/17
BARRINGTON	CONNER STRONG & BUCKELEW		4/13/2017	12/31/17
BELLMAWR	CONNER STRONG & BUCKELEW	2/1/2017	2/1/2017	12/31/17
BERLIN BOROUGH	EDGEWOOD ASSOCIATES		06/19/17	12/31/17
BERLIN TOWNSHIP	CONNER STRONG & BUCKELEW		02/03/17	12/31/17
BROOKLAWN	CONNER STRONG & BUCKELEW		01/30/17	12/31/17
CHERRY HILL	CONNER STRONG & BUCKELEW		1/19/2017	12/31/17
CHERRY HILL FIRE DISTRICT	CONNER STRONG & BUCKELEW		5/4/2017	12/31/17
CHESILHURST	EDGEWOOD ASSOCIATES		6/23/2017	12/31/17
CITY OF CAMDEN PARKING AUTHORITY	M&C INSURANCE AGENCY		01/31/17	12/31/17
CLEMENTON	HARDENBERGH INSURANCE GROUP	02/09/17	02/09/17	12/31/17
COLLINGSWOOD	CONNER STRONG & BUCKELEW		01/11/17	12/31/17
GIBBSBORO	LEONARD O'NEIL INSURANCE GROUP	01/31/17	01/31/17	12/31/17
GLOUCESTER CITY	CONNER STRONG & BUCKELEW	1/19/2017	2/1/2017	12/31/17
HADDON	WAYPOINT INSURANCE SERVICES	2/2/2017	2/2/2017	12/31/17
HADDONFIELD	HENRY BEAN & SONS	05/15/17	03/10/17	12/31/17
HI-NELLA	CONNER STRONG & BUCKELEW	03/27/17	03/27/17	12/31/17
LAUREL SPRINGS	HARDENBERGH INSURANCE GROUP	02/01/17	02/01/17	12/31/17
LAWNSIDE	M&C INSURANCE AGENCY	03/16/17	03/23/17	02/03/18
LINDENWOLD	HARDENBERGH INSURANCE GROUP	02/09/17	02/09/17	12/31/17
MAGNOLIA	CONNER STRONG & BUCKELEW	01/27/17	02/08/17	12/31/17
MEDFORD LAKES	CONNER STRONG & BUCKELEW		2/27/2017	12/31/17
MERCHANTVILLE	CONNER STRONG & BUCKELEW		1/13/2017	12/31/17
MOUNT EPHRIAM	CONNER STRONG & BUCKELEW		7/10/2017	05/31/18
OAKLYN	HARDENBERGH INSURANCE GROUP	3/1/2017	3/1/2017	12/31/17
PINE HILL	CONNER STRONG & BUCKELEW	2/7/2017	2/7/2017	12/31/17
PINE VALLEY	HENRY BEAN & SONS	1/25/2017	1/25/2017	12/31/17
RUNNEMEDE	CONNER STRONG & BUCKELEW	01/26/17	1/26/2017	12/31/17
SOMERDALE	CONNER STRONG & BUCKELEW		3/2/2017	12/31/17
TAVISTOCK	CONNER STRONG & BUCKELEW		6/21/2017	12/31/17
VOORHEES	HARDENBERGH INSURANCE GROUP	03/15/17	3/15/2017	12/31/17
WINSLOW	CONNER STRONG & BUCKELEW	5/16/2017	1/23/2017	12/31/17
WOODLYNNE	ASSOCIATED INSURANCE PARTNERS	3/2/2017	3/2/2017	12/31/17

**RESOLUTION NO. 17-19**

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND  
BILLS LIST – JULY 2017**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Camden County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2016**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001370</b>			
001370	BOWMAN & COMPANY, LLP	AUDITOR FEE 6/20/17 - FY 2016	17,000.00
			<b>17,000.00</b>
		TOTAL PAYMENTS FY 2016	17,000.00

**FUND YEAR 2017**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001371</b>			
001371	MUNICIPAL EXCESS LIABILITY JIF	FAITHFUL PERFORMANCE BOND 3RD QTR 2017	2,989.55
			<b>2,989.55</b>
<b>001372</b>			
001372	MUNICIPAL EXCESS LIABILITY JIF	MEL PROPERTY 3RD QTR 2017	159,518.68
001372	MUNICIPAL EXCESS LIABILITY JIF	MEL 3RD QTR 2017	475,897.41
			<b>635,416.09</b>
<b>001373</b>			
001373	N.J. MUNICIPAL ENVIRONMENTAL	EJIF 2ND INSTALLMENT 2017	164,290.64
			<b>164,290.64</b>
<b>001374</b>			
001374	COMP SERVICES, INC.	CLAIMS ADMIN - 07/17 - CHERRY HILL SERVC	2,458.33
001374	COMP SERVICES, INC.	CLAIMS ADMIN - 07/2017	32,500.00
			<b>34,958.33</b>
<b>001375</b>			
001375	INTERSTATE MOBILE CARE INC.	DRUG & ALCOHOL TESTING - 06/2017	2,195.00
			<b>2,195.00</b>
<b>001376</b>			
001376	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 07/2017	11,090.77
			<b>11,090.77</b>
<b>001377</b>			
001377	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 06/2017	26.04
001377	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 07/2017	29,867.50
			<b>29,893.54</b>
<b>001378</b>			
001378	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING FEE 07/2017	3,855.25
			<b>3,855.25</b>
<b>001379</b>			
001379	BROWN & CONNERY, LLP	ATTORNEY EXPENSE - 06/2017	115.32
001379	BROWN & CONNERY, LLP	ATTORNEY FEE 06/2017	1,721.58
001379	BROWN & CONNERY, LLP	LITIGATION MANAGEMENT - 06/2017	1,350.50
			<b>3,187.40</b>

<b>001380</b>			
001380	ELIZABETH PIGLIACELLI	TREASURER FEE 07/2017	1,742.50
			<b>1,742.50</b>
<b>001381</b>			
001381	HADDONFIELD BOROUGH	MEETING EXPENSE - 6/26/2017	239.42
			<b>239.42</b>
<b>001382</b>			
001382	JOSEPH WOLK	PRIMA CONFERENCE EXPENSE - 6/17	621.05
			<b>621.05</b>
<b>001383</b>			
001383	MUNICIPAL EXCESS LIABILITY JIF	MSI 3RD QTR 2017	13,716.00
			<b>13,716.00</b>
<b>001384</b>			
001384	ALLSTATE INFORMATION MANAGEMNT	ACCT: 409 - ACT & STOR - 5/31/2017	68.48
			<b>68.48</b>
<b>001385</b>			
001385	CONSOLIDATED SERVICE GROUP INC	MANAGED CARE SERVICES - 07/2017 - CHERRY	1,083.00
001385	CONSOLIDATED SERVICE GROUP INC	MANAGED CARE SERVICES - 07/2017	8,739.58
			<b>9,822.58</b>
<b>001386</b>			
001386	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 07/2017	957.17
			<b>957.17</b>
<b>001387</b>			
001387	WALTER A. EIFE	RMC FEE 2ND 2017 - HADDON TWP	17,303.08
			<b>17,303.08</b>
<b>001388</b>			
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - MOUNT EPHRAIM	6,679.05
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - MERCHANTVILLE	5,836.06
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - PINE HILL	8,883.47
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - NEDFIRD LAKES	5,715.90
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - MAGNOLIA	6,696.88
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - WINSLOW	36,970.19
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - SOMERDALE	6,856.24
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - TAVISTOCK	759.50
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - RUNNEMEDE	9,799.33
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - BARRINGTON	8,933.82
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - BROOKLAWN	4,977.69
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - BERLIN TWP	12,344.30
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - CHERRY HILL TWP	38,435.94
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - BELLMAWR	16,672.64
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - HI NELLA	1,271.49
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - GLOUCESTER CITY	25,251.33
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - CHERRY HILL FD	20,686.27
001388	CONNER STRONG & BUCKELEW	RMC FEE 2ND 2017 - COLLINGWPPD	21,532.76
			<b>238,302.86</b>
<b>001389</b>			
001389	HENRY D. BEAN & SON, INC.	RMC FEE 2ND 2017 - PINE VALLEY	636.40
001389	HENRY D. BEAN & SON, INC.	RMC FEE 2ND 2017 - HADDONFIELD	15,437.13
			<b>16,073.53</b>
<b>001390</b>			
001390	LEONARD O'NEILL INSURANCE AGY	RMC FEE 2ND 2017 - GIBBSBORO	2,673.58
			<b>2,673.58</b>



<b>001391</b>			
001391	EDGEWOOD ASSOCIATES INC.	RMC FEE 2ND 2017 - CHESILHURST	3,018.35
001391	EDGEWOOD ASSOCIATES INC.	RMC FEE 2ND 2017 - BERLIN BORO	12,160.28
			<b>15,178.63</b>
	TOTAL PAYMENTS FY 2017		1,204,575.45

**TOTAL PAYMENTS ALL FUND YEARS \$ 1,221,575.45**

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_ Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

July 24, 2017

To the Members of the  
Executive Board of the  
Camden County Municipal  
Joint Insurance Fund

I have enclosed for your review documents which reflect the financial condition of the fund. The attached documents include details of transactions relating to deposits, claims, transfers, expenditures and Investment Income.

The statements included in this report are prepared on a "cash basis" and relate to financial activity through the period ending June 30, 2017 for Fund Years 2013, 2014, 2015, 2016 and 2017. The reports, where required, are presented in a manner prescribed or permitted by the Department of Insurance and the Division of Local Government Services of the Department of Community Affairs.

All statements contained in this report are subject to adjustment by annual audit.

A summary of the contents of these statements is presented below.

- **BILL LIST FOR THE MONTH OF JULY:**

Payment vouchers submitted for your consideration at this meeting show on the accompanying bill list.

- **INVESTMENT INCOME:**

Net Investment Income received or accrued for June totaled \$6,898.25.

- **RECEIPT ACTIVITY FOR JUNE:**

Cherry Hill Deductible	\$ 37,018.04	
Assessments	4,276,913.17	
Restitution	<u>24,450.00</u>	
Total Receipts		<u>\$4,338,381.21</u>

- **CLAIM ACTIVITY FOR JUNE:**

The enclosed report shows claim activity during the month for claims paid by the fund.

Property Liability Claims	\$ 216,883.31	
Workers Compensation Claims	222,744.25	
Administration Expense	<u>218,967.81</u>	
Total Claims/Expenses		<u>\$658,595.37</u>

In June \$4,000,000.00 was transferred to the CCMJIF's Investment Account at Wilmington Trust.

- **CASH ACTIVITY FOR JUNE:**

The enclosed report shows that during the reporting month the Fund's "Cash Position" changed from an opening balance of \$19,379,135.48 to a closing balance of \$23,025,182.15 showing an increase of \$3,646,046.67.

The information contained in this report is a summary of the attached detailed schedules.

Sincerely,

Elizabeth Pigliacelli, Treasurer



## Summary of Investments

Account Number **115884-000**

As of June 30, 2017

Page 1 of 10

PORTFOLIO	INVESTMENT CATEGORY	MARKET VALUE (M/V) As of 5/31/2017	% OF M/V	MARKET VALUE (M/V) As of 6/30/2017	% OF M/V
<b>PRINCIPAL PORTFOLIO(S)</b>					
	<b>MONEY MARKET FUNDS</b>				
	U.S. GOV. MONEY MARKET FUNDS	\$66,844.66	0.66	\$74,659.99	0.53
	<b>TOTAL MONEY MARKET FUNDS</b>	<b>66,844.66</b>	<b>0.66</b>	<b>74,659.99</b>	<b>0.53</b>
	<b>U.S. TREASURY OBLIGATIONS</b>				
	U.S. TREASURY BONDS AND NOTES	10,023,528.75	99.34	13,975,076.00	99.47
	<b>TOTAL U.S. TREASURY OBLIGATIONS</b>	<b>10,023,528.75</b>	<b>99.34</b>	<b>13,975,076.00</b>	<b>99.47</b>
<b>TOTAL PRINCIPAL PORTFOLIO(S)</b>		<b>10,090,373.41</b>	<b>100.00</b>	<b>14,049,735.99</b>	<b>100.00</b>
	<b>TOTAL ACCRUED INCOME</b>	<b>21,066.45</b>		<b>43,410.25</b>	
	<b>TOTAL MARKET VALUE WITH ACCRUED INCOME</b>	<b>10,111,439.86</b>		<b>14,093,146.24</b>	

2017-07-03 000102413210000 CDB1421.576 0001 00101920038 000126964 00110100 115884-000 H



## Summary of Activity

Account Number **115884-000**  
*June 1, 2017 through June 30, 2017* Page 2 of 10

	CASH	CASH MANAGEMENT
<b>PRINCIPAL</b>		
<b>OPENING BALANCES:</b>	<b>0.00</b>	<b>66,844.66</b>
<b>RECEIPTS</b>		
Transfers/Additions	4,000,000.00	0.00
Dividends	17.52	0.00
<b>TOTAL RECEIPTS</b>	<b>4,000,017.52</b>	<b>0.00</b>
<b>DISBURSEMENTS</b>		
Purchases	(3,979,648.45)	0.00
Other Disbursements	(12,553.74)	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>(3,992,202.19)</b>	<b>0.00</b>
<b>CASH MANAGEMENT ACTIVITY</b>		
Cash Management Purchases	(3,000,017.52)	3,000,017.52
Cash Management Sales	2,992,202.19	(2,992,202.19)
<b>NET CASH MANAGEMENT</b>	<b>(7,815.33)</b>	<b>7,815.33</b>
<b>CLOSING BALANCES:</b>	<b>0.00</b>	<b>74,659.99</b>

MAY							
Item	Date	Check Run	Voids	Refunds	Adjustments	Totals	Comment
1	5/3/2017	18,168.64				18,168.64	
2	5/3/2017	37,885.28				37,885.28	
3	5/10/2017	5,454.89				5,454.89	
4	5/10/2017	56,042.95				56,042.95	
5	5/17/2017	33,768.75				33,768.75	
6	5/17/2017	36,674.79				36,674.79	
7	5/25/2017	20,855.50				20,855.50	
8	5/25/2017	54,090.73				54,090.73	
9	6/1/2017	38,819.66				38,819.66	
10	6/1/2017	35,725.26				35,725.26	
11						-	
12						-	
13						-	
14						-	
15						-	
16						-	
17						-	
18						-	
19						-	
20						-	
21						-	
22						-	
23						-	
24						-	
25						-	
26						-	
27						-	
28						-	
29						-	
30						-	
	Total	337,486.45	-	-	-	337,486.45	Treas. Rpt.
	Monthly Rpt	337,486.45				337,486.45	TPA Rpt.
	Variance	0.00	-	-	-	0.00	Difference

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND  
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

<b>Current Fund Year: 2017</b>										
<b>Month Ending: June</b>										
	<b>Property</b>	<b>Liability</b>	<b>Auto</b>	<b>Workers Comp</b>	<b>POL/EPL</b>	<b>MEL</b>	<b>EJIF</b>	<b>Admin</b>	<b>Cherry Hill</b>	<b>TOTAL</b>
OPEN BALANCE	808,364.50	4,724,459.76	1,344,737.78	10,218,242.74	131,897.39	1,599,173.59	36,397.69	559,802.16	(43,939.44)	19,379,136.18
<b>RECEIPTS</b>										
Assessments	189,020.75	494,554.85	108,923.85	1,251,271.12	380,938.57	882,295.49	111,150.12	858,758.42	0.00	4,276,913.17
Refunds	24,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,018.04	61,468.04
Invest Pymnts	(841.73)	(4,799.44)	(1,366.12)	(10,380.70)	(134.74)	(1,624.71)	(37.04)	(2,000.95)	0.00	(21,185.43)
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	(841.73)	(4,799.44)	(1,366.12)	(10,380.70)	(134.74)	(1,624.71)	(37.04)	(2,000.95)	0.00	(21,185.43)
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>212,629.02</b>	<b>489,755.41</b>	<b>107,557.73</b>	<b>1,240,890.42</b>	<b>380,803.83</b>	<b>880,670.78</b>	<b>111,113.08</b>	<b>856,757.47</b>	<b>37,018.04</b>	<b>4,317,195.78</b>
<b>EXPENSES</b>										
Claims Transfers	89,240.83	121,189.08	6,453.40	197,279.15	0.00	0.00	0.00	0.00	25,465.10	439,627.56
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	231,521.55	0.00	231,521.55
<b>TOTAL</b>	<b>89,240.83</b>	<b>121,189.08</b>	<b>6,453.40</b>	<b>197,279.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>231,521.55</b>	<b>25,465.10</b>	<b>671,149.11</b>
<b>END BALANCE</b>	<b>931,752.69</b>	<b>5,093,026.09</b>	<b>1,445,842.11</b>	<b>11,261,854.01</b>	<b>512,701.22</b>	<b>2,479,844.37</b>	<b>147,510.77</b>	<b>1,185,038.08</b>	<b>(32,386.50)</b>	<b>23,025,182.85</b>

**REPORT STATUS SECTION**

**Report Month: June**

Balance Differences

Opening Balances:	Opening Balances are equal	\$0.00
Imprest Transfers:	Imprest Totals are equal	\$0.00
Investment Balances:	Investment Payment Balances are equal	\$0.00
	Investment Adjustment Balances are equal	\$0.00
Ending Balances:	Ending Balances are equal	\$0.00
Accrual Balances:	Accrual Balances are equal	\$0.00

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS						
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND						
ALL FUND YEARS COMBINED						
CURRENT MONTH	June					
CURRENT FUND YEAR	2017					
Description:		Investors Operating-58892	Investors Prop & Liab Claims- 58910	Investors WC Claims-58905	Wilmington Trust - 5884	
ID Number:						
Maturity (Yrs)						
Purchase Yield:						
TOTAL for All Accts & instruments						
Opening Cash & Investm	\$19,379,135.48	9,288,087.54	380.15	294.38	10,090,373.41	
Opening Interest Accrua	\$21,066.45	-	-	-	21,066.45	
1 Interest Accrued and/or	\$17.52	\$0.00	\$0.00	\$0.00	\$17.52	
2 Interest Accrued - disco	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3 on and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5 Interest Paid - Cash Inst	\$6,898.25	\$6,831.85	\$42.32	\$24.08	\$0.00	
6 Interest Paid - Term Ins	\$17.52	\$0.00	\$0.00	\$0.00	\$17.52	
7 Realized Gain (Loss)	-\$28,101.20	\$0.00	\$0.00	\$0.00	-\$28,101.20	
8 Net Investment Income	-\$21,185.43	\$6,831.85	\$42.32	\$24.08	-\$28,083.68	
9 Deposits - Purchases	\$8,778,008.77	\$4,338,381.21	\$216,883.31	\$222,744.25	\$4,000,000.00	
10 (Withdrawals - Sales)	-\$5,110,776.67	-\$4,658,595.37	-\$216,883.31	-\$222,744.25	-\$12,553.74	
Ending Cash & Investment	\$23,025,182.15	\$8,974,705.23	\$422.47	\$318.46	\$14,049,735.99	
Ending Interest Accrual Bal	\$21,066.45	\$0.00	\$0.00	\$0.00	\$21,066.45	
Plus Outstanding Checks	\$408,505.16	\$257,326.25	\$59,769.35	\$91,409.56	\$0.00	
(Less Deposits in Transit)	-\$75,481.23	\$0.00	-\$18,768.22	-\$56,713.01	\$0.00	
Balance per Bank	\$23,358,206.08	\$9,232,031.48	\$41,423.60	\$35,015.01	\$14,049,735.99	
		\$0.00	0.0	\$0.00	\$0.00	

**CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES  
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

Month		June							
Current Fund Year		2017							
		1.	2.	3.	4.	5.	6.	7.	8.
Policy Year	Coverage	Calc. Net Paid Thru Last Month	Monthly Net Paid June	Monthly Recoveries June	Calc. Net Paid Thru June	TPA Net Paid Thru June	Variance To Be Reconciled	Delinquent Unreconciled Variance From	Change This Month
2017	Property	117,912.76	58,833.07	23,250.00	153,495.83	155,495.83	(2,000.00)	0.00	(2,000.00)
	Liability	9,123.29	13,342.94	0.00	22,466.23	22,466.23	0.00	0.00	0.00
	Auto	15,667.80	4,814.70	0.00	20,482.50	20,482.50	0.00	0.00	0.00
	Workers Comp	117,577.14	121,778.12	0.00	239,355.26	239,355.26	(0.00)	0.00	(0.00)
	Cherry Hill	32,177.86	25,643.98	32,177.82	25,644.02	25,644.02	(0.00)	(10,473.40)	10,473.40
	<b>Total</b>	<b>292,458.85</b>	<b>224,412.81</b>	<b>55,427.82</b>	<b>461,443.84</b>	<b>463,443.84</b>	<b>(2,000.00)</b>	<b>(10,473.40)</b>	<b>8,473.40</b>
2016	Property	358,768.45	30,407.76	1,200.00	387,976.21	387,976.21	0.00	0.00	0.00
	Liability	63,577.77	108.15	0.00	63,685.92	63,685.92	0.00	0.00	0.00
	Auto	51,708.00	95.00	0.00	51,803.00	51,803.00	(0.00)	(0.00)	0.00
	Workers Comp	1,439,320.34	43,694.00	0.00	1,483,014.34	1,483,014.34	0.00	0.17	(0.17)
	Cherry Hill	4,441.18	6,295.50	4,580.71	6,155.97	7,505.80	(1,349.83)	(719.20)	(630.63)
	<b>Total</b>	<b>1,917,815.74</b>	<b>80,600.41</b>	<b>5,780.71</b>	<b>1,992,635.44</b>	<b>1,993,985.27</b>	<b>(1,349.83)</b>	<b>(719.03)</b>	<b>(630.80)</b>
2015	Property	561,573.44	0.00	0.00	561,573.44	561,573.44	0.00	0.00	0.00
	Liability	226,931.74	723.58	0.00	227,655.32	227,655.32	(0.00)	0.00	(0.00)
	Auto	30,408.14	168.70	0.00	30,576.84	30,576.84	(0.00)	(0.00)	0.00
	Workers Comp	1,952,907.39	21,373.96	0.00	1,974,281.35	1,974,281.35	(0.00)	(0.00)	0.00
	Cherry Hill	7,320.39	(6,474.38)	259.51	586.50	586.50	0.00	0.00	0.00
	<b>Total</b>	<b>2,779,141.10</b>	<b>15,791.86</b>	<b>259.51</b>	<b>2,794,673.45</b>	<b>2,794,673.45</b>	<b>(0.00)</b>	<b>(0.00)</b>	<b>(0.00)</b>
2014	Property	323,918.01	0.00	0.00	323,918.01	323,918.01	0.00	0.00	0.00
	Liability	728,822.38	96,593.01	0.00	825,415.39	825,415.39	0.00	0.00	0.00
	Auto	60,062.87	1,342.00	0.00	61,404.87	61,404.87	0.00	0.00	0.00
	Workers Comp	1,608,497.82	6,512.60	0.00	1,615,010.42	1,615,010.42	0.00	0.00	0.00
	Cherry Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>2,721,301.08</b>	<b>104,447.61</b>	<b>0.00</b>	<b>2,825,748.69</b>	<b>2,825,748.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2013	Property	337,742.74	0.00	0.00	337,742.74	337,742.74	0.00	0.00	0.00
	Liability	869,558.44	10,421.40	0.00	879,979.84	879,979.84	0.00	0.00	0.00
	Auto	101,330.20	33.00	0.00	101,363.20	101,363.20	0.00	0.00	0.00
	Workers Comp	2,276,015.26	3,920.47	0.00	2,279,935.73	2,279,935.73	0.00	0.00	0.00
	Cherry Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>3,584,646.64</b>	<b>14,374.87</b>	<b>0.00</b>	<b>3,599,021.51</b>	<b>3,599,021.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Closed FY	Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Auto	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Cherry Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>		<b>11,295,363.41</b>	<b>439,627.56</b>	<b>61,468.04</b>	<b>11,673,522.93</b>	<b>11,676,872.76</b>	<b>(3,349.83)</b>	<b>(11,192.43)</b>	<b>7,842.60</b>



**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND  
 SAFETY DIRECTOR'S REPORT**

**TO:** Municipal Fund Commissioners  
**FROM:** J. A. Montgomery Risk Control, JIF Safety Director  
**DATE:** July 6, 2017

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**JIF SERVICE TEAM**

Keith Hummel Associate Director Public Sector Risk Control <a href="mailto:khummel@jamontgomery.com">khummel@jamontgomery.com</a> Office: 856-552-6862 Fax: 856-552-6863	Danielle Sanders Administrative Assistant <a href="mailto:dsanders@jamontgomery.com">dsanders@jamontgomery.com</a> Office : 856-552-6898 Fax : 856-552-6899
John Saville Senior Consultant <a href="mailto:jsaville@jamontgomery.com">jsaville@jamontgomery.com</a> Office: 732-736-5009 Cell: 609-330-4092	Robert Garish Senior Consultant <a href="mailto:rgarish@jamontgomery.com">rgarish@jamontgomery.com</a> Office: 856-552-4650 Fax: 856-552-4651

**JUNE ACTIVITIES**

**LOSS CONTROL SERVICES**

- Borough of Bellmawr – Conducted a Loss Control Survey on June 2
- Borough of Clementon – Conducted a Loss Control Survey on June 6
- Borough of Medford Lakes – Conducted a Loss Control Survey on June 1
- Borough of Merchantville – Conducted a Loss control Survey on June 6

**MEETINGS ATTENDED**

- Claims Meeting – June 7
- Executive Safety Committee Meeting – June 13
- Fund Commissioner Meeting – June 26

**UPCOMING EVENTS**

- Claims Meeting – July 21
- Fund Commissioners Meeting – July 24

**SAFETY DIRECTOR'S BULLETINS & SAFETY ANNOUNCEMENTS**

- Camden JIF - SD Bulletin Stationary Work Zones – June 5
- Camden JIF - SD Message - Excited Delirium, Police Agency Considerations – June 12
- Camden JIF - SD Bulletin - Ladder Safety – June 26

## **MEL MEDIA LIBRARY**

The new MEL Media Library (856-552-4900) is available for borrowing 560+ safety videos in 45 different categories. To view the full video catalog and rent videos please visit [www.njmel.org](http://www.njmel.org) or email the media library at [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com). The following members utilized the Media Library during the month of June.

<b><u>Municipality</u></b>	<b><u># of Videos</u></b>
Borough of Brooklawn	4

## **MEL SAFETY INSTITUTE (MSI)**

Listed below are upcoming MSI training programs scheduled for **July, August and September of 2017**. ***Enrollment is required for all MSI classes.*** MSI classes are subject to cancellation or rescheduling at any time. ***Members are reminded to log on to the [www.njmel.org](http://www.njmel.org) website, and then click on the MSI logo to access the Learning Management System where you can enroll your employees and verify classes. Enrolling your staff ensures you will be notified of any schedule changes.***

If you need assistance using the MSI Learning Management System, please call the MSI helpline at 866-661-5120.

<b>DATE</b>	<b>LOCATION</b>	<b>TOPIC</b>	<b>TIME</b>
7/14/17	Township of Washington	PPE	8:30 - 10:30 am
7/14/17	Township of Washington	Hearing Conservation	10:45 - 11:45 am
7/14/17	Township of Washington	Asbestos, Lead, Silica Regulatory Overview	12:00 - 1:00 pm
7/17/17	Borough of Magnolia	Sanitation/Recycling Safety	10:00 - 12:00 pm
7/18/17	Township of Florence	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
7/21/17	Township of Mantua	Employee Conduct/Violence Prevention	12:30 - 2:00 pm
7/21/17	Township of Mantua	Back Safety/Material Handling	2:15 - 3:15 pm
7/21/17	Township of Berlin #2	DDC-6	7:30 - 2:00 pm w/lunch brk
7/25/17	Township of Washington	Ladder Safety/Walking Working Surfaces	8:30 - 10:30 am
7/25/17	Township of Washington	Fall Protection Awareness	10:45 - 12:45 pm
8/2/17	City of Burlington #2	LOTO	8:30 - 10:30 am
8/3/17	Borough of Clementon #3	Hazard ID/Job-Site Observation	8:30 - 10:30 am
8/3/17	Borough of Clementon #3	Accident Investigation	10:45 - 12:45 pm
8/3/17	Borough of Clementon #3	Toolbox Talks	1:30 - 3:00 pm

<b>DATE</b>	<b>LOCATION</b>	<b>TOPIC</b>	<b>TIME</b>
8/4/17	Borough of Audubon	HazCom w/GHS	1:00 - 2:30 pm
8/23/17	Township of Washington	LOTO	8:30 - 10:30 am
8/23/17	Township of Washington	Shop & Tool Safety	10:45 - 11:45 am
8/23/17	Township of Washington	HazCom w/GHS	12:30 - 2:00 pm
8/24/17	City of Burlington #2	Confined Space Awareness	8:30 - 9:30 am
9/11/17	Borough of Glassboro #1	Hearing Conservation	12:00 - 1:00 pm
9/11/17	Borough of Glassboro #1	Fire Safety	1:15 - 2:15 pm
9/12/17	Township of Voorhees #1	Fire Safety	9:00 - 10:00 am
9/12/17	Township of Voorhees #1	Fire Extinguisher	10:15 - 11:15 am
9/13/17	Township of Florence	CDL-Drivers Safety Regulations	8:30 - 10:30 am
9/13/17	Township of Florence	Hearing Conservation	10:45 - 11:45 am
9/14/17	Township of Delran	Leaf Collection Safety	8:00 - 10:00 am
9/14/17	Township of Delran	Back Safety/Material Handling	10:15 - 11:15 am
9/15/17	Township of Cherry Hill #4	LOTO	8:30 - 10:30 am
9/15/17	Township of Cherry Hill #4	Shop & Tool Safety	10:45 - 11:45 am
9/15/17	Township of Cherry Hill #4	HazCom w/GHS	12:30 - 2:00 pm
9/18/17	Township of Westampton	LOTO	8:30 - 10:30 am
9/19/17	Township of Voorhees #1	Driving Safety Awareness	9:00 - 10:30 am
9/19/17	Township of Voorhees #1	HazCom w/GHS	10:45 - 12:15 pm
9/20/17	Evesham Township MUA	Jetter/Vacuum Safety	8:30 - 10:30 am
9/20/17	Evesham Township MUA	CDL-Supervisors Reasonable Suspicion	10:45 - 12:45 pm
9/21/17	Township of Winslow	Seasonal (Autumn/Winter) PW Operations	8:30 - 11:30 am
9/25/17	Borough of Glassboro #1	Leaf Collection Safety	8:00 - 10:00 am
9/26/17	Borough of Clementon #3	Leaf Collection	8:30 - 10:30 am
9/26/17	Borough of Clementon #3	Snow Plow/Snow Removal	10:45 - 12:45 pm
9/26/17	Borough of Clementon #3	BBP	1:30 - 2:30 pm
9/28/17	Township of Pemberton	Seasonal (Autumn/Winter) PW Operations	8:30 - 11:30 am
9/28/17	Township of Pemberton	Hearing Conservation	12:30 - 1:30 pm

CEU's for Certified Public Works Managers			
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Accident Investigation	2 / M	Hazard Identification - Making Your Observations Count	1 / T, M
Advanced Safety Leadership	10 / M	Hearing Conservation	1 / T, G
Asbestos, Lead & Silica Industrial Health Overview	1 / T, G	Heavy Equipment Safety	1 / G - 2 / T
Back Safety / Material Handling	1 / T	Hoists, Cranes and Rigging	2 / T
Bloodborne Pathogens Training	1 / G	Housing Authority Safety Awareness	3 / T
Bloodborne Pathogens Train- the- Trainer	1 / T	Jetter Safety	2 / T
BOE Safety Awareness	3 / T	Landscape Safety	2 / T
CDL- Supervisors Reasonable Suspicion	2 / M	Leaf Collection Safety Awareness	2 / T
CDL - Drivers' Safety Regulations	2 / G	Lockout Tagout	2 / T
Coaching the Maintenance Vehicle Operator	2 / T, M	Personal Protective Equipment (PPE)	2 / T
Confined Space Entry - Permit Required	3.5 / T	Playground Safety	2 / T
Confined Space Awareness	1 / T, G	Sanitation and Recycling Safety	2 / T
Driving Safety Awareness	1.5 / T	Safety Committee Best Practices	1.5 / M
Employee Conduct and Violence in the Work Place	1.5 / E	Safety Coordinator's Skills Training	3 / M, G
Excavation Trenching & Shoring	2 / T, M	Shop and Tool Safety	1 / T
Fall Protection Awareness	2 / T, M	Seasonal Public Works Operations	3 / T
Fast Track to Safety	4 / T	Snow Plow Safety	2 / T
Flagger / Workzone Safety	2 / T, M	Special Events Management	2 / M
HazCom with Globally Harmonized System	1 / T, G	Toolbox Talk Essentials	1 / M
Hazardous Materials Awareness w/ HazCom & GHS	3 / T		
CEU's for Registered Municipal Clerks			
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Asbestos, Lead & Silica Industrial Health Overview	1 / P	Hazard Identification - Making your Observations Count	2 / P
Bloodborne Pathogens Training	1 / P	Safety Committee Best Practices	1.5 / P
Employee Conduct and Violence in the Work Place	1.5 / E	Safety Coordinator's Skills Training	6 / P
		Special Event Management	2 / P
TCH's For Water/ Wastewater			
MSI Course	TCH's/Cat.	MSI Course	TCH's/Cat.
Accident Investigation	1.5 / S	Hazardous Materials Awareness w/ HazCom & GHS	3 / S
Advanced Safety Leadership	10 / S	Heavy Equipment Safety	3 / S
Asbestos, Lead & Silica Industrial Health Overview	1 / S	Housing Authority Safety Awareness	3 / S
Back Safety / Material Handling	1 / S	Hazard Identification - Making your Observations Count	1.5 / S
Bloodborne Pathogens Training	1 / S	Hearing Conservation	1 / S
Bloodborne Pathogens Train- the- Trainer	2.5 / S	Hoists, Cranes and Rigging	2 / S
BOE Safety Awareness	3 / S	Jetter Safety	2 / S
CDL- Supervisors Reasonable Suspicion	1.5 / S	Ladder Safety/Walking Working Surfaces	2 / S
CDL - Drivers' Safety Regulations	2 / S	Landscape Safety	2 / S
Confined Space Awareness	1 / S	Leaf Collection Safety Awareness	2 / S
Confined Space Entry - Permit Required	3.5 / S	Lockout Tagout	2 / S
Defensive Driving-6-Hour	5.5 / S	Shop and Tool Safety	1 / S
Driving Safety Awareness	1.5 / S	Office Safety	2 / S
Excavation Trenching & Shoring	4 / S	Personal Protective Equipment (PPE)	2 / S
Fall Protection Awareness	2 / S	Safety Committee Best Practices	1.5 / S
Fast Track to Safety	5 / S	Safety Coordinator's Skills Training	5 / S
Fire Extinguisher	1 / S	Seasonal Public Works Operations	3 / S
Fire Safety	1 / S	Snow Plow Safety	2 / S
Flagger / Workzone Safety	2 / S	Special Event Management	2 / S
HazCom with Globally Harmonized System	1.5 / S	Toolbox Talk Essentials	1 / S
CEU's for Tax Collectors		CEU's for County/Municipal Finance Officers	
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Employee Conduct and Violence in the Work Place	1.5 / E	Employee Conduct and Violence in the Work Place	1.5 / E
CEU's for Certified Recycling Professionals		CEU's for Qualified Purchasing Agents	
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Fire Extinguisher Safety	1	Employee Conduct and Violence in the Work Place	1.5 / E
Hazard Recognition- Making your Observations Count	2		
Heavy Equipment	3		
Sanitation and Recycling Safety	2		
***Category			
E- Ethics			
T- Technical			
G- Governmental			
S- Safety			
P- Professional Development			
M- Management			



### SHORT-TERM STATIONARY WORK ZONES



A short-term stationary work zone is defined by the 2009 edition of the Manual on Uniform Traffic Control Devices (MUTCD) as “daytime work that occupies a location for more than 1 hour within a single daylight period”. Typical tasks that last from one hour to one daytime work shift include: roadway paving, repairing ruptured underground water lines, repairing storm water catch basins, trimming roadside trees, and parking work vehicle(s) on the shoulder of the road for extended periods. This Bulletin will discuss the minimum traffic control planning and devices needed to safely guide motorists, bicyclists, and pedestrians around workers and work vehicles *during daylight hours*. Night operations require additional planning and devices that will not be discussed in this Bulletin.

Planning for effective temporary traffic control (TTC) begins with understanding the characteristics of the road being worked on. Factors include:

- Posted speed limit and the speed that can realistically be expected
- Traffic volume and volume variations during the day; such as morning and afternoon commutes, school hours, and possible lunch or shopping traffic
- Topography of the road; curves, hills, sun glare or shadows, street width, shoulder characteristics are a few factors that can impact the effectiveness of TTC plans

Using the local knowledge of the road and anticipated conditions, planners of TTC will develop a plan in accordance with the MUTCD for the 4 areas of a work zone:

- The *Advance Warning Area* is the section where motorists are informed they are approaching an area where work will impact the normal paths of travel. This is accomplished using typically one to three signs, possibly in conjunction with amber warning lights or arrow boards.
- The *Transition Area* contains devices that move traffic from the lane(s) in which work is being conducted into open lanes for traffic. For Short-term Stationary Work Zones, this would normally include a line of cones, called a Taper.
- The *Activity Area* includes space needed for the work to be completed, parking and moving space for work vehicles, staging areas for supplies and other materials, buffer spaces, and open lanes for traffic.
- The *Termination Area* is optional and should be utilized when motorists would benefit from a visual cue that they have passed the Activity Area and the original lane is now available.

*This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.*



A flagging operation may also be necessary for One-Lane, Two-Way Traffic operations. Flaggers are needed when motorists can not safely determine on their own whether it is appropriate to proceed past workers in the shared lane. Conditions that would typically require flagging include work zones that are longer in length, on curves or hills, on roads with high volume of traffic or higher speed limits, and near intersections.

It is important to remember **only uniformed law enforcement officers can direct traffic against a traffic control signal**, such as a traffic light. Public works or utility workers can only flag to direct traffic **in conjunction** with traffic control signals.

This Bulletin provides a summary of the considerations and requirements for setting up a proper and effective temporary traffic control work zone. While New Jersey does not require certification for individuals who plan and set-up TTC, they must be trained and knowledgeable. The complete MUTCD should be available, either hard-copy or electronically. The official version of the MUTCD is available at [https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/pdf\\_index.htm](https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/pdf_index.htm). Part 6 - Temporary Traffic Control is the relevant section for working on a roadway. The MUTCD should be consulted before establishing a work zone. The 2009 edition has been adopted as the regulation for setting-up work zones on all public roadways.

The MEL Safety Institute (MSI) offers a 4-hour class, *Flagger and Work Zone Safety*, which uses lecture, work sheets, and a quiz to demonstrate training. It is offered around the State throughout the year. Visit <http://www.njmeli.org/index.php/safety/mel-safety-institute> for a class calendar.

Rutgers University's Center for Advanced Infrastructure and Transportation offers several classes for temporary work zones and engineering issues. Visit their website, [www.cait.rutgers.edu](http://www.cait.rutgers.edu), for more information.

#### **Summary for planning a Short-term Stationary Work Zone**

- Review characteristics of the road where work will be conducted; included speed limit, traffic volume, curves and hills, and other visual obstructions.
- Determine how much of the roadway must be closed to traffic for work space, vehicle parking space, staging areas, and buffer zones. Calculate how many traffic cones will be needed by dividing the length of the area (in feet) by twice the speed limit. Load cones.
- Determine the proper taper(s) to close and re-open lanes in which work will be conducted. Calculate the lengths of the taper(s) using Tables 6C-3 and 6C-4 in the MUTCD. Calculate the number of traffic cones needed by dividing the lengths of the taper(s) (in feet) by the speed limit. Load cones.
- Determine the number and messages of advance warning signs. Determine sign spacing with Table 6C-1.
  - o Will a "End Work Zone" sign be needed?
  - o Will an Arrow Board be needed?
- Will a flagging operation be needed or is the Work Zone configured to permit traffic to self-regulate? If flagging will occur, load one or two STOP / SLOW paddles.
- Review the plan with workers who will be involved with the work being planned. Remind them to wear the proper level of ANSI high-visibility apparel and other personal protective equipment for the type of work being performed.
- Drive through the work zone before and during the work to verify TTC is effective.



## Safety Director Bulletin

One in a series of safety bulletins from your Joint Insurance Fund

June 2017

### Ladder Safety

Ladders are one of the most frequently used tools in the workplace and in the home. Familiarity can lead to underestimating the dangers associated with ladder use. According to a recent study by the Centers for Disease Control and Prevention (CDC), falls remain a leading cause of death and nearly half of those falls have been from ladders. When a task requires working above floor level, you need to decide whether to use a ladder or an elevated work platform. Factors to consider in making this decision include:

- The length of time the job will take
- Movement between work areas
- Side-to-side movement of work
- Two hands needed to do work

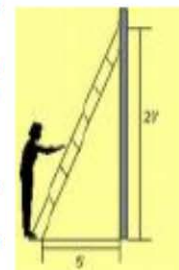
Use a ladder for jobs like wiring a security light or replacing a bulb, but consider using an elevated platform when you have to do strenuous work such as freeing a seized nut, installing a run of cable trays or removing a heavy object. Any sudden movement can cause you to lose your balance.

*Twice as many falls occur while descending ladders compared to going up ladders.* Managers must reinforce proper climbing body position and basic ladder safety policies:

- Make sure you have the right footwear. Footwear should be clean, in good condition and without dangling laces. Wear shoes with slip-resistant soles and minimum half inch heels.
- Do not hold objects in your hand when moving up or down, or stepping on or off a ladder. Attach objects to your tool belt or use a line after you get to your work spot.
- Always maintain 3-point contact when ascending or descending ladders. Hands should be slid along side rails so as to always be in contact with ladder. Extend arms and keep knees inside the rails when moving up or down ladder. Don't rush.
- Upon nearing the bottom, watch where you place your feet. Make sure you do not miss the lower rungs as you step off.

*The main cause of falls from straight and extension ladders is sliding of the ladder base. For stepladders, the main cause is tipping sideways.* Proper set-up and positioning should be emphasized as the main control against these hazards.

- Always inspect a ladder before you use it; recheck it if it has been unattended. Ensure that the feet of an extension ladder are set on firm, level surface.
- Extension and straight ladders must be set using the "4:1 Rule." A field test for this is to stand with the balls of your feet against the inside of the rails. Extend your arms to shoulder height. The palms of your hands should be just inside the rails.
- The ladder should extend 3' (3 rungs) past the upper landing, such as a roof, for safe access.
- Do not overreach. Move the ladder so that you can keep your belt buckle (navel) inside the rails and both feet on the same rung throughout the task. Always face the ladder.
- Avoid working side-on from a stepladder, especially when drilling or applying force. Don't place a foot on another surface (window frame) to extend your reach.
- Ladders should be secured top and bottom, for all but the shortest-term tasks.



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### Safe use of all types of ladders

- Do not use a ladder if you have a medical condition, or are taking medication that could affect your safety. Discuss any of these conditions with your supervisor.
- It is recommended only Type I, IA or IAA ladders be purchased by municipalities.
- Evaluate environmental conditions before and during tasks requiring the use of ladders. High winds, rain or ice, will dramatically increase the risk of using ladders. Decide if the work must be performed under these conditions and if so, take additional precautions.
- When working on or close to electrical equipment that is live or may become live, use ladders that will not conduct electricity, such as those with fiberglass side rails. Maintain a 10 foot clearance from overhead electrical wires, including the arc of the extended ladder.
- Do not place ladders in front of doorways, or at intersections of aisles, unless sufficient means to protect the worker and pedestrians have been established.
- Do not throw things from ladders. Keep the bottom of the ladder clear of debris.

### Using an extension ladder

- Extension ladders are primarily for access to higher levels, and not as work platforms.
- If you must work from an extension ladder, consider using a fall protection system attached to a secure anchor point on the building, especially if pushing, pulling, or prying. And keep both feet on the same rung.
- Never work from any of the top 3 steps of a straight or extension ladder.
- Never move a ladder while someone is on it.
- Lower the top section of an extension ladder before you move it.



### Using a step ladder

- Make sure the legs are fully open and the spreader bar is locked before you use. All four feet must be on the same level surface. Do not use a step ladder as a straight ladder or to access upper platforms.
- When working from a stepladder do not stand on the top step or cap plate.
- Do not stand on the back leg brace.



### Inspection and maintenance of ladders

- Ladders must have a documented inspection "frequently" under OSHA regulations. Follow manufacturer's recommendations.
- If a ladder is found to be defective, it must be clearly tagged "Dangerous-Do Not Use" and removed from service. Repairs must be made by a qualified technician.
- Ladders should be supported at multiple points when in storage.

**Always Use the Right Ladder for the Job!**



Some of the most severe accidents we see involve workers who are caught between moving and stationary objects.

The results can be devastating.

**Don't Get Caught In  
The CRUSH ZONE**

Make this course part of your DPW training. This course will raise awareness about some of the most common **Crush Zone** hazards faced by public employees.



## Visit The MEL Safety Institute.

Questions? Contact the MSI Help Line (866) 661-5120.

The MEL Safety Institute can be accessed by going to [www.njmeli.org](http://www.njmeli.org). Click on our logo.

### How to Access Training Courses:

1. Go to NJMEL.org & click on the MSI logo at the top of the page.
2. Click on our logo.
3. If you have taken MSI classes in the past, enter your username and password. If you do not know your username/ password, check with your Training Administrator or call the MSI Helpline listed below. If you are new, click "I am a new user." Complete the fields and you'll receive a confirmation email with your username and password.
4. Once logged in, click on "MSI On-Line Training Courses."
5. Choose the "Crush Zone" course.
6. Click enroll.
7. Choose "Click Here" to go to your authorized course list.
8. Click the program name to launch the course.
9. Click Start to begin.
10. Upon completion of the course and questions you will navigate to the "Student Center" tab to print your Certificate of Completion. Learning Transcripts are automatically updated in the MSI Learning Management System.

## CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND Certificate Of Insurance Monthly Report

Thursday, June 22, 2017

From 5/22/2017 To 6/21/2017

Holder (H) / Insured Name (I) Coverage	Holder / Insured Address	Holder Code	Description of Operations	Issue Date
<b><u>CAMDEN JIF</u></b>				
H- City of Camden AU WC I- City of Gloucester City	520 Market St. Camden, NJ 08101	1568	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects the use of a smokehouse for the City's Gloucester City Day event on 6/3/17.	6/2/2017 GL EX
H- Barrington Board of Education AU WC I- Borough of Barrington	311 Reading Avenue Barrington, NJ 08007 229 Trenton Ave Barrington, NJ 08007	1693	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects to use of facilities at Woodland School, located at 1 School Lane, Barrington, NJ 08007, for the Borough's fireworks display on July 3, 2017 rain date July 7, 2017.	6/19/2017 GL EX
H- Collingswood Board of Education AU WC I- Borough of Collingswood	c/o Collingswood High School 424 Collings Avenue Collingswood, NJ 08108 678 Haddon Avenue Collingswood, NJ 08108	20239	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) using the High School on 10/7/17 for the Collingswood Book Festival if it rains.	5/23/2017 GL EX
H- 1st Colonial Community Bank AU OTH	Woodland Falls Corporate Park 210 Lake Drive, East, 22115 Suite 300 Cherry Hill, NJ 08002		Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the	6/6/2017 GL EX

I- Borough of Magnolia	438 W. Evesham Avenue Magnolia, NJ 08049			description section of this certificate of insurance for General Liability & Excess Liability & as "Loss Payee" ATIMA, for Property pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty and Property Insurance Policies (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) 2015 Ford Interceptor VIN 84280 value \$32,912.00.
H- Borough of Somerdale I- Borough of Somerdale	105 Kennedy Blvd Somerdale, NJ 08083 105 Kennedy Blvd Somerdale, NJ 08083	22410		Evidence of insurance as respects to Statutory Bond Coverage for 6/14/2017 BOND Virginia F. Knecht, Tax Collector/Utility Collector, Kevin Foley, Treasurer/ CFO, Effective 01/01/7.
H- TD Bank NA ISAOA/ATIMA WC PR I- Borough of Audubon Park	Small Business Center 2059 Springdale Road Cherry Hill, NJ 08003 20 Road C Audubon Park, NJ 08106	22754		Certificate Holder & Audubon Park Fired Department are amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability & as Loss Payee ATIMA, for Property pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty and Property Insurance Policies (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) for new equipment, 15 airpack, 37 air cylinders, 15 facemasks, totaling \$107,155.
H- Bi-County Softball League AU PR PD I- Borough of Somerdale	2 Garfield Road Parsippany, NJ 07054 105 Kennedy Blvd Somerdale, NJ 08083	23118		Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects to Kinnelon Recreation Travel Softball participation in the summer 2017 league.
H- Bi-County Softball League CRIME I- Borough of Somerdale	2 Garfield Road Parsippany, NJ 07054 105 Kennedy Blvd Somerdale, NJ 08083	23118		Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects to Kinnelon Recreation Travel Softball participation in the summer 2017

			league.	
H- Borough of Audubon Park BOND	20 Road C, 2nd Floor Audubon Park, NJ 08106	24221	Evidence of insurance as respects to Statutory Bond coverage for 5/24/2017	
I- Borough of Audubon Park	20 Road C Audubon Park, NJ 08106		Dawn Pennock - Treasurer, effective 05/01/2017.	
H- Township of Berlin AU WC	135 Route 73 South West Berlin, NJ 08091	24230	Township of Berlin, including all elected and appointed officials,	6/5/2017 GL EX
I- Borough of Berlin	59 S. White Horse Pike Berlin, NJ 08009		all employees and volunteers, all boards, commissions and or authorities and their board Members, employees and volunteers are amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects the 4th of July festivities.	
H- Borough of Eatontown WC	47 Broad Street Eatontown, NJ 07724	24320	Evidence of insurance as respects to Statutory Bond coverage for 6/13/2017	GL EX
I- Borough of Audubon	606 West Nicholson Road Audubon, NJ 08106		Leigh Schenck - Tax Collector, effective 05/01/2017.	
H- Communications Construction Group LLC AU PR PD	1060 Andrew Drive, Ste. 130 West Chester, PA 19380	25332	Evidence of insurance as respects to police traffic control.	5/25/2017 GL EX
I- Borough of Collingswood	678 Haddon Avenue Collingswood, NJ 08108			
H- Communications Construction Group LLC	1060 Andrew Drive, Ste. 130 West Chester, PA 19380	25332	Evidence of insurance as respects to police traffic control.	5/25/2017 Fidelity
I- Borough of Collingswood	678 Haddon Avenue Collingswood, NJ 08108			
H- Eastern Regional High School	1401 Laurel Oak Road Voorhees, NJ 08043	25447	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects to use of premises for Voorhees Got Talent Event being held on July 27, 2017.	5/30/2017 GI EX
I- Voorhees Township	2400 Voorhees Town Center Voorhees, NJ 08043			
H- Inter Community Celetration Assn	PO box 488 Berlin, NJ 08009	25480	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions,	6/2/2017 GI EX
I- Borough of Berlin	59 S. White Horse Pike Berlin, NJ 08009			

			limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured)	
H- National Realty & Development Corp. AU PR PD	Attn: Property Operations 3 Manhattanville Road Purchase, NY 10577-2117	25493	Certificate holder and Center 48 Limited Partnership, National Retail Urban Renewal LLC; J.M.K. Investment Co., Inc. are amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) (cont'd Page 2)	6/6/2017 GL EX
I- Borough of Somerdale	105 Kennedy Blvd Somerdale, NJ	08083		
H- National Realty & Development Corp AU WC	Center 48 Ltd Prtnshp National Retail Urban Renewal LLC 3 Manhattanville Rd., Ste 202 Purchase, NY 10577	25537	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) with respects to the use of property at 711 Evesham Ave, Somerdale, NJ 08083, for the Borough's Somerdale Day event and Summer Concert Series.	6/12/2017 GL EX
I- Borough of Somerdale	105 Kennedy Blvd Somerdale, NJ	08083		
H- Township of Pennsauken AU WC	5605 N Crescent Boulevard Pennsauken, NJ 08110	25541	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects the Borough of Lawnside - Summer Recreation Program from July 10 - August 11, 2017.	6/12/2017 GL EX
I- Borough of Lawnside	4 E Douglas Ave. Lawnside, NJ	08045		

H- KS StateBank and/or Its Assigns AU WC PD I- Borough of Bellmawr	PO Box 69 Manhattan, KS 66505  21 East Browning Road P.O. Box 368 Bellmawr, NJ 08099	25565	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability & as "Loss Payee" ATIMA, for Property pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty and Property Insurance Policies (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) with respects to the lease of a 2017 Police Interceptor Utility, vin #1FM5K8AR5HGD06380, valued at \$24,906.	6/14/2017 GL EX
H- The Wolfson Group Inc. WC I- Borough of Audubon	120 W Germantown Pike Suite 120 Plymouth Meeting, 25569 PA 19462 606 West Nicholson Road Audubon, NJ 08106		Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects to use of premises at 130 W Nicolson Rd, Audubon, NJ 08106 for fire fighter training activities from July 2017 through September 2017.	6/15/2017 GL EX
H- County of Camden AU WC I- Borough of Lawnside	520 Market St Camden, NJ 08102  4 E Douglas Ave. Lawnside, NJ 08045	25590	Evidence of Insurance	6/16/2017 GL EX
H- Aherns Rentals Inc. EX WC PR I- Borough of Medford Lakes	1401 Mineral Ave Las Vegas, NV 89106  Cabin Circle Drive Medford Lakes, NJ 08055	25594	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability & as "Loss Payee" ATIMA, for Property pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty and Property Insurance Policies (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) with respects to the rental of Articulated 40' Electric Boom Lift, equipment #6005850, valued at \$1,625.00 for the Medford Lakes DPW.	6/16/2017 GL AU
H- Aherns Rentals Inc. EX WC PR I- Borough of Medford Lakes	1401 Mineral Ave Las Vegas, NV 89106  Cabin Circle Drive Medford Lakes, NJ 08055	25594	Certificate Holder is amended to be included as "additional insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability & as "Loss Payee" ATIMA, for Property pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty and Property Insurance Policies (but only with	6/16/2017 GL AU

respect to liability caused in whole or in part by the acts or omissions of the named insured) with respects to the rental of a 2015 JLG Articulated 40' Electric Boom Lift, serial #0300198892, valued at \$75,000

H- Berlin Township Board of Education  
AU WC  
I- Township of Berlin

225 Grove Avenue West Berlin, NJ 08091

135 Route 73 South West Berlin, NJ 08091

25635

Certificate Holder is amended to be included as "additional 6/21/2017 GL EX

insured" the person(s) or organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations, and exclusions of the JIF Casualty Insurance Policy (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) with respects to the use of a school bus and driver for the Township's Police Department Youth Academy on 6/28/17-6/29/17.

***Total # of Holders = 24***





**CAMDEN JIF**  
**PPO & BILL REVIEW SAVINGS**  
**Workers' Compensation Medical Savings By Month**

Reviewed Date	Provider Billed Amt	CSG Repriced Amt	Savings	% of Savings
January	\$173,751.67	\$92,304.73	\$81,446.94	46.88%
February	\$169,379.51	\$69,348.68	\$100,030.83	59.06%
March	\$183,335.17	\$56,461.80	\$126,873.37	69.20%
April	\$102,176.52	\$54,762.68	\$47,413.84	46.40%
May	\$206,740.28	\$129,288.77	\$77,451.51	37.46%
June	\$155,219.36	\$94,359.27	\$60,860.09	39.21%
<b>TOTAL 2017</b>	<b>\$990,602.51</b>	<b>\$496,525.93</b>	<b>\$494,076.58</b>	<b>49.88%</b>

**Monthly & YTD Summary:**

PPO Statistics	June	YTD
Bills	174	994
PPO Bills	167	924
PPO Bill Penetration	95.98%	92.96%
PPO Charges	\$151,206.36	\$930,932.24
Charge Penetration	97.41%	93.98%

**Savings History:**

Reviewed Date	Provider Billed Amt	CSG Repriced Amt	Savings	% of Savings
January	\$70,539.78	\$33,254.75	\$37,285.03	52.86%
February	\$142,366.08	\$82,244.39	\$60,121.69	42.23%
March	\$412,910.41	\$204,711.56	\$208,198.85	50.42%
April	\$372,001.82	\$200,922.56	\$171,079.26	45.99%
May	\$114,433.26	\$64,409.01	\$50,024.25	43.71%
June	\$164,776.08	\$82,217.66	\$82,558.42	50.10%
July	\$152,954.29	\$77,601.17	\$75,353.12	49.27%
August	\$182,450.42	\$128,830.85	\$53,619.57	29.39%
September	\$294,215.34	\$169,791.49	\$124,423.85	42.29%
October	\$266,883.14	\$151,891.18	\$114,991.96	43.09%
November	\$210,920.43	\$106,768.95	\$104,151.48	49.38%
December	\$150,279.36	\$91,215.82	\$59,063.54	39.30%
<b>TOTAL 2016</b>	<b>\$2,534,730.41</b>	<b>\$1,393,859.39</b>	<b>\$1,140,871.02</b>	<b>45.01%</b>
<b>TOTAL 2015</b>	<b>\$2,642,806.56</b>	<b>\$1,379,391.36</b>	<b>\$1,263,415.20</b>	<b>47.81%</b>
<b>TOTAL 2014</b>	<b>\$2,462,610.10</b>	<b>\$1,290,804.11</b>	<b>\$1,171,805.99</b>	<b>47.58%</b>
<b>TOTAL 2013</b>	<b>\$2,350,634.69</b>	<b>\$1,046,355.16</b>	<b>\$1,304,279.53</b>	<b>55.49%</b>
<b>TOTAL 2012</b>	<b>\$3,492,188.94</b>	<b>\$1,551,241.48</b>	<b>\$1,940,947.46</b>	<b>55.58%</b>
<b>TOTAL 2011</b>	<b>\$3,001,784.51</b>	<b>\$1,383,535.61</b>	<b>\$1,618,248.90</b>	<b>53.91%</b>





## Camden JIF

### 2nd Quarter 2017 - Workers' Comp Injury Review

#### Claims Reported:

- 91 First Reports of Injury
- 73 Medical Treatment vs. 18 Report Only/Occurrence Only

#### Claim Statistics:

- 13 Remain open and actively treating; 9 are currently working and/or had no missed days
- 4 Employees remain out of work due to work-related injuries; 2 have been released to TD but not able to be accommodated
- An average of 20 Transitional Duty days were accommodated on 18 claims
- An average of 14 TD Lost Opportunity Days occurred on 6 claims

#### Primary Cause/Type of Injuries:

- Strain/Sprains = 26
- Contusions = 16
- Lacerations = 12
- Exposure = 15
  - Bodily Fluids = 6
  - Infectious Diseases = 5
  - Foreign Substance = 2
  - Poison Ivy = 2
- MVA injuries = 7
- Foreign Object in the eye = 4
- Syncope = 2
- Insect Bite = 2
- Heat Exhaustion = 2
- Abrasion = 1
- Slip/Fall = 1
- Crush Injury = 1
- Puncture Wound = 1
- Fracture = 1

# ***APPENDIX I – MINUTES***

**June 26, 2017 Meeting**

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND  
OPEN MINUTES  
MEETING – JUNE 26, 2017  
BOROUGH OF HADDONFIELD 5:15 PM**

Meeting of Executive Committee called to order by Chairman Mevoli. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE OBSERVED**

**ROLL CALL OF EXECUTIVE COMMITTEE:**

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Absent
Richard Michielli	Borough of Magnolia	Present
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
M. Joseph Wolk	Borough of Mount Ephraim	Present
Neal Rochford	Borough of Haddonfield	Present

**EXECUTIVE COMMITTEE ALTERNATES:**

Jack Lipsett	Gloucester City	Present
Joseph Gallagher	Winslow Township	Present

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Administrator	PERMA, Risk Management Services <b>Bradford Stokes, Karen A. Read</b>
Attorney	Brown & Connery <b>Joseph Nardi, Esquire</b>
Auditor	Bowman & Company <b>James Miles, Dennis Skalkowski</b>
Claims Service	AmeriHealth Casualty Insurance <b>Denise Hall, Cheryl Little</b>
Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince, Keith Hummel</b>
Treasurer	<b>Elizabeth Pigliacelli</b> (left meeting at 5:25pm)
Managed Care	Consolidated Services Group <b>Jennifer Goldstein</b>
Underwriting Manager	Conner Strong & Buckelew

**FUND COMMISSIONERS PRESENT:**

Ari Messinger, Cherry Hill Alternate  
Bob Mather, Pine Valley  
Millard Wilkinson, Berlin Borough  
David Taraschi, Audubon Borough  
Edward Hill, Lawnside Borough  
Jack Flynn, Gibbsboro Borough  
Eleanor Kelly, Runnemede Borough  
Ethel Kemp, Camden Parking Authority

**RISK MANAGEMENT CONSULTANTS PRESENT:**

Mark von der Tann	Edgewood Associates
Michael Avalone	Conner Strong & Buckelew
Roger Leonard	Leonard O'Neill Insurance Group
Rick Bean	Henry D. Bean & Sons Insurance
Walt Eife	Waypoint Insurance
Terry Mason	M&C Insurance
Peter DiGiambattista	Associated Insurance Partners
John McCrudden	Hardenbergh Insurance

**WELCOME:** Mayor Neal Rochford welcomed everyone to the Borough of Haddonfield.

**APPROVAL OF MINUTES: OPEN & CLOSED SESSION OF MAY 22, 2017**

**MOTION TO APPROVE THE OPEN & CLOSED MINUTES OF MAY 22, 2017**

Motion:	Commissioner Michielli
Second:	Commissioner DiAngelo
Vote:	Unanimous

**CORRESPONDENCE: NONE**

**AUDIT REPORT AS OF DECEMBER 31, 2016:** The Auditor's Report as of December 31, 2016 has been sent under separate cover to the Executive Committee. The Audit Committee also held a conference call with Mr. Jim Miles from Bowman & Company to further review the report. Mr. Miles will give a brief report at the meeting and following that, the Board will formally approve Resolution 17-16 approving year end Financials along with the Group Affidavit. (Pages 3-5)

Executive Director said the Audit Committee held a conference call on Friday and the Committee did go through the audit in detail. Mr. Jim Miles presented a brief overview of the 2016 Audit. Mr. Miles said as of December 31, 2016 the Fund had \$21,681,587 in total assets and \$10,815,481 in total liabilities resulting in a net position of \$10,866,106. The Fund had total operating revenues of \$12,415,008, non operating revenues of \$1,083,686, operating expenses of \$10,955,237, a return of surplus and an EJIF dividend of \$301,329, resulting in an increase in net position of \$2,242,128. Mr. Miles said there were no findings or recommendations. Chairman Mevoli thanked the auditors. Executive Director said if the Committee wishes to do so a motion would be in order to approve the year end financials and adopt Resolution 17-16.

**MOTION TO APPROVE YEAR END FINANCIALS AS OF DECEMBER 31, 2016 AS PRESENTED, ADOPT RESOLUTION 17-16 AND EXECUTE THE GROUP AFFIDAVIT INDICATED THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT**

Motion: Commissioner Wolk  
Second: Commissioner DiAngelo  
Roll Call Vote: 8 Ayes – 0 Nays

Board adopted a Resolution accepting the transfer of member JIF's Fund Year 2013. Enclosed you will find Resolution 17-17 authorizing the transfer of the Camden JIF's 2013 claim liabilities to the RCF.

**MOTION TO APPROVE RESOLUTION 17-17 TRANSFERRING FUND YEAR 2013 TO THE RCF**

Motion: Commissioner Wolk  
Second: Commissioner Gallagher  
Roll Call Vote: 8 Ayes – 0 Nays

**RESIDUAL CLAIMS FUND:** The RCF met on June 1, 2017 at the Forsgate Country Club in Jamesburg, NJ. Commissioner Wolk's report on the meeting is enclosed. **(Appendix II)** Commissioner Wolk reported the Draft Audit and Actuarial Analysis were presented for review. The Auditor reported he was working on an issue with the MEL's reinsurer that will financially improve the position of the Fund. It is estimated that the receivable is in excess of \$5 million. Executive Director said the Camden JIF portion of the receivable is approximately \$400,000. The RCF Board voted to accept local JIF's transfer of the 2013 Fund Year. The next meeting will be on September 6, 2017.

**EJIF:** The EJIF met on June 1, 2017 at the Forsgate Country Club in Jamesburg, NJ. Commissioner Wolk's report on the meeting is enclosed. **(Appendix II)** Commissioner Wolk reported the Draft Audit was reviewed and the Auditor reported the Fund is in excellent financial condition. The Board adopted and approved the Audit for 2016. A motion was approved to authorize the Fund office to issue RFQ's for all fund positions. The 2017 Budget was amended to reflect new members added to the local JIFs. The next meeting will be on September 6, 2017.

**MEL JIF:** The MEL met on June 1, 2017 at the Forsgate Country Club in Jamesburg, NJ. Commissioner Wolk's report on the meeting is enclosed. **(Appendix II)** Commissioner Wolk reported the MEL recognized Carol Byrne from the Bergen JIF for her long time service to the JIF and the MEL. She was one of the longest serving Commissioners to the Fund. The Director reported that the Board continues to meet with the MEL's new Marketing Consultant and Marketing Manager to continue the process of identifying goals which include new membership, membership retention and rebranding. The MEL voted to transfer Fund year 2013 liabilities to the RCF.

**2017 COVERAGE DOCUMENTS:** The Fund Office has distributed the 2017 coverage documents to all Fund Commissioners and Risk Managers via email.

**2017 2<sup>nd</sup> ASSESSMENT BILLS:** Statement of Accounts were mailed out to members with a due date of June 15<sup>th</sup>.

**2017 SAFETY EXPO:** The MEL continues to work with the New Jersey Utility Authorities Joint Insurance Fund to conduct its Annual Safety Expo which included MEL member town's water & sewer employees. The Safety Expo will be held on June 23<sup>rd</sup> at the Middlesex Fire Academy and September 29<sup>th</sup> at the Camden County Emergency Services Training Center. Registration is through the MEL Safety Institute. Registrations information was emailed to members and is also shown on pages 7-11.

**STATE FILING NOTICE:** The MEL Underwriting Manager has filed the 2017 Excess Insurance and Reinsurance Policies. Mr. Cooney's Memorandum appears on **Page 12**.

**2018 RENEWAL ONLINE UNDERWRITING DATABASE:** Members and Risk Managers have received notification that the database is set up to begin the 2018 underwriting renewal. The deadline for completion is August 15, 2017. This year's renewal will still be conducted in the Exigis system. The MEL awarded a contract to Origami for the online underwriting starting in 2018.

**MEL 30<sup>TH</sup> ANNIVERSARY ARTICLE:** A recent edition of the New Jersey League of Municipalities magazine highlighted the 30<sup>th</sup> Anniversary of the MEL. The article pointed out the long history of the Fund and how much member municipalities have saved over the years. **Page 14**

**RFQ FOR PROFESSIONAL SERVICES:** Executive Director said the MEL is looking into the possibility of just one Property TPA to handle all JIFs together. The MEL is asking local JIFs when advertising for TPA we do a separate RFQ for the Property section. We will report back and you will see a separation of the Third Party Claims Administrator with property carved out in the event the MEL does take that over from first dollar. In response to Commissioner Shannon, Executive Director said if the MEL does take over the Property TPA in the future the JIF will not need to do an RFQ for the property portion of Claims TPA. There is a chance the vendor could be in North Jersey.

**DUE DILIGENCE REPORTS** – Included in the agenda were due diligence reports as follows: the Financial Fast Track, Pure Loss Ratio Report, Claims Analysis by Fund Year, Claims Activity Report, Lost Time Frequency Report, Interest Rate Summary Comparison Report, and Regulatory Compliance Report.

Executive Director said the actuary has made some IBNR adjustments usually in our favor. Executive Director said the April 30th Financial Fast Track shows an increase of over \$181,000 with our surplus at \$8.3 million and we are still trending very well in 2017. The loss ratio report as of April 30th reflects the actuary had us targeted at 9.35% and we are at 9.72%. Lost Time Accident Frequency as of April 30th we are standing at 1.76 which is still doing great with 8 lost time accidents for the year. Executive Director said he was looking at the May LTAF report today we are down to 1.57, as we are trending in the right direction.

Executive Director's Report Made Part of Minutes.

**TREASURER:** Executive Director reviewed the reports included in the agenda.

**Approving Payment of Resolution 17-18 June 2017 Vouchers**

<b>2016</b>	<b>\$23,500.00</b>
<b>2017</b>	<b>\$195,467.81</b>
<b>TOTAL</b>	<b>\$218, 967.81</b>

**Confirmation of May 2017 Claims Payments/Certification of Claims Transfers:**

<b>Closed</b>	<b>.00</b>
<b>2013</b>	<b>20,101.91</b>
<b>2014</b>	<b>53,534.99</b>
<b>2015</b>	<b>56,992.44</b>
<b>2016</b>	<b>37,406.48</b>
<b>2017</b>	<b>169,450.63</b>
<b>TOTAL</b>	<b>337,486.45</b>

**MOTION TO APPROVE RESOLUTION 17-18 JUNE 2017 VOUCHERS**

Motion: Commissioner DiAngelo  
Second: Commissioner Lipsett  
Roll Call Vote: 8 Ayes - 0 Nays

**MOTION TO RATIFY & APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTHS OF MAY 2017 AS PRESENTED AND APPROVE THE TREASURER'S REPORT:**

Motion: Commissioner DiAngelo  
Second: Commissioner Wolk  
Vote: Unanimous

Treasurer's Report Made Part of Minutes.

**ATTORNEY:** Attorney Nardi discussed the Cherry Hill case where the gentleman was mowing the lawn was killed by a falling limb. This case settled last week for \$60,000 which was certainly less than what was reserved. Attorney Nardi said he has two other cases to discuss in closed session.

Attorney Nardi reported on a New Jersey Supreme Court decision last Tuesday which made a big change to the interpretation to OPRA. As you know what has always been accepted is that you are not required to create documents. If you do not have a document that was specifically requested you are not suppose to try to interpret or guess what somebody may want. In this case, a specific request was made but there was not any kind of log that really complied with that request. The Supreme Court held that because the information is contained within the database for the municipality it is a violation of OPRA if you do not spend the minimum amount of time necessary to provide responses. In a sense you create a document but with the distinction the court made you are not creating a government record. The record already exists within the data system but is not a

June 26, 2017 5 Camden JIF OPEN Minutes



document that is too hard or cumbersome to create. So this is important for everyone to realize and at this point no one can really answer how far do you have to go and what is too much of a burden so you will have to decide this on a case to case basis. Attorney Nardi said this will have impact on the litigation of cases we may encounter.

**SAFETY DIRECTOR:** Safety Director Glenn Prince reviewed the Safety Director’s report. A Safety Director’s Bulletin was included on Training Summer and Season Employees. Mr. Prince introduced Keith Hummel a new Risk Control Consultant recently added to the JA Montgomery staff. Keith Hummel is a retired police Chief from Voorhees Township and we are proud to bring on another Camden County “guy” on to the staff. Chief brings a variety of knowledge to our program and he has been exclusively providing some supervisory Risk Control Programs to some of our supervisors as well as our Career Survival Programs.

Monthly Activity Report/Agenda Made Part of Minutes.

**UNDERWRITING MANAGER:**

Executive Director reviewed the monthly Certificate Report on page 41 for the period 4/22/17 to 5/21/17 with 14 certificates issued. Chairman Mevoli said he received the email regarding the fireworks and inflatables. Chairman Mevoli said the towns should not be operating the inflatables at all and should be manned by the vendor the entire time. Executive Director said we sent the information to all towns several times and the towns that do have the inflatables have purchased there own coverage.

List of Certificates Made Part of Minutes.

**MANAGED CARE:** Managed Care Provider Jennifer Goldstein reviewed the enclosed report as of May 2017 where there was a savings of 37.46% for the month and a total of 51.86 % for the year. On page 46 there is a press release and as of May 15, 2017 CSG has entered into a partnership with Excellere Partners based out of Denver Colorado.

Monthly Activity Report Part of Minutes.

**CLAIMS ADMINISTRATOR:** Denise Hall said her report is for closed session.

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:  
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION:**

Motion:	Commissioner Lipsett
Second:	Commissioner Michielli
Vote:	Unanimous

**MOTION TO RETURN TO OPEN SESSION:**

Motion:	Commissioner Michielli
Second:	Commissioner Wolk
Vote:	Unanimous

**MOTION TO APPROVE CLAIMS AS DISCUSSED IN EXECUTIVE SESSION:**

Motion:	Commissioner Michielli
Second:	Commissioner Wolk
Roll Call Vote:	8 Ayes – 0 Nays

**OLD BUSINESS:** NONE

**NEW BUSINESS:** NONE

**PUBLIC COMMENT:** NONE

**MOTION TO ADJOURN:**

Motion:	Commissioner Michielli
Second:	Commissioner Gallagher
Vote:	Unanimous

**MEETING ADJOURNED: 5:54 PM**

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Karen A. Read, Assisting Secretary for  
**M. JAMES MALEY, SECRETARY**