

**CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
OPEN MINUTES
MEETING – FEBRUARY 23, 2015
COLLINGSWOOD SENIOR COMMUNITY CENTER 5:15 PM**

Meeting of Executive Committee called to order by Michael Mevoli, Chairman. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE OBSERVED**

ROLL CALL OF EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Present
Richard Michielli	Borough of Magnolia	Present
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
M. Joseph Wolk	Borough of Mount Ephraim	Present
Neal Rochford	Borough of Haddonfield	Present

EXECUTIVE COMMITTEE ALTERNATES:

Jack Lipsett	Gloucester City	Present
Joseph Gallagher	Winslow Township	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA, Risk Management Services Bradford Stokes, Karen A. Read
Attorney	Brown & Connery Joseph Nardi, Esquire
Claims Service	CompServices Denise Hall
Safety Director	J.A. Montgomery Risk Control John Saville
Treasurer	Richard Schwab
Managed Care	Consolidated Services Group Jennifer Goldstein, Steve Armenti
Underwriting Manager	Conner Strong & Buckelew Edward Scioli

FUND COMMISSIONERS PRESENT:

Ari Messinger, Cherry Hill Alternate
Millard Wilkinson, Berlin Boro
David Taraschi, Audubon
Eleanor Kelly, Runnemede Borough
Robert Mather, Pine Valley
Jack Flynn, Gibbsboro
Ken Cheeseman, Laurel Springs

RISK MANAGEMENT CONSULTANTS PRESENT:

Mark von der Tann	Edgewood Associates
John McCrudden	Hardenbergh Ins. Group
Michael Avalone	Conner Strong & Buckelew
Roger Leonard	Leonard O'Neill Insurance Group
Terry Mason	M&C Insurance Agency, Inc.
Rick Bean	Henry D. Bean & Sons Insurance
Walt Eife	Waypoint Insurance

WELCOME: Executive Director Brad Stokes welcomed everyone to the Collingswood Senior Community Center.

APPROVAL OF MINUTES: OPEN & CLOSED SESSION OF NOVEMBER 24, 2014 AND FEBRUARY 5, 2015.

MOTION TO APPROVE THE OPEN & CLOSED MINUTES OF NOVEMBER 24, 2014 AND FEBRUARY 5, 2015:

Motion:	Commissioner Michielli
Second:	Commissioner DiAngelo
Vote:	Unanimous

CORRESPONDENCE:

NONE

MOTION TO ADJOURN SINE DIE MEETING:

Motion:	Commissioner Michielli
Second:	Commissioner DiAngelo
Vote:	Unanimous

SINE DIE MEETING ADJOURNED - CHAIRMAN ASKED EXECUTIVE DIRECTOR TO RUN ELECTIONS OF OFFICERS, 5-MEMBER EXECUTIVE COMMITTEE, 3 ALTERNATES TO EXECUTIVE COMMITTEE

ROLL CALL OF ALL 2015 FUND COMMISSIONERS (OR ALTERNATES):

MEMBER	FUND COMMISSIONER	PRESENT
Audubon	David Taraschi	Yes
Audubon Park	Sandy Hook	No
Barrington	Terry Shannon	Yes
Bellmawr	Louis. P. DiAngelo	Yes
Berlin Boro	Millard Wilkinson	Yes
Berlin Twp	Catherine Underwood	No
Brooklawn	Michael Mevoli	Yes
Camden City Parking Authority	Willie Hunter	No
Cherry Hill	Ari Messinger - Alternate	Yes
Cherry Hill Fire District	John Foley	No
Chesilhurst	Michael Blunt	No
Clementon	Lorraine Boyer	No
Collingswood	M. James Maley	Yes
Gibbsboro	Jack Flynn	Yes
Gloucester	Jack Lipsett	Yes
Haddon Twp	John Foley	No
Haddonfield	Neal Rochford	Yes
Hi-Nella	Phyllis Twisler	No
Laurel Springs	Ken Cheeseman - Alternate	Yes
Lawnside	Tyrone Wakefield	No
Lindenwold	Robert Lodovici	No
Magnolia	Richard Michielli	Yes
Medford Lakes	Julie Keizer	No
Merchantville	Edward Brennan	No
Mt. Ephraim	M. Joseph Wolk	Yes
Oaklyn	Ron Aron	No
Pine Hill	Patricia Hendricks	No
Pine Valley	Robert Mather	Yes
Runnemede	Eleanor Kelly	Yes
Somerdale	M. Gary Passante	No
Tavistock	Terry Shannon	Yes
Voorhees	Lawrence Spellman	No
Winslow	Joseph Gallagher	Yes
Woodlynne	Jerald Fuentes	No

With 17 Commissioners present a quorum of 15 was achieved. Executive Director said the Fund also sent ballots out and received two or three additional ballots in addition to those that are present. Executive Director thanked everyone that came out and braved the cold to be present tonight.

ELECTION OF 2015 CHAIRMAN, SECRETARY, 5-MEMBER EXECUTIVE COMMITTEE, 3 EXECUTIVE COMMITTEE ALTERNATES:

NOMINATIONS COMMITTEE – Executive Director read the slate of the 2015 committee, which was submitted by Commissioner Michielli, Chair of Nominating Committee:

OFFICERS:

Michael Mevoli – Borough of Brooklawn, Chairman
M. James Maley – Borough of Collingswood, Secretary

FIVE MEMBER EXECUTIVE COMMITTEE:

Richard Michielli – Borough of Magnolia
Louis DiAngelo - Borough of Bellmawr
Terry Shannon – Barrington Borough
M. Joseph Wolk – Borough of Mt. Ephraim
Neal Rochford – Borough of Haddonfield

EXECUTIVE COMMITTEE ALTERNATES

#1 Jack Lipsett – Gloucester City
#2 Joseph Gallagher – Winslow Township

MOTION TO NOMINATE MICHAEL MEVOLI, BOROUGH OF BROOKLAWN AS CHAIR; M. JAMES MALEY, BOROUGH OF COLLINGSWOOD AS SECRETARY; RICHARD MICHIELLI, BOROUGH OF MAGNOLIA; LOUIS DIANGELO, BOROUGH OF BELLMAWR; TERRY SHANNON, BOROUGH OF BARRINGTON, M. JOSEPH WOLK, BOROUGH OF MT. EPHRAIM AND NEAL ROCHFORD, BOROUGH OF HADDONFIELD FOR EXECUTIVE COMMITTEE AND JACK LIPSETT, GLOUCESTER CITY AS ALTERNATE #1 AND JOSEPH GALLAGHER, WINSLOW TOWNSHIP ALTERNATE #2:

ADDITIONAL NOMINATIONS FOR EXECUTIVE COMMITTEE ENTERTAINED

Hearing no additional nominations,

MOTION TO CLOSE NOMINATIONS AND CONFIRM ELECTIONS:

Motion: Commissioner Michielli
Second: Commissioner DiAngelo
Vote: Unanimous

ATTORNEY ADMINISTERED OATH OF OFFICE TO OFFICERS AND TO THE EXECUTIVE COMMITTEE.

Chairman Mevoli called meeting to order.

ROLL CALL OF 2015 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. James Maley, Secretary	Borough of Collingswood	Present
Richard Michielli	Borough of Magnolia	Present
Louis DiAngelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
M. Joseph Wolk	Borough of Mount Ephraim	Present
Neal Rochford	Borough of Haddonfield	Present

EXECUTIVE COMMITTEE ALTERNATES:

Jack Lipsett	Gloucester City	Present
Joseph Gallagher	Winslow Township	Present

2015 REORGANIZATION:

REORGANIZATION RESOLUTIONS: Executive Director said in August 2014, the Board authorized the advertisement of RFQ's in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq. for Fund Year 2015, 2016 and 2017. The Contracts Committee reviewed the responses and made their recommendation at the November fund meeting. Enclosed with the reorganization resolutions was Resolution 15-3 reflecting the appointments and re-appointments & establishing compensation for Fund Year 2015. Executive Director reviewed the appointments.

RESOLUTION 15-3 APPOINTMENTS

- I. **PERMA Risk Management Services** is hereby appointed as **Administrator**, Mr. Bradford Stokes is appointed as Executive Director, Mr. Joseph Hrubash as Deputy Executive Director, and both as agent for process of services.

- II. Mr. Joseph Nardi, Esq. of **Brown & Connery, LLP** is hereby appointed as **Fund Attorney** and shall receive a retainer for administrative services, legal research and legal opinions. In addition, Brown & Connery, LLP. shall provide litigation management services. **Contract term to be one year.**

- III. **Mr. Richard Schwab** is hereby appointed as **Fund Treasurer. Contract term to be month to month.**

- IV. **TD Bank** is hereby appointed as **Asset Manager** to the FUND. .08% of the market value of the FUND's invested assets. **Contract term to be one year with a "30 -day cancellation clause".**

- V. **Bowman & Company** is hereby appointed as **Fund Auditor. Contract term to be one year.**

- VI. **Bowman & Company** is hereby appointed as **Fund Payroll Auditor. Contract term to be one year.**

- VII. **Amerihealth Casualty Inc.** is hereby appointed as the **Claims Service Organization** for the FUND to adjust all claims for current and prior Fund Years.

- VIII. **The Actuarial Advantage** is hereby appointed as **Actuary** for the FUND.

- IX. **J.A. Montgomery Risk Control** is hereby appointed **Loss Control Consultant** and **Right To Know Training Services** to the FUND.

- X. **Conner Strong & Buckelew** is hereby appointed **Underwriting Manager** for the FUND.

- XI. **Interstate Mobile Care** is hereby appointed as the **Fund CDL Drug & Alcohol Monitor** for the FUND. **Contract term to be one year.**

XII. Consolidated Services Group is hereby appointed as the **Fund Managed Care Provider** for the FUND.

All professionals and service organizations appointed pursuant to this Resolution shall serve the Fund for three year term unless otherwise specified from the adoption of this Resolution or until a successor shall be appointed and qualified, in accordance with the fees, terms and conditions of the Professional Services Contract(s) which will be entered into, a copy of which will be on file in the Fund office, located at 401 Route 73 North, Suite 300, Marlton, New Jersey 08053

MOTION TO ADOPT RESOLUTION 15-3 CONFIRMING APPOINTMENT OF FUND PROFESSIONALS:

Motion: Commissioner DiAngelo
Second: Commissioner Shannon
Vote: 9 Ayes – 0 Nays

ORGANIZATION RESOLUTIONS

RESOLUTION 15-4 DESIGNATION FISCAL MANAGEMENT PLAN The Fiscal Management Plan includes escalating interest rates for delinquent assessments, which are tied to the New Jersey Cash Management Plan. In addition, the Fiscal Management Plan allows Cherry Hill Township to process their assessment payment based on a fiscal year operation. Executive Director said on page 11 there are two additional permissible funds that were added which are items (g) government money market fund and (h) local government investment pools. They were always permissible and we just added them to clean the document up.

I. Those banks listed as official depositories: TD Bank, TD Bank Asset Management, Wells Fargo Bank, Wells Fargo Unitized Trust (upon approval of appropriate authorities), the New Jersey Cash Management Plan, and any bank authorized to do business in the State of New Jersey within the guidelines of GUDPA (Governmental Unit Depository Protection Act).

II. Designation of Authorized Signatures, Any Two Except For Checks Over \$50,000, Which Require Third Signature

Chairman	Michael Mevoli
Secretary	M. James Maley
Treasurer	Richard Schwab
Member Executive Committee	Terry Shannon

III. Designation Of Authorized Signatures For Claim Payments, One Of Which Must Be Treasurer For Amounts Over \$50,000

Lee Herzer
Donald J. Liskay

IV. Adoption of Cash and Investment Policy

V. The rate of interest assessed by the Fund, for delinquent assessments shall

- a. For the first 30 days - 0%
- b. For the 31 to 60 days - the rate paid by the N.J. Cash Management Fund rate plus (2) percent.
- c. For 61+ days – 10% percent per annum.

- VI. The assessment due dates are January 31, 2015 for the first installment and June 15, 2015 for the second installment.
- VII. Cherry Hill Township operates on a fiscal calendar year beginning July 1 and ending June 30. Cherry Hill Township assessment due dates are February 28, 2015 for the first installment and July 31, 2015 for the second installment.
- VIII. Certifying and Approval Officer for all FUND expenses shall be the FUND's Executive Director and/or the Account Manager so designated by the Executive Director.

RESOLUTION 15-5 DESIGNATION OF SECRETARY AS CUSTODIAN OF RECORDS TO BE KEPT AND MAINTAINED AT THE FUND OFFICE AS REQUIRED BY THE FUND'S BYLAWS

RESOLUTION 15-6 AUTHORIZATION OF COMPENSATION TO EXECUTIVE COMMITTEE FOR MEETING ATTENDANCE AT EXECUTIVE COMMITTEE MEETINGS.

RESOLUTION 15-7 ESTABLISHING THE 2015 PLAN OF RISK MANAGEMENT.

Executive Director said the Underwriting Manager reviewed the Risk Management Plan and recommended for approval. Any changes to the Plan are highlighted in blue. Executive Director said Mr. Scioli is present to review a few of the changes in the 2015 Plan of Risk Management. Underwriting Manager said the only significant change to the 2015 Risk Management plan is on page 22 of the agenda. Zurich has put in a provision for wind turbine for a sublimit for \$100,000 and we were able to negotiate that to \$1 million.

Executive Director said with no questions being heard a motion is in order to approve Resolutions 15-4 through 15-7.

MOTION TO ADOPT ORGANIZATIONAL RESOLUTIONS 15-4 THROUGH 15-7:

Motion:	Commissioner Lipsett
Second:	Commissioner DiAngelo
Roll Call Vote:	9 Ayes – 0 Nays

Organizational Resolutions & Risk Management Plan Made Part of Minutes.

EXECUTIVE DIRECTOR – Executive Director thanked the board for re-appointment.

COMMITTEE APOINTMENTS: Executive Director said the Fund has eight standing committees. Enclosed in the agenda was the Chairs list of the committee appointments for 2015. Chairman Mevoli said if anyone would like to join a committee and we have room to please let us know.

2015 ASSESSMENTS: Executive Director said the 2015 Assessments were mailed via certified mail to all member towns on/about December 13th. First Installment payments are due by January 31, 2015. Please note that the Fund has a safe deposit box for assessment

payments. A notice was included with the assessment billing with the safe deposit box address, which is:

**CAMDEN MUNICIPAL JOINT INSURANCE FUND
PO BOX 95000-3705
Philadelphia, PA 19195-0001**

Treasurer Schwab said two towns have not paid their assessment as of this date.

2015 MEL & MRHIF EDUCATIONAL SEMINAR: The Banking and Insurance Commissioner Kenneth Kobylowski will be the Keynote speaker at the annual MEL & MRHIF Educational Seminar, Friday April 17, 2015. Attached is the agenda and registration form for the annual MEL & MRHIF Educational Seminar at the National Conference Center at the East Windsor Holiday Inn. Continuing Ed credits are available for CFO/CMFO, Clerks, Public Works, Insurance Producers, Purchasing Agents, Accountants, Lawyers, TCH Water Supply, Wastewater, RPPO and QPA.

MEL BULLETIN 15-01: Executive Director said closed on page 33 of the agenda was the MEL Bulletin 15-01 that lists all coverage bulletins for 2015. They are available on the MEL's Website at NJMEL.ORG

ELECTED OFFICIALS TRAINING:. As in the past, the MEL will reduce each member's 2015 liability claims premium by \$250 for each municipal elected official and member's CEO (i.e. municipal manager/administrator). The maximum credit is 25% of the member's liability claims fund. The fund will be scheduling sessions through Mr. Nardi's office. One is scheduled for March 3rd in Collingswood and March 11th in Barrington.

The MEL is making available on an on-line training program for elected officials to earn the training credit. The Fund office will be sending out instructions on this training option.

SAFETY COMMITTEE: Executive Director said the Safety Committee has requested an increase for the safety incentive program to be able to increase monetary awards. A verbal report will be presented. Executive Director said a few months back the Safety Committee had a discussion regarding the disparity of incentive awards between the different sized towns. It was discussed to add \$15,000 to the safety budget from the contingency line item. Executive Director said we have enough money in contingency to increase the safety budget if the Fund Commissioners so desire.

Commissioner DiAngelo said the Safety Director should make it clear at the Safety Breakfast that the award scale is for this year and may not be the same in future years. Chairman Mevoli said it should be in the program so it is clear to all members. In response to Commissioner Shannon, Executive Director said it will be based on number of employees and assessment.

Chairman Mevoli said the money aspect is not the goal of the program our ultimate goal is to have 100% participation in the safety incentive program. A few years back we did drop the

awards down because there was not enough money, but the towns still responded and did what they were suppose to do - which in the long run saves everyone money.

MOTION TO APPROVE INCREASE IN SAFETY INCENTIVE AWARDS:

Motion: Commissioner DiAngelo
Second: Commissioner Shannon
Roll Call Vote: 9 Ayes – 0 Nays

2015 PRIMA CONFERENCE: Executive Director said in the past the JIF has authorized the attendance of Board members at the annual risk management conference for the purpose of attending seminars. The next PRIMA conference will take place in Houston from June 7-10. Resolution 15-9 authorizing travel expenses is on Page 34 of the agenda.

**MOTION TO ADOPT ORGANIZATIONAL RESOLUTIONS 15-9
AUTHORIZING THE TRAVEL EXPENSES FOR PRIMA CONFERENCE:**

Motion: Commissioner Gallagher
Second: Commissioner Lipsett
Roll Call Vote: 9 Ayes – 0 Nays

INCLEMENT WEATHER PROCEDURE - Executive Director said as a reminder, PERMA has instituted a procedure for Commissioners to confirm whether or not a meeting has been canceled. The Executive director will discuss with the Fund Chairperson if the meeting should be canceled. In the event of an early morning or evening meetings, Perma will provide a recorded message indicating the status of the meeting. The recorded message can be obtained by calling the Fund's main number (201) 881-7632 at any time of the day or night. For meetings that occur during the course of normal business hours, meeting status can be obtained by utilizing the same number. Further communication will be through email and the Fund's website.

DUE DILIGENCE REPORTS – Included in the agenda were due diligence reports as follows: the Financial Fast Track, Pure Loss Ratio Report, Claims Analysis by Fund Year, Claims Activity Report, Lost Time Frequency Report, Interest Rate Summary Comparison Report, and Regulatory Compliance Report.

Executive Director reviewed the Financial Fast Track and said as of December 31st we have a statutory surplus of \$4.664 million. Executive Director also reviewed the Expected Loss Ratio Analysis and said for 2015 where the actuary projected us at 1.14% we are currently at 1.77% indicating some of the issues in January which is also reflected in the Lost Time Accident Frequency. Executive Director said we finished the year fairly strong at 1.82 below the average for the state but for the start of 2015 we are at 4.11. Executive Director said he was in contact with Denise Hall for a breakdown on the situation and on page 43 of the agenda there is a breakdown showing nine members with lost time in January with slips and falls and a wide variety of injuries.

Executive Director's Report Made Part of Minutes.

TREASURER: Report summarizing cash and investments as of November 2014, December 2014 and January 2015 were included in the agenda. Treasurer Schwab said December and January reports were handed out since they are slightly different than those in the agenda.

Approving Payment of Resolution 15-10 February 2015 Vouchers

TOTAL 2014	\$926.50
TOTAL 2014	\$863,154.71
TOTAL	\$864,081.21

Confirmation of November 2014 Claims Payments/Certification of Claims Transfers:

2010	0.00
2011	39,590.27
2012	133,033.01
2013	44,839.55
2014	117,799.63
TOTAL	335,262.46

Confirmation of December 2014 Claims Payments/Certification of Claims Transfers:

2010	0.00
2011	121,829.86
2012	40,093.69
2013	74,331.76
2014	121,274.34
TOTAL	357,529.65

Confirmation of January 2015 Claims Payments/Certification of Claims Transfers:

2011	66,920.23
2012	262,300.58
2013	24,786.17
2014	164,845.03
2015	10,089.68
TOTAL	528,941.69

MOTION TO APPROVE RESOLUTION 15-10 VOUCHER PAYMENTS FOR FEBRUARY 2015:

Motion:	Commissioner Maley
Second:	Commissioner Lipsett
Roll Call Vote:	9 Ayes - 0 Nays

MOTION TO RATIFY & APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTHS OF NOVEMBER & DECEMBER 2014 AND JANUARY 2015 AS PRESENTED AND APPROVE THE TREASURER'S REPORT:

Motion: Commissioner Maley
Second: Commissioner Wolk
Vote: Unanimous

Treasurer's Report Made Part of Minutes.

ATTORNEY: Fund Attorney said on page 68 of the agenda you will find the Resolution 15-11 appointing approved counsel. On pages 69 thru 73 of the agenda was Mr. Nardi's letter and listing of defense counsel for 2015. Attorney Nardi recommended the firms be approved for 3rd party liability and workers compensation cases this year.

MOTION TO APPROVE RESOLUTION 15-11 FOR THE 2015 DEFENSE PANEL:

Motion: Commissioner Maley
Second: Commissioner Michielli
Roll Call Vote: 8 Ayes – 0 Nays, 1 Abstain –
Commissioner Wolk

Defense Panel Attached & Report made Part of Minutes

Attorney Nardi said he would like to request an increase in the amount charged per hour from \$165 to \$175 for third party liability as well as \$10 increase for workers compensation cases. This will only be for those cases assigned in 2015.

MOTION TO APPROVE INCREASE OF HOURLY RATES IN RESOLUTION 15-11

Motion: Commissioner Maley
Second: Commissioner DiAngelo
Roll Call Vote: 8 Ayes – 0 Nays, 1 Abstain –
Commissioner Wolk

SAFETY DIRECTOR:

Safety Director reviewed the monthly reports. Mr. Saville said a copy of the invitation that was sent out for the annual JIF Safety Breakfast is on page 98 of the agenda and will be on Tuesday, March 25, 2014 at the Collingswood Scottish Rite. The Safety Roundtable will be immediately following the breakfast this year which will count as a regional training and is mandatory. Please remind your safety coordinators to attend the Round Table after the breakfast. Mr. Saville said the Police Ad hoc Committee will be scheduled for January 31st and invitations will be sent out to local police chiefs.

Monthly Activity Report/Agenda Made Part of Minutes.

UNDERWRITING MANAGER:

Underwriting Manager reviewed the Certificate Report for the period 10/21/14 to 11/20/14 and 11/21/14 to 12/18/14 which were included in the agenda. There was also a separate handout which listed the renewal certificates for the period of 9/1/2014 to 12/31/2014 listing 270 certificates. Underwriting Manager said if anyone has any questions please feel free contact his office.

List of Certificates Made Part of Minutes.

MANAGED CARE: Managed Care Provider thanked the board for reappointment. Managed Care Provider Jennifer Goldstein reviewed the enclosed reports for November 2014 with a savings of 40.35%, December 2014 where there was a savings of 34.77% for the month and a total of 47.58 % for the year. Ms. Goldstein reviewed January 2015 and reported as savings of 42.27%.

Managed Care Provider reviewed the 3rd and 4th Quarter Workers’ Comp Injury Snapshot report.

Monthly Activity Report Part of Minutes.

CLAIMS ADMINISTRATOR: Claims Administrator said they have worked very closely with the Treasurer to identify the variances and have identified all of them and have also made some changes to the reports to make it easier to identify some of the information to capture.

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION:**

Motion: Commissioner Shannon
Second: Commissioner Gallagher
Vote: Unanimous

MOTION TO RETURN TO OPEN SESSION:

Motion: Commissioner Lipsett
Second: Commissioner Michielli
Vote: Unanimous

MOTION TO APPROVE CLAIMS AS DISCUSSED IN EXECUTIVE SESSION:

Motion: Commissioner Shannon
Second: Commissioner Lipsett
Roll Call Vote: 9 Ayes – 0 Nays

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

MOTION TO ADJOURN:

Motion:	Commissioner Michielli
Second:	Commissioner DiAngelo
Vote:	Unanimous

MEETING ADJOURNED: 6:05PM

Karen A. Read, Assisting Secretary for
M. JAMES MALEY, SECRETARY